

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
September 25, 2024  
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - I. Finance /Negotiations
  - II. Curriculum(9-19-24 minutes)/Personnel/Affirmative Action
  - III. Policy(9-12-24 minutes)/Public Relations/Articulation/Safety & Security
  - IV. Building & Grounds/Transportation/Athletics & Extra Curricular
  - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

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- Clearly state your full name, address and municipality, and/or group affiliation;
  - Statements made by a participant shall be limited to five (5) minutes' duration;
  - Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
  - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
  - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
  - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
7. Staff Reports (HS, RMT).
  8. Approve the work session & regular meeting minutes from the August 28, 2024 Board of Education meeting (8-28-24 minutes).

**September 25, 2024 BOE Meeting**

9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve Preliminary Monthly Budget Summary Report for the 2023-2024 school year through July 31, 2024, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of July 31, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for July 2024, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of July 31, 2024, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the July 2024 Bank Reconciliation Report, in agreement with the July 2024 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities (FIN H).
- i. Approve to accept WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS #FY23-01) in the amount of \$18,975 to install drywall in several RMT classrooms where it was removed as part of the mold remediation, which was part of the approved use of Maintenance Reserve from the August 28, 2024 Board Meeting (FIN I).
- j. Approve to accept WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS #FY23-01) in the amount of \$153,200 to replace 12 existing stair tower fire doors with 90 minute fire doors and install fire alarm relays/hold open devices for each set of doors in RMT, which was part of the approved use of Maintenance Reserve from the August 28, 2024 Board Meeting (FIN J).

**September 25, 2024 BOE Meeting**

- k. Approve the Joint Transportation Agreement with BCSSSD ESU. BCSSSD ESU to transport one Lower Cape May Regional student to BCDSSSD in Westampton, NJ from 7/8/24-8/2/24 on Route J23 for the sum total of \$2,771.51
- l. Approve the Tuition Contract for HB092808 to attend Burlington County Special Services for the 2024-2025 school year at a cost of \$59,433.00.
- m. Approve the reallocation of Perkins funds to \$63,570.00.
- n. Approve Dana Markovitz to provide Pet Therapy Services through Alliance of Therapy Dogs(ATD) for the 2024-2025 school year.
- o. Approve Elaine Marro to organize and administer the Dynamic Learning Maps (DLM) assessments per the stipend of \$2,000.00.
- p. Approve the use of 1 bus/driver to transport the Cape May City Elementary School classes to/from the following locations:
  - 10/3/24 - Nature Center of Cape May
  - 10/18/24 – Wetlands InstituteAll further arrangements will be coordinated with JoAnn Laputka.
- q. Approve the use of 1 bus/driver to transport the West Cape May Elementary 4<sup>th</sup> grade to/from the Physick Estate on October 16,2024 (raindate 10/23/24). All further arrangements will be coordinated with JoAnn Laputka.
- r. Approve the reimbursement request to Chris Vitale for 6 credits at Ohio University in the amount of \$3,030.00 as per contract.
- s. Approve the reimbursement request to Matt Danze for 3 credits to Rowan University in the amount of \$2,352.72 as per contract.
- t. Approve the reimbursement request to Frank Zilinek for 3 credits to William Paterson University in the amount of \$1,834.80 as per contract.
- u. Approve the reimbursement request of Megan Miller for 3 credits to Ball State University in the amount of \$2,203.00 as per contract.
- v. Approve the incentive bonus to the following staff, per the transportation contract:
  - Christian Kraus - \$750.00
  - Jenna Monaghan - \$600.00
- w. Approve Mark Mallett and Greg Lasher to attend/participate in the NJSBA Workshops in Atlantic City, NJ on October 21-24, 2024. Cost not to exceed \$750.00 each.

CURRICULUM & INSTRUCTION

Nothing to report

POLICY

- a. Approve the 1<sup>st</sup> Reading and Adoption of Policy Alert 233 and the revisions to Regulations 2418 (Section 504 of the Rehabilitation Act of 1973-Students), 5751 (Sexual Harassment of Students), 4352 (Sexual Harassment of Support Staff Members Complaint Procedure) and 3362 (Sexual Harassment of Teaching Staff Members Complaint Procedure) as part of the NJDOE Civil Rights Compliance Review (POL A).
- b. Approve the reports for the School Self-Assessment for Determining HIB Grades for the 2023-2024 school year (POL B).

PERSONNEL

- a. Accept the letter of retirement of MaryJean Wampler as Secretary to the High School Principal, effective August 1, 2025.
- b. Approve Matt Danze to move from BA+15 Step 9 with benefits to BA+30 Step 9 with benefits on the salary guide, effective October 1, 2024.
- c. Approve Eric Albert to teach an extra period per the LCMR sidebar agreement.
- d. Accept the resignation of Debra Kreudl as Special Education Science Teacher at the Richard M. Teitelman School, effective November 15, 2024.
- e. Accept the resignation of Jennifer Macomber as a Part-time Bus Driver, effective September 21, 2024.
- f. Approve Ronald Young as a Bus Aide for the 2024-2025 school year.
- g. Approve Jenna Monaghan as a Part-time Bus Driver, effective October 1, 2024.
- h. Approve Paula Heiman as a Substitute Bus Aide for the 2024-2025 school year.
- i. Approve Paul Hoffman as a Substitute Bus Driver for the 2024-2025 school year.
- j. Approve Colleen Marshall as a Substitute Food Service worker for the 2024-2025 school year.
- k. Approve the following Substitute Teachers for the 2024-2025 school year:  
Kelly Alameno                      Eden Brojakowski
- l. Approve James Knox as Substitute School Security Officer for the 2024-2025 school year.

**September 25, 2024 BOE Meeting**

m. Approve Justin Milligan as a Volunteer Grounds Crew for the 2024-2025 school year.

**ATHLETICS & EXTRA-CURRICULAR**

a. Approve the following Winter Coaches for the 2024-2025 school year:

LCMR		RMT	
Head Boys Basketbal	Scott Holden	Head Boys Basketbal	Steve Selby
Asst. Boys Basketbal	Rocco Sansone	Head Girls Basketball	Eric Albert
Asst. Boys Basketbal	John McGaffney	Vol. Asst. Wrestling	Ian McCrone
Asst. Boys Basketball	Pat Holden	Vol. Asst. Wrestling	Jeff Samaniego
Vol. Asst. Boys Basketball	Tom D'Urso	Basketball Cheer	Jen Slaney
Head Girls Basketball	Scott Douglass	Head Girls Volleyball	Jess Sole
Asst. Girls Basketball	Olivia Levin		
Asst. Girls Basketball	Greg Douglass		
Vol. Asst. Girls Basketball	Jen Elwell		
Head Basketball Cheer	Barb Kimsey		
Asst. Basketball Cheer	Bethany Castellucci		
Head Wrestling	Billy Damiana		
Asst. Wrestling	Dennis Elia		
Asst. Wrestling	Cory Damiana		
Vol. Asst. Wrestling	Jake Maxwell		
Vol. Wrestling	A.J. Fisher		
Para.Vol. Asst. Wrestling	Zachary Hicks		
Para.Vol. Asst. Wrestling	Brody Saltzman		
Vol.Wrestling	Tom Griffin		
Vol. Wrestling	Erik Simonsen		
Vol. Wrestling	Bill Damiana Sr.		
Head Winter Track	Syd Peterkin		
Asst. Winter Track	Dave Pacevich		
Head Swim	Brittany O'Donnell		
Asst. Swim	Lindsay Stinson		
Vol. Asst. Swim	LeeAnn Durante		

b. Approve the following schedule C/D assignments for the 2024-2025 school year:

RMT MIDDLE SCHOOL	Name	LCMR HIGH SCHOOL	Name
Band Director	Bethany Wiberg	12th Grade Co-advisor	Elizabeth McCracken
Color Guard	Angela Schwab	12th Grade Co-advisor	Peg Kroeger
Literary Magazine	Dawn Dolinsky	11th Grade Advisor	Kirstin Logan
RMTV Coordinator	William Caterini	10th Grade Co-advisor	Carli Crisanti
School Play (Shared)	Julie Heck	10th Grade Co-advisor	Ashley Wunder
School Play (Shared)	Sandy Beane-Fox	9th Grade Co-advisor	Don Polo
Student Government	Elizabeth Connelly	9th Grade Co-advisor	Brittany O'Donnell
Yearbook (Shared)	Liza Smith	Academic Advisor Mock Trial	Ed Kraemer

**September 25, 2024 BOE Meeting**

Yearbook (Shared)	Nikki Wright	Asst. Mock Trail Advisor	Steve Morris
Builders Club	Tami Kern	National Honor Society	Chris Vitale
Building Based New Teacher Mentor Program Coordinator	Liza Smith	Building Based New Teacher Mentor Program Coordinator	Gina Bronson
		Student Council	Dana Markovitz
		Book Club	Janice Utsch
		Comic Book Club	Ed Kraemer
		Fall Pep Band	John Drechen
		Fall Play Director	Jennifer Sessa
		Fiber Arts Club	Kirstin Logan
		French Club Honor Society	Joe McKenna
		GSA	Carli Crisante
		S.A.D.D.	Christine Napoli
		Athletic Promotion Club	Gina Bronson
		Athletic Promotion Club	Bill Damania
		Key Club (shared)	Chris Vitale
		Key Club (shared)	Christine Napoli
		LCMR 4H Club	Karren Barr
		Littoral Society	Jeff Martin
		Publications Director	Gina Bronson
		Spanish Honor Society	JoDee Sattazhan
		Spring Musical Director	Jennifer Sessa
		Tri-M Music Honor	Sandra Beane-Fox
		Yearbook Advisor	Sandra Beane-Fox
		Yearbook Business Manager	John Drechen

**BUILDINGS & GROUNDS**

- a. Approve the Lower Township Elementary Sandman School to use the Paul W. Schmidtchen Theatre for their closing exercises on June 11, 2025. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with John Drechen and Roy Olsen.
  
- b. Approve the Lower Township Board of Education to use the High School Media Center for a board retreat on October 6, 2024 from 1pm-4pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
  
- c. Approve the LTES to use the Track and Cross Country Course on October 20, 2024 from 8:00am-12:00pm for a 5K Fun Run/Walk. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.

**September 25, 2024 BOE Meeting**

- d. Approve Lower Township Municipality to use the Paul W. Schmidtchen Theatre on October 7, 2024 at 7pm for a Town Hall meeting. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with John Drechen and Roy Olsen.
  - e. Approve the Township of Lower Recreation Department to use both RMT gyms for its Youth Travel Basketball Program (Monday through Thursday from 6:00pm-9:00pm), November 2024 through March 2025. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
  - f. Approve the Township of Lower Recreation Department to use both RMT gyms for its Youth Wrestling Program (Monday through Thursday from 6:00pm-9:00pm), November 2024 through March 2025. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
  - g. Approve the Township of Lower Recreation Department to use both RMT gyms for its Basketball Tournament on December 27, 28 & 29, 2024 from 8:00am-6:00pm each day. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
  11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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**September 25, 2024 BOE Meeting**

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12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: