

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting March 15, 2018

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve work session, executive session and regular meeting minutes from the Board of Education meeting of February 22, 2018.
9. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2017/18 school year through January 2018 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of January 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for January 2018, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of January 31, 2018 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- c. Approve the January 2018 preliminary report of the Treasurer of School Funds for the 2017/18 school year. It is in agreement with the January 31, 2018 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the out of district staff development workshops and professional development activities.
- g. Approve the field trips.
- h. Approve the school fundraising activities.
- i. Approve the following resolution:
BE IT RESOLVED to approve the submission of the 2018/19 school district budget that was reviewed by the Finance Committee on March 15, 2018 to be sent to the County Superintendent of Schools by March 29, 2018 as follows and to apply for any statutory spending limitations as needed. This is subject to final approval or modification at the public hearing on April 26, 2018:

	Budget	Local Tax Levy
General Fund		
Special Revenue Fund	NUMBERS TO BE BROUGHT TO THE MEETING	
Debt Service Fund		
Total Base Budget		

BE IT FURTHER RESOLVED the Board of Education authorizes the Superintendent of Schools and the Business Administrator to make all necessary changes to the 2018/19 budget.

- j. Approve the resolutions appointing the Professional Services for the 2018/19 school year.

- k. Accept the following donations:

<u>Amount</u>	<u>From</u>	<u>For</u>
\$500	Aces Heating & Cooling, LLC	Girls Lacrosse
\$11,464	Coles Music/ Linda McDonald	Musical Instruments

- l. Approve the resolution to sell surplus property of Board Room chairs on GovDeals.
- m. Approve a tuition contract for case #LM12902 to attend Creative Achievement Academy in Vineland for the 2017/18 school year effective February 27, 2018 at the cost of \$20,128.00 (74 days).
- n. Approve a tuition contract for case #SB42101 to attend Salem County Special Services for the 2017/18 school year effective February 20, 2018 at the cost of \$17,639.00 (79 days).

POLICY

- a. Approve for second reading/adoption for Policy Alert 214 and Policy 5330.04 from Alert 210 and Policy/Regulation 7424 from Alert 212 as prepared by Strauss Esmay.
- b. Approve the School Bus Evacuation Report(s) for the 2017/18 school year.
- c. Approve the administrative actions for the following completed High School HIB incident(s):
HIB Identifier#(s)
SM022618

PERSONNEL

- a. Approve Irene Budd's medical leave of absence effective April 16, 2018 with an anticipated date of return September 1, 2018.
- b. Approve Ashley Eiler as a long-term substitute teacher for Language Arts at RMT effective March 6, 2018 until approximately May 2, 2018, at \$85 per diem for the first 20 days and then at \$150 per diem without benefits.
- c. Accept Linda Givens's letter of retirement effective February 1, 2019.
- d. Accept Daniel Stout's letter of resignation effective March 19, 2018.
- e. Approve Daniel Stout as a substitute custodian effective March 19, 2018 for the 2017/18 school year.

- f. Approve the following substitute teacher(s) for the 2017/18 school year:
Gabrielle Whalen 60 credits (pending paperwork)
Jeffrey Hebron 60 credits (pending paperwork)
- g. Approve to change William Kimsey's retirement date to July 1, 2019.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
NS032601	3/1/18
KF062600	3/6/18
JR120302	3/6/18
AH22602	3/6/18
DG040201	3/7/18
DT041904	3/7/18
DH121801	3/9/18

BUILDING AND GROUNDS

- a. Approve Caper Tiger Basketball Camp, under the direction of Pat Holden, to use the district gymnasiums June 25-29, July 2-6, and July 9-13, 2018 from 8:30 a.m. to 12:30 p.m., pending upon availability; at *the cost of \$8.00 per participant*. All further arrangements will be coordinated with Roy Olsen and Erik Simonsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
 12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: