

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
August 27, 2025  
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - I. Finance /Negotiations
  - II. Curriculum /Personnel/Affirmative Action
  - III. Policy/Public Relations/Articulation/Safety & Security
  - IV. Building & Grounds /Transportation/Athletics & Extra Curricular
  - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

Public participation at board meetings is intended to allow individual members of the public to address the Board on issues of public concern, and not intended as a forum for extended conversation or two-way dialogue with the Board members or District officials. The Board President, Superintendent or designee may respond to questions either at the end of the session, or at a later time. During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

- Clearly state your full name, address and municipality, and/or group affiliation;
- Statements made by a participant shall be limited to five (5) minutes' duration;
- Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
- In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
- The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
- The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.

7. Staff Reports.
8. Approve the work session & regular meeting minutes from the July 30, 2025 Board of Education meeting (7-30-25 minutes).

9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2024-2025 school year through June 30, 2025, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of June 30, 2025 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for June 2025, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of June 30, 2025, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the June 2025 Bank Reconciliation Report, in agreement with the June 2025 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities (FIN H).
- i. Approve the ESEA Consolidation Grant amounts of:
  - Title I A- \$402,313
  - Title I SIA- 0
  - Title II A- \$48,922
  - Title III- \$4,432
  - Title IV- \$28,282
  - Total Allocation- \$483,949
- j. Approve the ESY one-on-one aide tuition contract for student 2875001253 to attend Burlington County Special Services for the 2025-2026 school year at a cost of \$6,614.00.

- k. Approve the tuition contract for student 8594060334 to attend Yale School East for the 2025-2026 school year at a cost of \$83,008.72.
- l. Approve awarding the lowest bid for Diesel Fuel & Heating Oil #2 to Riggins, Inc. for the 2025-2026 school year.

CURRICULUM & INSTRUCTION

- a. Approve the following District Curriculum updates:
  - Advanced Geometry
  - 8<sup>th</sup> Grade Music

POLICY

Nothing to Report

PERSONNEL

- a. Upon the recommendation of the Superintendent, approve for hire Grace Stuart, as a High School Special Education Language Arts Teacher, BA Step 1 with benefits, effective September 1, 2025.
- b. Approve Donna Vassallo as the Early College Liaison for the 2025-2026 school year to be paid by grant funding, Title IV \$4,000.
- c. Approve the following CTSO Advisor/Coordinators at a stipend of \$1,800 for the 2025-2026 school year:

Gina Bronson	Cinematography
Kelly Hussey	Engineering
Dave Pacevich	Biomedical
Eugene Taylor	Criminal Justice
Jeff Schwartz	Culinary Arts
Mike Wilson	Business/Entrepreneurship

- d. Approve the following Transportation Staff for the 2025-2026 school year:
  - Joseph Battle Sr. as a part-time bus driver
  - Ed Mendyk as a bus aide
  - Paula Heiman as a bus aide
- e. Approve the list of Substitute Teachers for the 2025-2026 school year (PERS E).
- f. Approve the list of Substitute Bus Drivers and Substitute Bus Aides for the 2025-2026 school year (PERS F).
- g. Approve the list of Substitute Food Service workers for the 2025-2026 school year (PERS G).

- h. Approve the following Substitute Custodians for the 2025-2026 school year:  
Corey Breslin                      Victoria Mollenkof                      Mohamed Nasr

- i. Approve the following Per Diem Aides for the 2025-2026 school year:

Bill DeGrouchy	LCMR	Bill Caterini	RMT
Kassidy Gagliardi	LCMR	Morgan Kern	RMT
Kyle Holt	LCMR	Cristina Lincar	RMT
Ann Leinenbach	LCMR	Ranya Osman	RMT
Lydia Morgan	LCMR	Diane Saunders	RMT
Val Onofrietti	LCMR	Howard Trout	RMT
Blake Pinter	LCMR		
Denise Shupiko	LCMR		
Josh Torres	LCMR		
Kristine Winslow	LCMR		
Fran Zukawski	LCMR		

- j. Approve the following School Security Officers for the 2025-2026 school year:  
Doug Whitten                      Mike Marriner                      James Knox - substitute

- k. Approve the leave of absence request of Chris Vitale from October 30, 2025– November 26, 2025 using accumulated sick time.

- l. Approve Elaine Marro as the DLM Coordinator for the 2025-2026 school year.

- m. Approve the FMLA Leave of absence request of Milagros Coloma until October 1, 2025.

- n. Approve the following staff for the 2025-2026 school year:

<b>LCMR Detention and 3-7 Proctors</b>	<b>RMT Detention Proctors</b>
Nidia Marshall	Tami Kern
Kevin Hildebrandt	Caitlyn Pohlig
Jeff Schwartz	Angie Schwab
Evan Rundgren	<b>RMT Homework Club</b>
Chris Rosenberg	Dawn Dolinsky

#### ATHLETICS & EXTRA-CURRICULAR

- a. Approve the following Schedule C/D Positions for the 2025-2026 school year:

<b>LCMR HIGH SCHOOL</b>	<b>NAME</b>
Academic Advisor Mock Trial	Ed Kraemer
National Honor Society	Chris Vitale
Comic Book Club	Ed Kraemer
Fiber Arts Club	Kirstin Logan

GSA	Carli Crisante
S.A.D.D.	Christine Napoli
Athletic Promotion Club (shared)	Gina Bronson
Athletic Promotion Club (shared)	Bill Damania
Key Club (shared)	Christine Napoli
Littoral Society	Jeff Martin
Spanish Honor Society	JoDee Sattazhan
Spring Musical Director	Jennifer Sessa
Spring Musical Choreographer	Kelly Kennedy
Tri-M Music Honor	Sandra Beane-Fox
Band Front Director	Jennifer Sessa
Spring Play Accompanist	Julie Heck
Spring Play Choreographer	Kelly Kennedy
<b>RMT</b>	<b>NAME</b>
Builders Club	Tami Kern
Color Guard	Angie Schwab
Literary Magazine	Dawn Dolinsky
RMTV Coordinator	Bill Caterini
Robotics	George Simmons
Student Government	Liz Connelly
Yearbook	Dana Gleason

- b. Approve Mike Wilson as a High School Vol. Assist. Football Coach for the 2025-2026 fall season.

#### BUILDINGS & GROUND

- a. Approve the LCM Baseball Boosters to use the LCMR baseball fields, & field house from September 2025 – June 2026 (dates and times based on availability) to hold baseball practices and games. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.
- b. Approve the Lower Township Recreation Department to use both RMT gyms, fields, and field house for the youth basketball and wrestling teams (Nov-Mar) and lacrosse teams (Feb-May) after school. In addition, hold a youth basketball tournament Dec 27-29, 2025 in the RMT gyms. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.
- c. Approve the Southern Cape Stingrays 9U to use the field house on Fridays from 7:30pm - 9pm September 2025 – June 2026 to hold baseball practices. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.

10. Consideration of additional items that may be properly presented to the Board of Education at this time.
11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

Public participation at board meetings is intended to allow individual members of the public to address the Board on issues of public concern, and not intended as a forum for extended conversation or two-way dialogue with the Board members or District officials. The Board President, Superintendent or designee may respond to questions either at the end of the session, or at a later time. During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

- Clearly state your full name, address and municipality, and/or group affiliation;
  - Statements made by a participant shall be limited to five (5) minutes' duration;
  - Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
  - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
  - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
  - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: