

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
August 28, 2024
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence
5. Committee Reports and Member Comments:
 - I. Finance /Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds/Transportation/Athletics & Extra Curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

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7. Staff Reports.
8. Approve the work session & regular meeting minutes from the July 24, 2024 Board of Education meeting (7-24-24 minutes).

9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2023-2024 school year through June 30, 2024, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of June 30, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for June 2024, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of June 30, 2024, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the June 2024 Bank Reconciliation Report, in agreement with the June 2024 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests.
- h. Approve the following school fundraising activities:
- | | | |
|---------------|--------------|--------------------|
| Girls Soccer | Car Wash | Mitnick 8/30/2024 |
| Class of 2025 | Parking Spot | HS Parking 2024-25 |
- i. Approve the following resolution for the withdrawal of Maintenance Reserve Funds

Whereas , NJSA 6A:23A-14.2(d) permits Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

Whereas, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

Whereas the Lower Cape May Regional Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund in the amount of \$250,000 to cover the **\$100,000 deductible and any other expenses not covered by the environmental insurance policy for emergency mold remediation in the Richard M. Teitelman Middle School and to replace any furniture, fixtures and equipment that was disposed of as part of the remediation, and to repair the RMT old gym floor**

Whereas, according to 6A:23A-14.2(e), the Lower Cape May Regional Board of Education shall restore any unexpended required maintenance appropriations up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

Now Therefore Be It Resolved, that the Lower Cape May Regional Board of Education hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations, is hereby approved at the Board of Education meeting held on this 28th day of August 2024.

- j. Approve the Emergency and Disaster Recovery Work Authorization with AllRisk, Inc. through the Educational Services Commission of New Jersey Co-op for the emergency mold remediation in the Richard M. Teitelman Middle School, estimated to cost \$568,276.18 (FIN J).
- k. Approve the annual license and subscription fees for PowerSchool Ecollect forms and Enrollment Express for the 2024-2025 school year for \$8,184.
- l. Approve the Air Conditioning Preventive Maintenance and Service Proposal from Mack Industries for 2024-2025 for 19 Carrier, Trane and Aeon Rooftop units, and the 2 Administration split units under the Ed-Data Co-op Contract #11659 at a cost of \$9,932 per visit for time and materials.
- m. Approve the Tuition Contract for HB092808 to attend Burlington County Special Services Extended School Year for the 2024-2025 school year at a cost of \$4,444.00.
- n. Approve the One-on-One Aide Contract for HB092808 to attend Burlington County Special Services Extended School Year for the 2024-2025 school year at a cost of \$6,406.00.

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- o. Approve the Tuition Contract for CR120908 to attend Strang School, including ESY, for the 2024-2025 school year at a cost of \$107,823.11.
- p. Approve the Tuition Contract for LP040207 to attend Y.A.L.E. School East for the 2024-2025 school year at a cost of \$70,435.80.
- q. Approve awarding the lowest bid for Diesel Fuel & Heating Oil #2 to Riggins, Inc. for the 2024-2025 school year.
- r. Approve the reimbursement request to Christine Teeney for 6 credits at Stockton University in the amount of \$5,286.00 as per contract.
- s. Approve the reimbursement request to William Damiana for 3 credits to Stockton University in the amount of \$2,109.00 as per contract.
- t. Approve the following uses of 1 bus/driver to transport the West Cape May Elementary to/from the following locations on:
 - Cape May City Library 10/8/2024
 - Cape May City Library 10/25/2024
 - Cape May City Library 10/29/2024All further arrangements will be coordinated with JoAnne Laputka.

CURRICULUM & INSTRUCTION

- a. Approve the following revised District Curriculum:
 - AP Seminar Curriculum aligned to the new DOE ELA standards
 - Public Speaking
 - 10th Grade English
- b. Approval to apply for the U.S. EPA Environmental and Climate Justice Community Change Grant.

POLICY

Nothing to Report

PERSONNEL

- a. Approve the following staff for the 2024-2025 school year to be paid by grant funding, Title IV:

Donna Vassallo	Early College Liaison	Per Contract Agreement	\$4,000
Barb Kimsey	Early College Coordinator	Stipend	\$2,000
Peg Kroeger	Early College Coordinator	Stipend	\$2,000

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- b. Approve the following CTSO Advisor/Coordinators at a stipend of \$1,800 for the 2024-2025 school year:

Gina Bronson	Cinematography
Kelly Hussey	Engineering
Dave Pacevich	Biomedical
Eugene Taylor	Criminal Justice
Jeff Schwartz	Culinary Arts
Mike Wilson	Business/Entrepreneurship

- c. Approve the list of Substitute Teachers for the 2024-2025 school year (PERS C).
- d. Approve the list of Substitute Bus Drivers and Substitute Bus Aides for the 2024-2025 school year (PERS D).
- e. Approve the list of Substitute Food Service for the 2024-2025 school year (PERS E).
- f. Approve the following staff as Part-Time Bus Driver for the 2024-2025 school year:
Joseph Gilliam Shawn Lafferty
- g. Approve the following as Bus Aides for the 2024-2025 school year:
Amanda Kane Tonya Wise
- h. Approve the following as Substitute Custodians for the 2024-2025 school year:
Corey Breslin Mohamed Nasr
Julia Gilliam Liam Robinson
Charles Hoffnagle
- i. Approve the following staff for the 2024-2025 school year:
High School 3-7 Proctors and High School Detention Proctors
Eric Albert Nidia Marshall Chris Rosenberg
Sandra Adams Jeff Martin Evan Rundgren
Rachael Axelsson Sean Murphy Jeff Schwartz
Mark Haibach
Kevin Hildebrandt
- j. Approve the following Volunteer Grounds Crew for the 2024-2025 school year:
Tod Shoffler Tim O'Donnell
Jay DiCave
- k. Accept Katie Damiana's resignation as Confidential Secretary to the Business Administrator and Director of Curriculum & Instruction, effective August 2, 2024.

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- l. Upon the recommendation of the Superintendent, approve Katie Damiana as a 12 month Secretary, salary at Step 6 on the Secretary Salary Guide, effective August 2, 2024.
- m. Approve the placement request of Matt Danze from Rowan University for Practicum in Administration at LCMR under Erik Simonsen from September-December 2024.
- n. Approve the placement request of Ashley Robinson from Rowan University for Practicum in School Nursing at LCMR under Morgan Dougherty from September-December 2024.

ATHLETICS & EXTRA-CURRICULAR

- a. Approve the following coaches for the 2024-2025 school year:

Para.Vol. Field Hockey	Eden Brodjakowski
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- b. Approve the following After-Prom Committee and Volunteers for the 2024-2025 school year, to hold fundraisers in support of the 2024 After Prom:

Kelly Benigno	Anthony Fucci	Heather Sekela
Kathy Brown	Erin Fucci	Nicole Salinsky
Pete Daly	Lacey Milligin	Jen Shivers
Georgia Dougherty		Kristin Shoffler

BUILDINGS & GROUNDS

- a. Approve the LCMR After-Prom to use the high school Concession Stand (pending availability and completed paperwork) from September through November 2024 during all home varsity football games to benefit the 2025 After-Prom party. Also, to use the high school Media Center to hold meetings with dates/times to be determined and the use of the high school (gyms, cafeteria, classrooms, hallways, etc.) to hold the After-Prom Party on May 31-June 1. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - b. Approve the LCM Baseball Boosters to use the District’s Gyms, Baseball fields, & Field House from September 2024 – September 2025 (dates and times based on availability) to hold baseball practices and games. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
- 10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 - 11. Receive comments from the public in accordance with the Board of Education’s policy on participation at Board meetings.

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12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: