

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting January 25, 2018

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve work session and regular meeting minutes from the Board of Education meeting of December 14, 2017 and Reorganization meeting minutes of January 9, 2018.
9. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2017/18 school year through November 30, 2017 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of November 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for November 2017, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of November 30, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the November 2017 preliminary report of the Treasurer of School Funds for the 2017/18 school year. It is in agreement with the November 30, 2017 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the out of district staff development workshops and professional development activities.
- g. Approve the field trips.
- h. Approve the school fundraising activities.
- i. Accept the following donations:

<u>From</u>	<u>Amount</u>	<u>For</u>
P.A.L. of Cape May	\$500 (for warm-up shirts)	Girls Basketball
Sturdy Savings	\$500 (for rally towels)	Girls Basketball
- j. Approve reimbursement to Francis Zukawski for 3 credits at New Jersey City University in the amount of \$2,220.00 as per contract.
- k. Approve reimbursement to Joell Worster for 3 credits at Rowan University in the amount of \$2,025.00 as per contract.
- l. Approve reimbursement to Lindsay Stinson for 3 credits at New Jersey City University in the amount of \$2,220.40 as per contract.
- m. Approve the Interlocal Services Agreement Amendment for a Shared Security Supervisor Services from July 1, 2017 to June 30, 2020.
- n. Approve the tuition rates for the 2018/19 school year as follows:

Grades 7 through 12	\$12,945
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- o. Approve the adjusted Cape May Point tuition for the 2016/17 school year of \$7,494, plus the additional 1 High School student that re-enrolled October 2, 2017 at the cost of \$11,462. We are anticipating 3 High School Regular Education students and 0 Teitelman Regular Education students to attend the Lower Cape May Regional School District for the 2018/19 school year at a cost of \$38,835. The total amount due from Cape May Point is \$57,791.
- p. Approve adjusted tuition amounts for the 2016/17 school year that are owed by the following:

Wildwood Crest Board of Education	\$ 243.21
North Wildwood Board of Education	\$1,794.92
Middle Township Board of Education	\$2,432.10
- q. Approve a Special Education Tuition Contract Agreement with Weymouth Township for Lower Cape May Regional to provide education services for case#JB121900 for the extended school year from June 26 to August 2, 2018 (3 days per week for 18 days) in the amount of \$7,601 and for the 2018/19 school year tuition in the amount of \$70,866 which includes a one-on-one aide.
- r. Approve the Public Donor Agreement with Cape Counseling from January 1 through December 31, 2018 in the amount of \$86,380.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
AP063005	12/5/17
MM042700	12/18/17
DH121801	12/22/17 & 1/12/18

PERSONNEL

- a. Approve Michele Walsh as a 10 month Secretary at step 5, with benefits at the Teitelman School with effective date pending paperwork.
- b. Accept the following letters of retirement, effective June 30, 2018:

Jim Mendicino	Cathy Peckiconis
Heidi McGarvey	Patricia Marchione
- c. Approve Angela Schwab as a full time Teacher of Special Education at RMT, step 1 with benefits, effective 2/1/2018 with salary to be pro-rated upon date of hire.
- d. Appoint Peter Daly as the LCMRSD School Safety Specialist for the 2017/18 school year.
- e. Accept Lindsey Brost's letter of resignation, effective June 30, 2018.

- f. Approve Hery Rasoloharison as a substitute bus driver for the 2017/18 school year (pending fingerprints).

POLICY

- a. Approve the administrative actions for the following completed High School HIB incident(s):
HIB Identifier#(s)
PW&LF121417
- b. Approve the revised 2017/18 School District calendar.
- c. Approve the Committee Assignment list.

ATHLETICS AND EXTRA CURRICULAR

- a. Approve the 2018 Senior Class Trip to Smuggler’s Notch, Jeffersonville, VT May 25 – 28, 2018.
- b. Approve Lea Kopsitz and students to attend the New Jersey State Elks Peer Leadership Conference in Long Branch, NJ on February 2-4, 2018, at no cost to the district.
- c. Approve the following theatre personnel for the 2018 Spring Musical Play and the stipends are not to exceed amounts listed below:
Play Director Jen Sessa as per contract
Choreographer Kelly Kennedy \$1800
Vocal Coach Sandra Beane-Fox \$1800
Band Director Kaleb Magnusson \$1800
Wardrobe/Costumes Kathy Kobik Volunteer (pending paperwork)
Funds to be paid through theatre program budget.
- d. Approve the following as CTSO Advisors for the 2017/18 school year:
Kelly McConnell Engineering & Technology
Mary Rose Bispels Business Administration & Management
Jeffrey Schwartz Cooking & Related Arts
Eugene Taylor Criminal Justice/Police Science

BUILDING AND GROUNDS

- a. Approve Center for Community Arts of Cape May to use the High School Art Room for their Youth Arts Program (YAP) on Monday afternoons from January 22 to March 19, 2018 from 3:30 to 5:30 p.m. (pending availability). Further arrangements are to be made with Larry Ziembra and Roy Olsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.

- b. Approve the Lower Township Parks & Recreation to use the High School Field House for Lacrosse Clinics (pending availability) in the months of January and February from 7 to 9 p.m. during the week and after 3 p.m. on the weekends (dates to be determined). Further arrangements are to be made with Erik Simonsen and Roy Olsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
 - c. Approve the Lower Cape May Little League to use the district gymnasiums, baseball fields and Field House (pending availability) to hold their baseball/softball practices January through December 2018 (days and times as available). Further arrangements are to be made with Erik Simonsen and Roy Olsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
 - d. Approve Cape May County Coast Guard Foundation to use the Paul W. Schmidchen Theatre on June 8, 2018 at 7 p.m. for a performance from the U.S. Coast Guard Band (pending availability). All further arrangements will be coordinated with John Drechen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
 - e. Approve SJCDA to use the theatre risers at the cost of \$1,000, will be picked up by them on January 25th and dropped back off on January 29th. All further arrangements will be coordinated with Sandra Beane-Fox and John Drechen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
10. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
11. **BE IT RESOLVED:** that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: