

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting August 22, 2019

AGENDA

1. Call to order.
2. Roll call - \*indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - Finance/Negotiations
  - Curriculum/Personnel/Affirmative Action
  - Policy/Public Relations/Articulation/Special Projects & Community
  - Building & Grounds/Transportation/Athletics & Extra Curricular
  - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve the work session and regular minutes from the Board of Education meeting of July 25, 2019.
9. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2018/19 school year through June 2019 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of June 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for June 30, 2019, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of June 30, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the June 2019 preliminary report of the Treasurer of School Funds for the 2018/19 school year. It is in agreement with the June 30, 2019 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve the 2019/20 school year Projected Out of District list.
- j. Approve a Professional Services Contract with AtlantiCare Urgent Care Cape May to provide student drug evaluations in the amount of \$1,200 from July 1, 2019 through June 30, 2022.
- k. Approve the list of Bus Routes and Drivers for the 2019/20 school year (subject to change).

#### PERSONNEL

- a. Approve the list of substitute teachers for the 2019/20 school year.
- b. Approve the list of per diem aides for the 2019/20 school.
- c. Approve the lists of substitute custodial/maintenance, food service, and transportation drivers/aides for the 2019/2020 school year.
- d. Approve the following bus drivers as full time bus drivers:
  - Vicki Mollenkof at Step 10, effective 9/1/19
  - Jennifer Macomber at Step 2, effective 1/1/20
- e. Approve to change Dan Santoro from a single to a double run bus driver for the 2019/20 school year.

- f. Approve Steve Fecteau from a substitute driver to a single run bus driver for the 2019/20 school year.
- g. Accept Zachary Palombo's letter of resignation as High School Assistant Principal.

POLICY

- a. Approve for adoption upon first reading of the revisions to the Organizational Chart.
- b. Approve for first reading the revisions to Regulation 5460 High School Graduation.
- c. Approve the revisions to the High School and RMT Chart of Discipline.

CURRICULUM & INSTRUCTION

- a. Approve the 2019/20 District & School Professional Development Plan Statement of Assurance.
- b. Approve the District Mentoring Plan 2019/20 Statement of Assurance.

ATHLETICS AND EXTRA CURRICULAR

- a. Approve the following people as After Prom Committee and Volunteers for the 2019/20 school year to hold fundraisers in support of the 2020 After Prom (subjected to be updated):

Diane Castellucci	Gary/Marsha Douglass
Bill Damiana	Ann Fitzpatrick
Steve Douglass	Karen Fournier
Kim/Sam Downes	Heather Garagozzo
Patricia/Michael Gallagher	Dawn Hinker
Holly Golden	Sue Kronemeyer
Melissa Jones	Jennifer Hunter
Nick Krenzien	Tracy/Rob Lamey
Leslie Kronemeyer	Sherry Layton
Joe/Vanessa Landis	Brett/Stephanie Matthews
Laurie Long	Steve Morey
Mike Morey	Joanne McLaughlin
Heather McKeown	Denise Moore
Gina McNeal	Catherine O'Brien
Laura Morrissey	Mike/Julie Reeb
Heather Pierce	Jimmy Ridgway
Diane Ryan	Edie Vito
Heather Sekela	Kierstin Whitten
Amy Souder	Sandy/Doug Whitten
	Jeff Wunder

- b. Approve the list of Schedule D & Clubs for the 2019/20 school year.
- c. Approve Sandra Eakin and Lori Schulte as Co-New Teacher Mentor Coordinators for the 2019/20 school year.
- d. Approve Elizabeth Connelly to replace Elizabeth Mitchell for the 2019 Teitelman Experience.
- e. Approve the following as RMT Subject Area Mentors for the 2019/20 school year:

<u>Mentor</u>	<u>New Teacher</u>
Julie Heck	Amy Reed
Susan Noble	Chris Eaves
- f. Approve the following as RMT Homework Club staff for the 2019/20 school year:

Mary Francis Batten	Tami Kern
Dawn Dolinsky	Susan Noble
- g. Approve Angela Schwab and Elaine Marro as RMT Math Help for the 2019/20 school year.
- h. Approve the following as RMT Detention staff for the 2019/20 school year:

Angela Schwab	Liza Smith
Lauren Hansen (Alt)	Tami Kern (Alt)

#### BUILDING AND GROUNDS

- a. Approve the request of Robert A. Fineberg and Camp Dreamcatcher for the use of some percussion equipment to be picked up on August 18, 2019 and returned by August 24, 2019. All arrangements are to be made with John Drechen, Theatre/Band Director. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- b. Approve the LCM Baseball Boosters to use the district's baseball fields, high school and RMT gyms and Field House from September 1, 2019 to September 1, 2020 (days and times are based on availability and pending completed paperwork) to hold their baseball practices. All further arrangements will be coordinated with Roy Olsen and Erik Simonsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- c. Approve Lower Township Elementary School to use the High School track and cross country course (pending availability and completed paperwork) for their Family Fun Run on October 20, 2019 beginning at 7 a.m. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen. This is contingent upon no conflicts with our own school district activities. Also, a certificate of insurance is required.

- d. Approve the LCMR After Prom to use the high school Concession Stand (pending availability and completed paperwork) from September through November 2019 during all home varsity football games to benefit the 2020 After Prom party. This is contingent upon no conflicts with our own school district activities.
  - e. Approve the LCMR After Prom to use the Paul W. Schmidtchen Theatre, high school gymnasiums, cafeteria and hallways (pending availability and completed paperwork) to hold the 2020 After Prom event from May 15 (to set-up) through May 17, 2020. This is contingent upon no conflicts with our own school district activities.
  - f. Approve Soroptimist International of Cape May County, under the direction of Mary Rose Bispels, to use the high school classrooms A14 & A16, cafeteria and gymnasiums to hold their "Girlz Rule" on Saturday, November 16, 2019 from 6:30 a.m. to 2:30 p.m. (pending availability and completed paperwork). All further arrangements are to be made with Roy Olsen, Larry Ziembra and Victor Faison. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
12. **BE IT RESOLVED:** that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: