

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
SEPTEMBER 23, 2021
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
 - I. Finance / Negotiations
 - II. Curriculum (CCM Minutes 9-15-21) /Personnel/Affirmative Action
 - III. Policy (PCM Minutes 9-15-21)/Public Relations/Articulation/Special Projects & Community
 - IV. Building & Grounds /Transportation/Athletics & Extra-curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT).
8. Approve work session & regular meeting minutes from the August 26, 2021 Board of Education meeting (08-26-21 minutes).
9. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2021-2022 school year through July 31, 2021, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of July 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for July 2021, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of July 31, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve July 2021 preliminary Treasurer of School Funds Report for the 2021-2022 school year, in agreement with the July 31, 2021 Board Secretary Report, pending audit (FIN C).

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- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (to be brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trip requests (FIN G).
- h. Approve list of school fundraising activities.
- i. Approve submission of the Second Round of *Securing our Children's Future Bond Act Security Grant*.
- j. Approve resolution of the Lower Cape May Regional School District Board of Education, making certain determinations in connection with the proposed building program, to undertake certain Capital Improvements including HVAC and Electrical System improvements at the LCMR High School and RMT Middle School (FIN J).
- k. Approve resolution of the Lower Cape May Regional School District Board of Education, approving the submission of a proposal to the voters of the School District at a Special Election to be held on Tuesday-January 25, 2022, to undertake \$13.9 million in Capital Improvements including HVAC and Electrical System improvements at the LCMR High School and RMT Middle School and a new roof at the RMT Middle School (FIN K).
- l. Approve the substitute teacher rates to be \$125/day for Certified Substitute Teachers and \$120/day for Non-Certified Substitute Teachers, effective October 1, 2021.
- m. Approve two incentive programs to attract new bus drivers:
 - Referral incentive – if any staff member refers a new driver to the district, he/she will get a \$150 referral bonus after the driver has been with the District for six months
 - Hiring bonus – If a new driver is hired by the District, he/she will receive a \$750 hiring bonus after the driver has been with the District for six months.
- n. Approve the 21-22 Tuition Contract Agreement with Pittsgrove Township Board of Education for student NY052504 (Student#16178) with tuition in the amount of \$16,224 for 180 days.
- o. Approve the 2021-2022 Hospital/Facility Agreements for Practical Nurse Training between Cape May County Technical School & Lower Cape May Regional School District at the High School & RMT Middle School (FIN O).
- p. Approve the Educational Services Agreement with Janice Gallagher as the DLM (Dynamic Learning Maps) Assessment Coordinator for the 2021-2022 school year.
- q. Approve the Educational Consultant Services Agreement with Technology for Education & Communication Consulting, Inc. (TECC) for consulting services provided by Jennifer Cristiano for the 2021-2022 school year, as per fee schedule.

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- r. Approve the Educational Consultation & Evaluation Services Agreement with Karen Noble, M.Ed., LDT/C for the 21-22 school year.
- s. Approve the following Title I 1 funds to be used to support extended school day/year programs and to support Supplemental in-class programs as follows:

RMT

Crouthamel, T.	\$12,949	DeHorsey, C.	\$13,135	Lewis, H.	\$12,023
Peterkyn, S.	\$10,907	Pullyblank, R.	\$13,931	Zimmer, D.	\$10,502
Bucko, S.	\$12,023	D'Aleo, A.	\$11,643	Dolinsky, D.	\$13,167
Pullyblank, K	\$14,335	Souder, A.	\$12,974	Tabler, K.	\$10,883

HS

Miller, M.	\$14,876	O'Donnell, B.	\$13,936	Polo, D.	\$16,387
Williams, R.	\$15,847				

CURRICULUM & INSTRUCTION

- a. Approve the LCMR School District 2021-2022 Remote Learning Plan (CURR A).

POLICY

- a. Approve the first reading of the policies/regulations from Policy Alert 224 & Policy Alert 225, as prepared by Strauss Esmay (POL A).
- b. Approve the job description for LCMR Middle Grades Career Exploration Club Advisor (POL B).
- c. Approve the job description for LCMR Outreach Worker (POL C).

PERSONNEL

- a. Approve the unpaid medical leave of absence for Sherri Mahmoud from September 7, 2021 through January 2, 2022.

ATHLETICS & EXTRA-CURRICULAR

- a. Approve Elizabeth McCracken and Peg Kroeger as Co-Class Advisors for the Class of 2025.
- b. Approve Ed Kraemer as the Mock Trial Head Coach for the 21-22 school year.
- c. Approve the following Schedule C/D positions for the 21-22 school year:
 - Joe McKenna French Honor Society Advisor
 - Ed Kraemer Comic Book Club Advisor
 - Jeff Martin Littoral Society Advisor
 - George Simmons Robotics Club Advisor
- d. Approve the following Spring 2022 coaches:
 - Anthony D'Aleo High School Golf Head Coach
 - Mike Morey High School Golf Assistant Coach
- e. Approve the following for the Fall Play musical production:

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Vocal Director - Sandra Beane Fox-\$1800
Choreographer - Kelly Kennedy - \$1800
Pit Conductor - Kaleb Magnusson - \$1800

Accompanist - Julie Heck-\$600
Costume Designer - Kathy Kobik-\$800

- f. Approve the following for the Spring Play musical production:

Pit Conductor - Kaleb Magnusson-\$1800

Costume Designer – Kathy Kobik - \$800

- g. Approve the following After-Prom Committee and Volunteers for the 2021-2022 school year, to hold fundraisers in support of the 2022 After Prom (subject to be updated):

Heather McKeown	Heather Sekela	Kelly Benigno	Kathryn Brown
Kim Cresse	Holly Golden	Nicole Salinsky	Sherri Boyle
Erica O’Neill	Diane Ryan	Anthony Fucci	Erin Fucci
Elaine Lawler	Catherine O’Brien	Dawn Hinker	Kristen Shoffler
Maggie Sleght	Kate Davis		

- h. Approve the following staff for 21-22 school year:

DETENTION: Chris Rosenberg, Fran Zukawski

SUSPENSIONS: Alice Barnes-Vasser, Rachel Axelsson, Jeff Schwartz

SUB DETENTION/SUSPENSIONS: Leigh Shea, Chris Rosenberg, Fran Zukawski, Alice Barnes-Vasser, Rachel Axelsson, Jeff Schwartz

- i. Approve the following staff for Homework Club at RMT for the 21-22 school year:

Tami Kern	Dawn Dolinsky	Liza Smith
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- j. Approve the following staff for Math Extra Help at RMT for the 21-22 school year:

Tracy Crouthamel	Elaine Marro	Angie Schwab
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BUILDINGS & GROUNDS

- a. Approve the LCMR After-Prom to use the high school Concession Stand (pending availability and completed paperwork) from September through November 2021 during all home varsity football games to benefit the 2022 After Prom party. This is contingent upon no conflicts with our own school district activities.
- b. Approve the Township of Lower Parks & Recreation Department to use RMT Old Gym & New Gym for its Youth Travel Basketball Program from December 1, 2021 through March 15, 2022, on Monday -Thursday from 6:00pm-9:00pm, pending completed paperwork & required certificate of insurance with a policy endorsement. This is contingent upon no conflicts with our own school district activities. The participants must follow the District local/State Health Department/CDC protocols/requirements/recommendations. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.

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- c. Approve the Township of Lower Parks & Recreation Department to use the RMT Old Gym for its Youth Wrestling Program (Monday through Thursday from 6:00-9:00pm), December 1, 2021 through March 15, 2022, pending completed paperwork & required certificate of insurance with a policy endorsement. This is contingent upon no conflicts with our own school district activities. Participants must follow District local/State Health Department/CDC protocols/requirements/recommendations. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - d. Approve the Township of Lower Parks & Recreation Department to use the High School and RMT Gyms (both at each building) for its Youth Travel Basketball Tournament on December 28, 29 & 30, 2021 from 9:00am-5:00pm each day, pending completed paperwork & required certificate of insurance with a policy endorsement. This is contingent upon no conflicts with our own school district activities. The participants must follow the District local/State Health Department/CDC protocols/requirements/recommendations. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - e. Approve the LCM Baseball Boosters to use the district's baseball fields and Field House from September 1, 2021 to September 1, 2022 (days & times based on availability and pending completed paperwork) to hold their baseball practices. All further arrangements will be coordinated with Roy Olsen and Erik Simonsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance with policy endorsement is required. The participants must follow the District local/State Health Department/CDC protocols/requirements/recommendations.
 - f. Approve Joanne Reagan Dance to use the Paul W. Schmidtchen Theatre for a dance recital on May 29, June 2, 3 & 4, 2022, pending completed paperwork & required certificate of insurance w/policy endorsement. The participants must follow the District, local/State Health Department and CDC protocols/requirements/recommendations. All further arrangements will be coordinated with John Drechen, Roy Olsen and Larry Ziemba. This is contingent upon no conflicts with our own school district activities or district closings.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
 12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded.