

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
AUGUST 26, 2021  
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
  - I. Finance / Negotiations
  - II. Curriculum (CCM 8-18-21 minutes) /Personnel/Affirmative Action
  - III. Policy/Public Relations/Articulation/Special Projects & Community
  - IV. Building & Grounds /Transportation (Trans Comm 8-5-21 minutes) /Athletics & Extra-curricular
  - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS).
8. Approve work session & regular meeting minutes from the July 22, 2021 Board of Education meeting (7-22-21 minutes)
9. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve the Preliminary Monthly Budget Summary Report for the 2020-2021 school year through June 2021, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of June 30, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve the Board Secretary Report for June 2021, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of June 30, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the June 2021 preliminary report of the Treasurer of School Funds for the 2020-2021 school year. It is in agreement with the June 30, 2021 report of the Board Secretary, pending audit (FIN C).

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- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (FIN E).
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trips (FIN G).
- h. Approve list of school fundraising activities (FIN H).
- i. Approve awarding lowest bid for Diesel Fuel & Heating Oil #2 to Riggins, Inc.
- j. Approve the following signatories for the LOWER CAPE MAY REGIONAL SCHOOL DISTRICT FOOD SERVICE ACCOUNT (Cash Management Account) (2 signatures required):
  - Food Service Supervisor-Kurt Himstedt AND
  - Secretary-Mark G. Mallett OR Superintendent-Joseph A. Castellucci
- k. Approve submission of the ARP IDEA application in the amount of \$62,223 and the Cape May Point Consortia in the amount of \$85 for the 2021-2022 school year.
- l. Approve use of two buses/drivers to transport the Cape May County Prosecutors Youth Summer Camp Field trips on August 10 and 11, 2021 to Beesley's Point Beach and the Wildwood Boardwalk. All further arrangements will be coordinated with Joann Laputka.
- m. Approve submission of the amendment to the Middle Grades Career Awareness & Exploration Grant to include additional amount of \$16,802 for a total grant award allocation of \$68,992.

**CURRICULUM & INSTRUCTION**

- a. Approve the Placement Request from New York University for Katelyn Oropeza as a Speech Intern with Rachel Axelsson at RMT for the 21-22 school year.
- b. Approve the placement request from Liberty University for Domonique DeCamillo as a School Counseling Intern with Tara Samaniego at RMT for 21-22 school year (Fall 2021).

**POLICY**

- a. Approve the second reading of the policies/regulations from Policy Alert 223, as prepared by Strauss Esmay (POL A).
- b. Approve the job description for LCMR Robotics Club Advisor (POL B).

PERSONNEL

- a. Approve the following per diem aides for the 21-22 school year:

<u>FIRSTNAME</u>	<u>LASTNAME</u>	<u>BUILDING</u>	<u>AIDE ASSIGNMENT</u>
John	Gerolstein	RMT	Per Diem Lunch/Hall Duty/Breaks
Leslie	Costello	RMT	Per Diem One-on-One
Bill	Caterini	RMT	Per Diem One-on-One
Kyle	Holt	RMT	Per Diem One-on-One/Bus
Cole	Blackley	RMT	Per Diem One-on-One/Lunch/Breaks/Hall Duty
Bill	DeGrouchy	HS	Per Diem Instructional
Lisa	Hinds	HS	Per Diem Instructional
Corey	Damiana	HS	Per Diem One-on-One
Chuck	Mussachio	HS	Per Diem One-on-One
Denise	Shupiko	HS	Per Diem One-on-One
Anne	Leinenbach	HS	Per Diem One-on-One
Kierstin	Hughes	HS	Per Diem Front Desk

- b. Approve the list of substitute custodial/maintenance, transportation drivers/aides & food service for the 21-22 school year (PERS B).
- c. Approve the list of substitute teachers for the 21-22 school year (PERS C).
- d. Approve Holly Morgan as a substitute food service worker for the 21-22 school year.
- e. Approve the following part-time bus drivers and part-time bus attendants for the 21-22 school year:  
 Joe Battle Jr. – PT Bus Driver                      Katie Damiana-PT Bus Attendant  
 Kyle Holt – PT Bus Attendant                      Kathy Maguire-PT Bus Attendant  
 Vicki Mollenkof – PT Bus Driver
- f. Upon the recommendation of the Superintendent, approve Cheryl Pohlig as the Food Service Supervisor at an annual stipend of \$5,000, for the 21-22 school year.
- g. Approve Carly Crisanti as the New Teacher Mentor for Lindsey Harner for the 21-22 school year.
- h. Approve Rich Demers as the New Teacher Mentor for Tara Jacobson for the 21-22 school year.
- i. Approve Lorraine Bianco as a substitute Athletic Trainer for the 21-22 school year.

ATHLETICS & EXTRA-CURRICULAR

- a. Approve Liza Smith as a New Teacher Orientation Coordinator for RMT.
- b. Approve Pat Holden as Weight Room Coordinator for the Fall 2021 training season.

- c. Approve the following Schedule D/Club Assignments for the 21-22 school year:

<b>RMT MIDDLE SCHOOL</b>	<b>First Name</b>	<b>Last Name</b>
Band Director	Bethany	Wiberg
Builders Club	Paul	Schulte
Colorguard	Dana	Markovitz
Literary Magazine	Dawn	Dolinsky
RMTV Coordinator	William	Caterini
School Newspaper (Shared Assignment)	Liza	Smith
School Newspaper (Shared Assignment)	Nikki	Wright
School Play (Shared Assignment)	Julie	Heck
School Play (Shared Assignment)	Sandy	Beane-Fox
Student Government	Elizabeth	Connelly
Yearbook (Shared Assignment)	Nikki	Wright
Yearbook (Shared Assignment)	Liza	Smith
<b>LCMR HIGH SCHOOL</b>		
12th Grade advisor	Kirsten	Logan
11th Grade Co-advisor	Carly	Crisanti
11th Grade Co-advisor	Ashley	Wunder
10th Grade Co-advisor	Nicole	Caruso
10th Grade Co-advisor	Anthony	Gitto
Key Club	Chris	Vitale
LCMR 4H Club	Karren	Barr
National Honor Society	Chris	Vitale
Publications Director	Gina	Bronson
Renaissance Coordinator	Ashley	Wunder
Spring Play Choreographer	Kelly	Kennedy
Spring Play Vocal Coach	Sandra	Beane-Fox
Student Council	Dana	Markovitz
Traveling Choir & Vocal Ensemble	Sandra	Beane-Fox
Tri-M Music Honor Society	Sandra	Beane-Fox
Yearbook Advisor	Sandra	Beane-Fox
CTSO Advisor TV Media	Gina	Bronson

**BUILDINGS & GROUNDS**

- a. Approve the request of Robert A. Fineberg/Camp Dreamcatchers to use district percussion equipment, to be picked up on August 20, 2021 and returned by August 30, 2021. All arrangements are to be made with John Drechen, Theatre/Band Director. This is contingent upon no conflicts with our own school district activities and required certificate of insurance w/policy endorsement.

- b. Approve Walmart Pharmacy to use the High School Cafeteria on August 18, 2021 from 10:00am-1:00pm and September 8, 2021 from 12:20pm-3:30pm to administer the Covid-19 Pfizer vaccine to children 12 years of age and older. The participants must follow the District, local/State Health Department and CDC protocols/requirements/recommendations. The capacity of people participating will be based on CDC, state and local guidelines. All further arrangements will be coordinated with Larry Ziembra and Roy Olsen. This is contingent upon no conflicts with our own school district activities or district closings.
  - c. Approve the Bats to Basics, under the direction of Joe Higman, request to use the Field House for baseball/softball personal instruction, dates/times to be coordinated with Erik Simonsen and Roy Olsen, pending completed paperwork & required certificate of insurance w/policy endorsement. Participants must follow the District, local/State Health Department and CDC protocols/requirements/recommendations. The capacity of people attending and participating will be based on CDC, state and local guidelines. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen. This is contingent upon no conflicts with our own school district activities.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded.