

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
July 26, 2023
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
 - I. Finance /Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds/Transportation/Athletics & Extra Curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

Public participation at board meetings is intended to allow individual members of the public to address the Board on issues of public concern, and not intended as a forum for extended conversation or two-way dialogue with the Board members or District officials. The Board President, Superintendent or designee may respond to questions either at the end of the session, or at a later time. During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

- Clearly state your full name, address and municipality, and/or group affiliation;
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- Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
- In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
- The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
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7. Staff Reports.
 - Presentation by Mr. Daly: SSDS Data Report

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8. Approve the work session & regular meeting minutes from the June 28, 2023 Board of Education meeting (6-28-23 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2022-2023 school year through May 31, 2023, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of April 30, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for May 2023, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of May 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the May 2023 Bank Reconciliation Report, in agreement with the April 2023 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities:
- i. Approve the following resolution for Change Order #4 for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations:

WHEREAS, G.B.I. Inc. T/A Thermal Piping was awarded the bid for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations at a cost of \$11,044,000 and the Board approved Change Order #1 totaling \$47,332.97 to insulate the

pipes in the high school crawl spaces down A, B, C, D & M wings with insulation in December 2022; and Change Order #2 totaling \$81,537.13 to replace existing cast iron sanitary piping in the high school crawl spaces down A, B, C, D, E & M wings with PVC pipe and fittings; and Change Order #3 totaling \$21,801.33 will remove pneumatic switches from the existing eight fume hoods, install new timer switch, and wire switches to new exhaust fans, add a new CT cabinet to support the 600 MCM cable to accommodate the new transformer at RMT

WHEREAS, Change Order #4 totaling a credit of \$26,907.60 due to the Make-Up Air Unit in the Culinary Kitchen not needing to be replaced, and

WHEREAS, Garrison Architects and Greyhawk approve Change Order #4 for the total credit amount of \$26,907.60; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lower Cape May Regional School District, that Change Order #4 totaling \$26,907.60, of which, \$26,236.17 is being added back into the Allowance, for a total project cost of \$11,044,000.00, is hereby approved at the Board of Education meeting held on this 26th day of July, 2023.

- j. Approve the following resolution for Change Order #5 for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations:

WHEREAS, G.B.I. Inc. T/A Thermal Piping was awarded the bid for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations at a cost of \$11,044,000 and the Board approved Change Order #1 totaling \$47,332.97 to insulate the pipes in the high school crawl spaces down A, B, C, D & M wings with insulation in December 2022; and Change Order #2 totaling \$81,537.13 to replace existing cast iron sanitary piping in the high school crawl spaces down A, B, C, D, E & M wings with PVC pipe and fittings; and Change Order #3 totaling \$21,801.33 will remove pneumatic switches from the existing eight fume hoods, install new timer switch, and wire switches to new exhaust fans, add a new CT cabinet to support the 600 MCM cable to accommodate the new transformer at RMT; and Change Order #4 totaling a credit of \$26,907.60 due to the Make-Up Air Unit in the Culinary Kitchen not needing to be replaced, and

WHEREAS, Change Order #4 totaling \$6,294.75 to replace the HS Dust Collector Motor in the Woodshop, and

WHEREAS, Garrison Architects and Greyhawk approve Change Order #5 for the total credit amount of \$6,294.75; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lower Cape May Regional School District, that Change Order #5 totaling \$6,294.75, which is being deducted from the Allowance, for a total project cost of \$11,044,000.00, is hereby approved at the Board of Education meeting held on this 26th day of July, 2023.

- k. Approve the participation in the National School Lunch and School Breakfast Nutrition Programs for the 23-24 school year.
- l. Approve the Commission for the Blind and Visually Impaired service contract for the 2023-2024 school year.
- m. Approve the Transportation Rates for the 2023-2024 school year (FIN M).
- n. Approve Janice Gallagher to organize and administer the Dynamic Learning Maps (DLM) assessments at a rate of \$40/hour.
- o. Approve to apply for the Middle Grades Career Exploration Grant (year 3 of 3) in the amount of \$68,500.
- p. Approve the following amounts for Child Study Team summer evaluations:
 - Social History - \$200
 - Learning Evaluation - \$275
 - Psychological Evaluation - \$300
- q. Approve reimbursement for unused vacation days per contract/agreement for the following staff:

Joseph Castellucci	44 days	Dave Eakin	39.5 days
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- r. Approve payment of 8 unused vacation days to Chris Devlin at \$261.23 per day, as per contract.
- s. Approve reimbursement for unused sick days per contract/agreement for the following staff:

Richard Demers	179 days	TJ Belasco	262.5 days
Matt Suter	200.5 days	Debbie Sundstrom	134 days
Frances Zukawski	146 days	Joan Dilling	117.5 days
Joseph Castellucci	347 days	Dave Eakin	157 days
- t. Approve Hy-Point Dairy Farms Inc. as the District milk and dairy product provider.
- u. Approve authorization for records disposal to be shredded as per State guidelines with State approval.

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CURRICULUM & INSTRUCTION

- a. Approve the Dual Enrollment Agreement with Atlantic Cape Community College for the 2023 -2024 school year.

POLICY

- a. Approve the first reading of the revised Policy Alert231 School Threat Assessment Team (POL A).

PERSONNEL

- a. Approve Erich Wolf as the HIB Coordinator for the 2023-2024 school year.
- b. Approve Kelly Godfrey as the Anti-Bullying Specialist for the 2023-2024 school year.
- c. Approve Sydney Peterkin and Elizabeth Mitchell to teach the RMT Online Summer Enrichment Program for the incoming 7th graders.
- d. Upon the recommendation of the Superintendent, approve for hire a Middle School Special Education Science Teacher, effective September 1, 2023. Name and step to be brought to the meeting.
- e. Approve Christian Kraus as a Sub Bus Aide and Sub Bus Driver for the 2023-2024 school year.
- f. Approve Donna Vassallo as the Early College Liason, Sept. 1, 2023 – June 30, 2024 as per contractual agreement, \$4,000 to be paid out of Title IV funds.
- g. Approve the following staff as Early College Coordinators, Sept. 1, 2023 – June 30,-2024, stipend of \$2000 per person as funded via Title IV funds:
Barbara Kimsey
Margaret Kroeger
- h. Approve Christine Teeney to conduct research needed for her dissertation in fulfillment towards her doctoral degree at Stockton University.
- i. Approve the placement request of Kaitlee Knudsen, pending fingerprint approval, for an RMT internship under the direction of Tara Samaniego, from fall 2023-2024 school year.
- j. Approve the placement request of Nada Nasr from Stockton University, for student teaching English at RMT under Shannon Bucko from September- December 2023.

ATHLETICS & EXTRA-CURRICULAR

Nothing to Report

BUILDINGS & GROUNDS

- a. Approve the Revolve Church to use the Paul W. Schmidtchen Theatre and two classrooms on Sundays from 8am-12pm with dates to be determined for the 2023-2024 school year. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with John Drechen and Roy Olsen.
 - b. Approve the request of Robert A. Fineberg/Camp Dreamcatchers to use district percussion equipment, to be picked up on August 18, 2023 and returned by August 28, 2023. All arrangements are to be made with John Drechen, Theatre/Band Director. This is contingent upon no conflicts with our own school district activities and required certificate of insurance w/policy endorsement. All Further arrangements will be coordinated with John Drechen.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
 - a. Matters of Personnel