



## - ZOOM / GOOGLE MEET -

*(File Updated & Information Validated On August 31<sup>st</sup> 2020)*

Two programs with a lot of great features to offer. It is still uncertain where this will lead from a user standpoint, but in my review of both products, there are pros / cons of each. Below is a quick overview of how each work so you can decide which is right for you.

### GOOGLE MEET

- Easy Share Screen Feature
- Easy To Integrate Into Classroom
- Available Chrome Extensions designed for Google Meet
- Ability to have site wide restrictions to only allow domain emails. Basically No Outsiders
- **COMING SOON:** Free Features Arriving In Sept / Oct - ([Reference 1](#) | [Reference 2](#))
  - Tiled View To Allow 49 Meeting Participants (Sept)
  - Jamboard – Digital Whiteboard (Sept)
  - Blur or Replace Background (Oct)
  - Breakout Rooms / Attendance Tracking (Oct)
    - Available For Enterprise Education Users, Paid Account, \$4 a user per month
  - New Controls For Moderators (Sept)
    - Prohibit Participants
    - End Meetings For All Participants
    - Manage Join Requests By Accepting / Rejecting in Bulk
    - Ability To Disable In-Meeting Chat / Restrictions
    - Setting That Requires Teacher To Join First
  - Plans To Launch Later This Year
    - Hand Raising (All Users)
    - Temporary Recording Feature (All Users)
      - More Advanced Recording Available For Paid Users
    - Polling (Paid Accounts)

## ZOOM – [Full Educational Breakdown](#)

- **NEW:** Unlimited Session Times For Education For Schools Effected By Coronavirus
- **NEW:** Breakout Rooms / Whiteboard Available For Educational Users
- Screen Sharing Functionality
- Session Recording For Both Teachers & Students
- Raise Hand / Chat Feature
- Integrations into Learning Management Systems (LMS) – Eventually PowerSchool?
- Several Other Features Available With Paid Accounts
  - Polling, Attendance, In-Meeting Data & More!
- SECURITY
  - [Zoom Security / Best Practices](#) | [Securing Your Meetings & Virtual Classrooms](#)
  - LOCK CLASSROOM – Ability to lock your classroom and not allow anyone else to join.
  - SHARING SETTINGS – Are set to “HOST ONLY” by default for educational users
  - WAITING ROOMS – Known issue was ZOOM BOMBING. In all known cases, none of these users had a “Waiting Room” enabled which sends the users to an area where they need to be admitted to the meeting.
    - GUEST PARTICIPANTS ONLY also allows known students to skip the waiting room but sends anyone not signed in / part of your school into the virtual waiting area.
  - CHAT CONTROLS – Lock down the chat so students can not message each other.
  - REMOVE PARTICIPANT – Once removed, they will not be allowed back in.
  - SCHEDULING A CLASS – ADJUSTMENTS THAT CAN BE MADE BEFORE CLASS STARTS
    - Can require registration
    - Random Meeting IDs
    - Create Passcode’s to Protect The Classroom
    - Only Allow Authenticated Users
    - Disable “Join Before Host” so no one can enter before you.
    - Disable Annotation to prevent students from writing on the screen and disrupting class.
  - IN-MEETING CONTROL OPTIONS
    - Disable Video – Turns off a student’s video if they are being disruptive.
    - Mute Students – Mute / Unmute Students individually or all at once.
    - Attendee On-Hold – An alternative to removing a user by disabling their audio/video connections.