

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
July 30, 2025
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
 - I. Finance /Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds (7-9-25 minutes)/Transportation/Athletics & Extra Curricular(7-10-25 minutes)
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

Public participation at board meetings is intended to allow individual members of the public to address the Board on issues of public concern, and not intended as a forum for extended conversation or two-way dialogue with the Board members or District officials. The Board President, Superintendent or designee may respond to questions either at the end of the session, or at a later time. During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

- Clearly state your full name, address and municipality, and/or group affiliation;
 - Statements made by a participant shall be limited to five (5) minutes' duration;
 - Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
 - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
 - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
 - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
7. Staff Reports.
 - Presentation by Mr. Wolf: SSDS 2024-2025 SSDS & HIB Report
 - Presentation by Dr. Teeney QSAC Interim Review

8. Approve the work session & regular meeting minutes from the June 25, 2025 Board of Education meeting (6-25-25 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2024-2025 school year through May 31, 2025, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of May 31, 2025 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for May 2025, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of May 31, 2025, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the May 2025 Bank Reconciliation Report, in agreement with the May 2025 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities:
- i. Approve the following resolution for the submission for the Water Infrastructure Improvement Grant:

WHEREAS, On June 25, 2025, the NJ Department of Education issued a memo announcing the opening of grant applications for Water Infrastructure Improvement grants funded by the Securing Our Children's Future Bond Act, P.L. 2018, c.119.

WHEREAS, the Richard M. Teitelman Middle School failed to meet the drinking water standard for total coliform bacteria, which are naturally present in the environment, during routine quarterly testing on December 16, 2021, where one sample tested positive and all the others were negative, and

WHEREAS, because of one positive test, subsequent testing is required by state law to take four repeat samples, and on Wednesday, December 22, 2021, the District received notice that all but one repeat sample were positive for total coliform bacteria and negative for e-coli, which resulted in a “Do not drink notice”, and

WHEREAS, the District did not have in-person classes from January 3 to 10, 2022 due to the Richard M. Teitelman Middle School well having to be closed down and the need to connect the Middle School to the High School well, and

WHEREAS, the Richard M. Teitelman Middle School well was determined to need replacing, and the school was in an emergency situation where if the High School pump breaks, the entire district would be closed until the well can be working, and

WHEREAS, through meetings with the Lower Township MUA, there was an opportunity to connect to the Lower Twp MUA public water supply to ensure safe water to drink and use for sanitation purposes, which will minimize virus transmission and exposure to health hazards, and,

WHEREAS, the Board of Education of the Lower Cape May Regional School District and the Lower Township MUA, entered into a Water Supply & Distribution Agreement in June 2022 for a total estimated cost of \$2,669,290 (\$2,069,290 from Capital Reserve and \$600,000 from ARP ESSER funds), and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lower Cape May Regional School District, that the Superintendent and Business Administrator are hereby authorized to submit the Water Infrastructure Aid application requesting \$1,919,728.34 for reimbursement of the cost of the 2022 water infrastructure project to connect the Lower Cape Regional School District to the Lower Township MUA, is hereby approved at the Board of Education meeting held on this 30th day of July, 2025.

- j. Approve the following resolution:

BE IT RESOLVED, that Sturdy Savings Bank be the depository for the funds of the Lower Cape May Regional School District, as listed below:

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT ATHLETIC DEPARTMENT ACCOUNT; (2 signature required)

Athletic Director Matt Danze

AND

Principals	Larry Ziemba
OR	
Superintendent	Gregory Lasher
OR	
Secretary	Mark Mallett

- k. Approve the following resolution to increase the bid threshold:

WHEREAS, Mark Mallett, the School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the (Name of Board of Education), pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

- l. Approve the following resolution for Change Order #1 for the Lower Cape May Regional High School Baseball Field Irrigation Project:

WHEREAS, on January 2, 2025, the Board of Education accepted WJ Gross, Inc. proposal through the Camden County Education Service Co-op (CCESC #66 CCEPS) in the amount of \$144,788 to replace the Lower Cape May Regional High School Baseball Field Irrigation System, and

WHEREAS, Change Order #1 for a \$3,260 to upgrade the 20 amp breaker to an 80 amp breaker, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lower Cape May Regional School District that Change Order #1 of \$3,260 is being added from the original awarded project cost, results in a revised total project cost of \$148,048, is hereby approved at the Board of Education meeting held on this 30th day of July, 2025.

- m. Approve the following resolution to withdraw Maintenance Reserve funds:

Whereas , N.J.S.A. 6A:23A-14.2(d) permits Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4, and

Whereas, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

Whereas the Lower Cape May Regional Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund in the total amount of \$250,000, with \$150,000 to **replace the HS boiler controls** and \$100,000 to **repair the Theater Front of House and Back of House HVAC units**, and

Whereas, according to 6A:23A-14.2(e), the Lower Cape May Regional Board of Education shall restore any unexpended required maintenance appropriations up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end, and

Now Therefore Be It Resolved, that the Lower Cape May Regional Board of Education hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

- n. The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.
- o. Approve the annual license and subscription fees for PowerSchool SIS Enterprise Management Service for the 2025-2026 school year for \$5,123.16.
- p. Approve participation in the National School Lunch and School Breakfast Nutrition Programs for the 2025-2026 school year.
- q. Approve increasing the price of lunch for students to \$3.85 and for staff to \$5 for the 2025-2026 school year.

- r. Approve reimbursement for unused sick days per contract/agreement for the following staff:

Alice Barnes-Vasser	149 days	Paul Schulte	15 days
Elizabeth McCracken	90 days	Robert Pullyblank	46 days
John Drechen	328 days	Barbara Mann	66 days
Erik Simonsen	66 days		

- t. Approve reimbursement for 22 unused vacation days per contract/agreement for Erik Simonsen.

- u. Approve to placing Bus #39, which is longer being used, for sale on Govdeals (FIN U).

- v. Approve to accept the Delval Equipment proposal in the amount of \$136,668.88 to replace the high school boiler controls, which are obsolete and are unable to repair due to lack of parts. This was reviewed with the Building and Grounds Committee, who agreed to place this on the July agenda as an emergency purchase given the 8-10 week lead-time, so the controls will be installed prior to October 15.

- w. Approve the following substitute rates starting September 1, 2025:

Substitute Teacher

Sub Teacher with Teaching Cert \$175/day

Substitute Secretary

1-9 years of experience \$16.50/hour

10+ years of experience \$18.00/hour

Substitute Custodian

\$17.00/hour

Sub Custodian w/ Black Seal \$17.50/hour

Substitute Food Service

Sub Server \$16.50/hour

Sub Assistant Cook \$18.00/hour

Sub Head Cook \$18.50/hour

Substitute Transportation

Sub Bus Driver \$33/run in-district; \$66/run out-of-district

Sub Bus Aide \$18/run in-district; \$36/run out-of-district

- x. Approve the submission of the IDEA application in the amount of \$391,233 and the Cape May Point Consortia in the amount of \$1,136 for the 2025-2026 school year.

- y. Approve the authorization for records disposal to be shredded as per State guidelines with State approval.

- z. Approve the contract with the Commission of the Blind and Visually Impaired for student 7826959893 for the 2025-2026 school year, at a cost of \$2,541.

CURRICULUM & INSTRUCTION

- a. Resolution to approve the establishment and operation of an alternative education program at LCMR high school.
- b. Resolution to approve the LCMR Technology Incident Response Plan.
- c. Approve “The 39 Steps” and “ Brothers Grimm Spectaculathon” as options for the High School Fall play for the 2025-2026 school year.
- d. Approve the following District Curriculum updates:
 - 8th Grade Pre-Engineering
 - Dual Credit Honors Biology

POLICY

Nothing to Report

PERSONNEL

- a. Approve Bethany Wiberg to teach an extra period per the LCMR sidebar agreement.
- b. Approve Anthony Sailer as a substitute bus driver for the 2025-2026 school year.
- c. Approve Joe Cucunato as a substitute bus aide for the 2025-2026 school year.
- d. Approve Lorriane Bianco a Substitute Athletic Trainer for the 2025-2026 school year at \$40 per hour.
- e. Accept Beth Coultrap’s rescission as a Middle School Special Education Science Teacher.

ATHLETICS & EXTRA-CURRICULAR

- a. Accept Steve Camposeo’s resignation as Head RMT Football Coach.
- b. Accept Bethany Castellucci’s resignation as High School Asst. Cheer Coach.
- c. Approve the following Fall Coaches for the 2025-2026 school year:

LCMR High School	Fall Coaches	RMT	Fall Coaches
Asst. Cheerleading	Katie Damiana	Head Football	Cory Damiana
Vol. Para. Asst. Football	Scott Oster	Asst. Football	Steve McIntyre
Vol. Asst. Cheerleading	Bethany Castellucci	Vol. Para. Asst. Football	Matt Reilly
		Vol. Asst. Football	Steve Camposeo
		Vol. Para. Asst. Football	Tony Prats

- d. Approve the following Schedule C/D Positions for the 2025-2026 school year:

LCMR HIGH SCHOOL	NAME
12th Grade Advisor	Kristin Logan
11th Grade Co-advisor	Carli Crisanti
11th Grade Advisor	Ashley Wunder
10th Grade Co-advisor	Don Polo
10th Grade Co-advisor	Brittany O'Donnell
Fall Play Director	Jennifer Sessa
Building Based New Teacher Mentor Program Coordinator	Gina Bronson
Publications Director	Gina Bronson
Renaissance Coordinator (shared)	Gina Bronson
Renaissance Coordinator (shared)	Kelly Huessy
Student Council	Dana Markovitz
Traveling Choir & Vocal Ensemble	Sandra Beane-Fox
S.A.D.D.	Christine Napoli
Yearbook Advisor	Sandra Beane-Fox
RMT	NAME
Building Based New Teacher Mentor Program Coordinator	Liza Smith

BUILDINGS & GROUND

- a. Approve the NJ Audubon to use the Paul W. Schmidtchen Theatre for their lecture on October 18, 2025 from 4:00pm-8:00pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.
- b. Approve the Revolve Church to use the Paul W. Schmidtchen Theatre, two classrooms, and the old gym on Sundays from 8am-12pm for the 2025-2026 school year. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kaleb Magnusson and Roy Olsen.
- c. Approve Joanne Reagan Dance to use the Paul W. Schmidtchen Theatre for their rehearsals and dance recitals on May 17, May 21, May 22, & May 23, 2026. This is contingent upon receipt of all required documents and no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.
- d. Approve LICH to use the Field House on August 12 & 13, 2025 for a field hockey clinic for the LCMR Field Hockey team. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.

10. Consideration of additional items that may be properly presented to the Board of Education at this time.
11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

Public participation at board meetings is intended to allow individual members of the public to address the Board on issues of public concern, and not intended as a forum for extended conversation or two-way dialogue with the Board members or District officials. The Board President, Superintendent or designee may respond to questions either at the end of the session, or at a later time. During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

- Clearly state your full name, address and municipality, and/or group affiliation;
 - Statements made by a participant shall be limited to five (5) minutes' duration;
 - Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
 - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
 - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
 - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: