

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting September 28, 2017

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve work session, executive session and regular meeting minutes from the Board of Education meeting of August 24, 2017.
9. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2017/18 school year through July 31, 2017 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of July 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for July 2017, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of July 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the July 2017 preliminary report of the Treasurer of School Funds for the 2017/18 school year. It is in agreement with the July 31, 2017 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the field trips.
- h. Approve the school fundraising activities.
- i. Approve reimbursement to Joell Worster for 3 credits at Rowan University in the amount of \$1,995.00.
- j. Approve tuition contract agreement for case#BM101000 to attend Somerset County Education Services Commission's Alternative High School for the 2017/18 school year in the amount of \$31,900.00.
- k. Approve the Use License Agreement between LCMR High School and City of Cape May for the Convention Hall for the High School Prom for May 17 & 18, 2019, May 15 & 16, 2020 and May 21 & 22, 2021.
- l. Approve the resolution for merit goal compensation to Roy Olsen, Supervisor of Buildings and Grounds upon completion of an Online Business Management Professional Certificate.
- m. Accept the following donation(s):

<u>From</u>	<u>Amount</u>	<u>For</u>
Chief Petty Officers Association	\$500.00	Girls soccer team
Sturdy Savings Bank	\$1,000.00	Renaissance
- n. Approve Eugene Taylor to attend the Forensic Training at South Brunswick P.D. – Monmouth Junction, NJ from October 31 through November 2, 2017 at a cost not to exceed \$900.00.

- o. Approve Tuition Contract Agreement for case#EL101801 to attend Burlington County Special Services School District effective September 14, 2017 (174 days) at the prorated cost of \$38,310.00 that is deducted from our State Aid plus a prorated cost of \$3,093.33 for a non-resident fee billed directly.
- p. Approve reimbursement to Morgan Dougherty for 6 credits at Thomas Jefferson University in the amount of \$4,925.40 as per contract.
- q. Approve Alice Barnes-Vasser to attend the NJEA Minority Leadership Training in Atlanta, GA from October 26 – 29, 2017 at no cost to the district.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
TK070403	9/12/17
MH030700	9/13/17
TM042904	9/19/17
KF090598	9/20/17
WC091801	9/20/17
NP121200	9/21/17
- b. Approve the Statement of Assurance certifying the accuracy of the School Year 2017/18 NJQSAC SOA Responses.
- c. Approve continued Articulation & Dual Credit Agreements for the 2017/18 school year with Atlantic Cape Community College, Stockton University, Middlesex County College, Cumberland County College, Rowan University, The Restaurant School at Walnut Hill College, The Art Institute of Philadelphia and Rochester Institute of Technology.
- d. Approve the amendment to the Stockton University AY 2018-AY2019 High School Partnership Program Agreement to reflect the addition of the new dual credit course – Holocaust/Genocide Crimes Against Humanity (Human Conscience).

PERSONNEL

- a. Approve the following substitute teacher(s) for the 2017/18 school year:

Damon Richardson	60 credits
Linda Miller	60 credits
Deanne Piersol	60 credits (pending paperwork)
Margaret Beane-Fox	60 credits (pending paperwork)
- b. Approve Daniel Stout as a substitute bus aide for the 2017/18 school year.

POLICY

- a. Approve the administrative actions for the following completed HIB incident(s):
HIB Identifier#(s)
VJ&AJ82417
ES92417
- b. Approve for first reading Policy Alert 213 as prepared by Strauss Esmay, and revisions to Regulation 7510 Use of School Facilities as recommended by the Committee.
- c. Approve the new job description for Transportation Secretary.
- d. Approve the updates to the Athletics Emergency Action Plan for the 2017/18 school year.

ATHLETICS AND EXTRA CURRICULAR

- a. Approve the following staff as Advisors for the 2017/18 school year:
Chris Vitale National Honor Society
Ed Kraemer Comic Book Club
- b. Accept Alice Barnes-Vasser's resignation as the Advisor of Re-Unite and approve her as a volunteer effective September 15, 2017.
- c. Approve the following staff as Detention Monitors:

<u>4 o'clock</u>	<u>3-7</u>	<u>Subs</u>
Frank Ackley	Mark Haibach	Alice Vasser
	Kevin Hildebrandt	Gary Douglass
	Lance Bailey	Leigh Shea
	Lindsay Stinson	Rich Demers
		Lee Ann Durante
- d. Approve the following winter coaches:
RMT Winter Cheerleading – Linda Merlino (for Elaine Marro – just for the 2017/18 season)
RMT Field Hockey Asst. – Liza Smith (prorated as of 9/25/17)
RMT Girls Basketball – Diane Degurian
LCMR Boys Basketball Asst. – Gary Douglass
LCMR Girls Basketball Asst.– Karl Geisinger

BUILDING AND GROUNDS

- a. Approve Lower Township Elementary School to use the High School track and surrounding area (pending availability) for their “Step It Up” 5k run/walk on October 22, 2017 from 7 a.m. to 3 p.m. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
 - b. Approve Soroptimist International of Cape May County, under the direction of Mary Rose Bispels, to use the high school cafeteria and gymnasiums to hold their “Girlz Rule Conference” on Saturday, November 18, 2017 from 6:30 a.m. to 2 p.m. (pending availability). All further arrangements are to be made with the High School Principal, the Athletic Director, the Supervisor of Buildings & Grounds and the Food Service Director. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
 - c. Approve Center for Community Arts of Cape May to use the High School Art Room for their Youth Arts Program (YAP) on Monday afternoons from October 2, 2017 through November 13, 2017 from 3:30 to 5:30 p.m. (pending availability). Further arrangements are to be made with Larry Ziemba and Roy Olsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
 - d. Approve Coast Guard Recruits and Active Duty to restore the courtyard between the High School C and D wings as follows: 6 weeks: Oct. 1-Nov. 15, after school hours, and/or weekends as scheduled through Zachary Palombo and Roy Olsen. Transportation to be provided by school district. A certificate of insurance is also required.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education’s policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes’ duration.
 12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
 - a. Matters of Personnel.
 - b. HIB