

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting February 22, 2018

AGENDA

1. Call to order.
2. Roll call - \*indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - Finance/Negotiations
  - Curriculum/Personnel/Affirmative Action
  - Policy/Public Relations/Articulation/Special Projects & Community
  - Building & Grounds/Transportation/Athletics & Extra Curricular
  - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. PRESENTATION:
  - High School Engineering Club presenting bridge design for Little Mill Creek
8. Staff Reports.
9. Approve work session and regular meeting minutes from the Board of Education meeting of January 25, 2018.
10. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2017/18 school year through December 31, 2017 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of December 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for December 2017, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of December 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the December 2017 preliminary report of the Treasurer of School Funds for the 2017/18 school year. It is in agreement with the December 31, 2017 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the out of district staff development workshops and professional development activities.
- g. Approve the field trips.
- h. Approve the school fundraising activities.
- i. Approve the Interlocal Agreement for Web Design and Related Services and Site Lock with Lower Township Elementary Schools for the 2018/19 school year for the total amount of \$6,950.
- j. Approve the Interlocal Agreement for Child Study Team Services and IEP Direct Services with Cape May City Elementary School for the 2018/19 school year for the total amount of \$69,729.
- k. Approve Agreement for Speech Therapist Services with Cape May City Elementary School for the 2018/19 school year in the amount of \$49,267.
- l. Approve the Business Administrator/Board Secretary to post on the district website and advertise for Request for Proposal for Professional Services for the 2018/19 school year.
- m. Accept the following donations:

<u>From</u>	<u>Amount</u>	<u>For</u>
Kiwanis Club	\$2,000	Key Club (to be used for the conference)
Greater Wildwood	\$ 500	Girls Lacrosse
Elks Lodge #1896		
Van Note	\$ 500	Girls Lacrosse
Harvey Associates		
- n. Approve the agreement for the resale of gasoline and diesel fuel as part of a commodity resale system with the County of Cape May.

- o. Approve to authorize Garrison Architects to prepare and submit NJDOE other capital project applications for the Lower Cape May Regional High School roofing and weight room expansion and Teitelman front entrance canopy and generator. It further authorizes Garrison Architects to amend the district approved LRFP to include these projects as required. The district further acknowledges that it will receive no state aid for these projects.
- p. Approve submission of Title I SIA Award in the amount of \$44,183.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
CR020502	1/31/18 – 2/19/18
NG110502	1/22/18 – 2/12/18
WF100401	1/26/18
RM110903	3/13/18
AG112504	1/30/18
AK102599	2/6/18
KM072401	1/17/18 – 2/6/18
GD052702	2/9/18

PERSONNEL

- a. Approve the following substitute teacher(s) for the 2017/18 school year:
  - Linda Bakos 60 credits
  - Joshua Torres 60 credits
  - Melissa Hawk 60 credits
  - Jillian Vandermark 60 credits
  - Rania Zuraei 60 credits (pending paperwork)
- b. Accept Cynthia Kline’s letter of retirement effective July 1, 2018.
- c. Approve the following substitute personnel for the 2017/18 school year:
  - Mohamed Nasr sub custodian
  - Tina West sub bus driver
  - Sondra Schubert sub bus driver (pending fingerprint)
- d. Approve Kim Pullyblank’s medical leave of absence effective March 6, 2018 for approximately 6 weeks.

POLICY

- a. Approve the administrative actions for the following completed High School HIB incident(s):
  - HIB Identifier#(s)
  - JM11218

- b. Approve second reading to abolish Policy 7250 School and Facility Names.
- c. Approve for first reading Policy Alert 214, Policy 5330.04 from Alert 210 and Policy/Regulation 7424 from Alert 212 as prepared by Strauss Esmay.

ATHLETICS AND EXTRA CURRICULAR

- a. Approve the Key Club to attend the Annual Key Club District Convention at the Ocean Place Resort in Long Branch, NJ from March 23 to 25, 2018.
- b. Approve the following coaches for Spring 2018:

Mike Morey	Volunteer Assistant Golf
Jeff Martin	Volunteer Boys Baseball
Gabi Whalen	Assistant Girls Track (pending paperwork)

BUILDING AND GROUNDS

- a. Approve Cape May County Performing Arts Academy to use the Paul W. Schmidtchen Theatre July 27-28, 2018 from 7 to 10 p.m. for their recital (pending availability and paperwork). All further arrangements will be coordinated with John Drechen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
  - b. Approve the LCMR After Prom to use the high school small gymnasium and cafeteria to hold an Indoor Yard Sale on March 24, 2018 from 7 a.m. to 5 p.m. (pending availability) for the proceeds to benefit the LCMR After Prom. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen. This is contingent upon no conflicts with our own school district activities.
- 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
  - 12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: