

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
JULY 28, 2022
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance / Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy (7-20-22 minutes) /Public Relations/Articulation/Special Projects & Community
 - IV. Building & Grounds (7-20-22 minutes) /Transportation/Athletics & Extra-Curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve work session & regular meeting minutes from the June 23, 2022 (6-23-22 minutes) Board of Education meeting and executive session minutes from the June 23, 2022 (Exec Minutes) Board of Education meeting.
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2021-2022 school year through May 31, 2022, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of May 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for May 2022, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of May 31, 2022, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with

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the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).

- c. Approve the May 2022 Bank Reconciliation Report, in agreement with the May 2022 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 .
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities:
 - i. Approve the 3-year agreement for the Google Workspace for Education License.
 - j. Approve the agreement for the Provision of Instruction with the Brookfield Educational Services Program.
 - k. Approve to apply for the Middle Grades Career Exploration Grant (year 2 of 3) in the amount of \$68,500.
 - l. Approve the GHA Technologies Inc. donation of vape sensor equipment, 3-year camera license, and 1-year alarm license.
 - m. Approve the Commission for the Blind and Visually Impaired service contract for the 2022-2023 school year.
 - n. Approve the revised transportation rates for the 2022-23 school year (FIN N).
 - o. Approve the Public Donor Agreement with Acenda, Inc. in the amount of \$77,876 for Donated Resources, for the term of July 1, 2022 to June 30, 2023 (FIN O).
 - p. Approve Karen Wadding to provide Pet Therapy Services through the Alliance of Therapy Dogs (ATD) at no cost to the district, for the 2022-2023 school year.
 - q. Approve reimbursement for unused sick days per contract/agreement for the following staff:

Bob Bonner	2 days	Bill Damiana	180 days
Jeff Wunder	248 days	Cheryle Pohlig	133.5 days

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- r. Approve Business Administrator/Board Secretary to go out to bid for HVAC for the High School and RMT.
- s. Approve Business Administrator/Board Secretary to go out to bid for a new roof at RMT.
- t. Approve Business Administrator/Board Secretary to go out for RFPs for a Construction Manager for the HVAC and Roof projects.
- u. Approve the following resolution for Change Order #3 for the 2022 High School Locker Room project:

WHEREAS, MJJ Construction was awarded the bid for the 2022 Lower Cape May Regional High School Locker Rooms at a revised cost of \$1,054,247 with change order #1 and #2; and

WHEREAS, Change Order #3 totaling \$68,885 is to remove the HS locker room unfinished CMU (\$17,155); removed glazed CMU wall (\$1,117); do concrete repairs to the HS cafeteria stairs (\$5,073), HS Gym stairs (\$10,520) and theater ramp (\$9,996); reconfigure RMT entrance island (\$11,362); provide hydronic piping for HVAC (\$4,602) and add hose bibs (\$9,060); and

WHEREAS, Garrison Architects approves Change Order #3 for the total amount of \$68,885; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lower Cape May Regional School District, that Change Order #3 totaling \$68,885, for a revised total contract of \$1,123,132, is hereby approved at the Board of Education meeting held on this 28th day of July, 2022.

- v. Approve the following to receive the \$750.00 bus driver hiring bonus:
Jerry Futrell
Dana Miller
- w. Approve the following to receive the \$150.00 referral bonus:
Joseph Battle Sr.

CURRICULUM

- a. Approve the revised District curriculum French I (CURR A).
- b. Approve the revised District curriculum French 4 (CURR B).

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- c. Approve the revised District curriculum 8th Grade Language Arts (CURR C).

POLICY

- a. Approve the second reading of Policy Alert 227 from Strauss Esmay (POL A).
- b. Approve the first reading of Policy Alert 228 from Strauss Esmay (POL B).

PERSONNEL

- a. Approve Janis White as the Early College Coordinator, Sept 1, 2022 – June 30, 2023, stipend of \$4,000 to be paid out of Title IV Part A funds.
- b. Approve Donna Vassallo as the Early College Consultant, Sept 1, 2022 – June 30, 2023 as per contractual agreement, \$4,000 to be paid out of Title IV Part A funds.
- c. Approve Syd Peterkin and Elizabeth Mitchell for the RMT Online Summer Enrichment Program from July 29th – August 25th.
- d. Approve to move Sandra Adams, Teacher of Foreign Language High School, on the Salary Guide from MA to MA+30 at Step 20 with longevity, effective September 1, 2022.
- e. Upon the recommendation of the Superintendent, approve for hire Stacy Atkinson as Assistant Cook at Step 9 with benefits, effective September 1, 2022.
- f. Upon the recommendation of the Superintendent, approve for hire Alyssa Lopez as an 11-month High School Secretary at Step 1 with Benefits, effective September 1, 2022.
- g. Upon the recommendation of the Superintendent, approve for hire Cole Blackley as a High School Physical Education Teacher at Step 1 with Benefits, effective September 1, 2022.
- h. Approve the job description for the District Fitness and Wellness Coordinator (PERS H).
- i. Approve Stephanie Matthews's leave of absence, effective September 19 – November 1st, 2022.
- j. Accept Laura Olson's letter of resignation as Teacher of Special Education, effective June 27, 2022.
- k. Accept Brandon Fox's resignation as a full-time custodian, effective July 15, 2022.
- l. Upon the recommendation of the Superintendent, approve Brandon Fox as a part-time Custodian as of July 15, 2022.

ATHLETICS & EXTRA-CURRICULAR

- a. Accept the resignation of Justine Franklin as RMT Field Hockey Head Coach.
- b. Accept the resignation of Megan Shedlock as High School Girls Soccer Assistant Coach.
- c. Accept the resignation of Scott Douglass as Girls Tennis Assistant Coach.
- d. Approve the following coaches for the 2022-2023 School Year:

2022-23 Fall Coaches	LCMR
Head Girls Volleyball Coach	Greta Pacevich
Asst. Girls Tennis Coach	Kyle Holt
Vol. Asst. Girls Tennis Coach	Scott Douglass
Vol. Asst. Girls Soccer Coach	Megan Shedlock
Paraprofessional Asst. Girls Soccer Coach – move to Assistant Coach when Certified	Jen Collins - pending paperwork
2022-23 Winter Coaches	LCMR
Head Boys Basketball Coach	Scott Holden
Asst. Boys Basketball Coach	Rocco Sansone
Asst. Boys Basketball Coach	Pat Holden
Asst. Boys Basketball Coach	Gary Douglass, Jr.
Vol. Asst. Boys Basketball Coach	John McGaffney
Head Girls Basketball Coach	Scott Douglass
Asst. Girls Basketball Coach	Jen Elwell
Asst. Girls Basketball Coach	Greg Douglass
Head Basketball Cheer Coach	Barb Kimsey
Asst. Basketball Cheer Coach	Kelly Godfrey
Head Wrestling Coach	Billy Damiana
Asst. Wrestling Coach	Dennis Elia
Asst. Wrestling Coach	Corey Damiana
Vol. Wrestling Coach	A.J. Fischer
Vol. Wrestling Coach	Josh Dickinson
Vol. Wrestling Coach	Erik Simonsen
Head Winter Track Coach	Syd Peterkin

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Asst. Winter Track Coach	Dave Pacevich
Head Swim Coach	Brittany O'Donnell
Asst. Swim Coach	Lindsay Stinson
Vol. Asst. Swim Coach	LeeAnn Durante
2022-23 Fall Coaches	RMT
Head Field Hockey	Kelly Godfrey
2022-23 Winter Coaches	RMT
Head Girls Basketball Coach	Kyle Holt
Head Wrestling Coach	Travis Davis
Asst. Wrestling Coach	Ian McCrone
Head Basketball Cheer Coach	Jen Slaney

BUILDING & GROUNDS

- a. Approve the Cape May County Prosecutors Office to use the RMT Middle School on August 22 – 28, 2022 from 8:00am – 5:00pm to hold a police training. This is contingent upon no conflicts with our own school district activities and receipt of all required documentation including certificate of insurance with policy endorsement. Participants must follow District/local/State Health Dept/CDC protocols/requirements /recommendations. All further arrangements will be coordinated with Roy Olsen and Gregory Lasher.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
11. Receive comments from the public in accordance with the Board of Education’s policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes’ duration.
12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
 - a. Matters of Personnel

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