

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
Cape May, New Jersey

Board of Education Meeting September 26, 2019

AGENDA

1. Call to order.
2. Roll call - \*indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - Finance/Negotiations
  - Curriculum/Personnel/Affirmative Action
  - Policy/Public Relations/Articulation/Special Projects & Community
  - Building & Grounds/Transportation/Athletics & Extra Curricular
  - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Presentation(s):
  - Plaques presented to:
  - Thomas Belasco – CMC Teacher of the Year
  - Janis White – CMC Counselor of the Year
  - Jeffrey Martin – NJ Environmental Science Teacher of the Year
8. Staff Reports.
9. Approve work session and regular meeting minutes from the Board of Education meeting of August 22, 2019.
10. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2019/20 school year through July 2019 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of July 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for July 2019, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of July 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the July 2019 preliminary report of the Treasurer of School Funds for the 2019/20 school year. It is in agreement with the July 31, 2019 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve to award the proposal for Construction Quality Control and Material Testing Services for the theatre to Maser Consulting, P.A. at the cost of \$3,390.
- j. Approve Joint Transportation Agreement with Camden Educational Services Commission for case #JA040501 to be transported to Burlington County Special Services at the cost of \$5,257.35 from July 2 – 31, 2019.
- k. Approve Tuition Contract Agreement with Burlington County Special Services for case #JA040501 to receive educational services at the cost of \$3,900 from July 2 – 31, 2019.
- l. Approve 2019/20 Intensive Staffing Agreement for case #LM012902 to receive educational services effective September 1, 2019 at the total cost of \$78,250 (\$38,250 deducted from the state aid and direct billing of \$40,000 prorated).
- m. Approve the revised 2019/20 Transportation Rates.
- n. Approve to renew the 2019/20 TRIPS/microTRIPS maintenance contract and microTRIPS Software License Agreement with Software Advantages in the amount of \$3,975.00.

- o. Approve 2019/20 Tuition Contract Agreement with Strang School for case #NY52504 to receive educational services at the cost of \$67,426.20 effective September 6, 2019.
- p. Approve 60 month lease agreement with Ricoh at the cost of \$252.25 per month for a copier in RMT front office.
- q. Accept the following donation(s):

<u>Amount</u>	<u>From</u>	<u>For</u>
\$2,550	Optimist Club of Lower Township	Ice Hockey
- r. Approve the resolution for Change Order #1 to CM3 Building Solutions for an additional amount of \$7,000.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound case(s):

<u>Case #</u>	<u>Date</u>
RP092805	9/16/19
- b. Approve the list of Curriculum Revisions.

POLICY

- a. Approve for second reading/adoption the revisions to Regulation 5460 High School Graduation.

PERSONNEL

- a. Approve Administrative Agreement with Joseph A. LaRosa as Interim Assistant High School Principal effective August 29, 2019 until permanent Assistant Principal is hired.
- b. Approve Kelly Godfrey to move from BA+15, step 4 to BA+30, step 4 effective October 1, 2019.
- c. Approve medical leave of absence for William Damiana, Sr. effective October 30 – November 11, 2019.
- d. Approve Kelvin Santiago as a substitute custodian for the 2019/20 school year.
- e. Approve a High School Assistant Principal effective upon availability (name and salary to be brought to the meeting).

ATHLETICS AND EXTRA CURRICULAR

- a. Approve Gina Givens and Brittany O'Donnell as High School Math Extra Help Teachers after school with Don Polo as an alternate.
- b. Approve Chris Rosenberg and Amanda Brier as High School English Homework Extra Help Teachers.
- c. Approve Sandra Adams and Rachel Axelsson to supervise the Media Center after school.
- d. Approve Gina Bronson as the School District Publication Director.
- e. Approve Gina Bronson as the CTE Program of Study Coordinator & Student Technical Organization Advisor for TV Media.
- f. Approve Carly Crisanti and Ashley Wunder as Freshmen Class Advisors for the 2019-20 school year.
- g. Approve the following staff for the 2019/20 school year:

<u>Detention</u>	<u>3-7</u>	<u>Subs</u>
Mark Haibach	Tammi McGarrigle	Alice Vasser
Ashley Wunder	Gary Douglass	Lindsay Stinson
	Gene Taylor	Lance Bailey
		Rich Demers
		Rachel Axelsson
- h. Approve the following RMT positions:

Lilah Eppenbach	School Play Director
Tracy Crouthamel	Math Help
Laura Olson	Homework Club Sub

BUILDING AND GROUNDS

- a. Approve Beyond the Stars to use the Paul W. Schmidtchen Theatre, large gym and high school classroom(s) for a dance competition on June 27 – July 3, 2020 (times to be determined) (pending availability and completed paperwork). All further arrangements will be coordinated with John Drechen, Roy Olsen and Larry Ziemba. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- b. Approve Lower Township Parks and Recreation to use the RMT large gymnasium (pending availability and completed paperwork) for their Travel Basketball Program from December 2019 through February 2020 Mondays through Thursdays from 5:30 to 8:30 p.m. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen. Also, a certificate of insurance is required.

- c. Approve Lower Township Parks and Recreation to use the High School and RMT gymnasiums (pending availability and completed paperwork) for their Youth Basketball Tournament on December 27, 28, & 29, 2019 from 8 a.m. to 6 p.m. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen. Also, a certificate of insurance is required.
  - d. Approve Lower Township Parks and Recreation to use the RMT large gymnasium and Field House (pending availability and completed paperwork) for their Youth Wrestling Program from December 2019 through February 2020 Mondays through Thursdays from 5 to 9 p.m. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen. Also, a certificate of insurance is required.
- 11. Consideration of additional items that may be properly presented to the Board of Education at this time.
  - 12. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
  - 13. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
    - a. Matters of Personnel