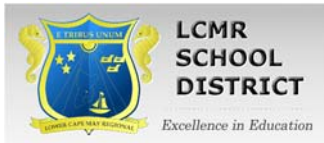


Lower Cape May Regional School District



Technology Repair Form

LCMR Tech Dept.
HelpDesk
609-884-3475 x611

This form MUST accompany ANY Chrome Book or Laptop Repair submitted

Please complete this form to help us diagnose and repair your equipment effectively and as quickly as possible. Most repairs can be completed in 1 to 2 days, but there are instances where DELL requires us to return the device (Chrome Book or Laptop) directly to **DELL DEPOT REPAIR**. A Depot repair can take up to two full weeks for the return of the device to the district.

Name: _____ Student ID# _____ Grade: _____

Equipment Service Tag (on Bottom): _____ Home Room: _____

Date and Time of Equipment Drop Off: _____

Please Circle any and All That Apply:

Cracked LCD (Accidental Damage)

LCD issue (Dark, Lines, etc.)

Device will not Turn on

Won't hold a Charge

Keyboard not working correctly

Missing Keys

Touch Pad Problems

Camera not Working

Sound or Microphone issue

Broken Hinges

Drop or Fall Damage

Charger not Working

Wifi Issues (Describe Below)

GOOGLE Chrome Browser not working correctly

PLEASE DESCRIBE BELOW DETAILS of PROBLEM or REQUEST:

Description:

Technician Repair Notes