

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting July 25, 2019

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve the work session, executive session and regular minutes from the Board of Education meeting of June 27, 2019.
9. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2018/19 school year through May 2019 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of May 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for May 31, 2019, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of May 31, 2019 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- c. Approve the May 2019 preliminary report of the Treasurer of School Funds for the 2018/19 school year. It is in agreement with the May 31, 2019 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve reimbursement to Joell Worster for 6 credits plus field experience from Rowan University in the amount of \$4,250.00 as per contract.
- j. Accept the following donation(s):

| <u>Amount</u> | <u>From</u> | <u>For</u> |
|---------------|----------------------|--------------------------------|
| \$516 | Christopher H. Kobik | Framed Aerials of the District |
| \$690 | Freddy Latella | Instruments & sheet music |
- k. Approve reimbursement for unused sick days as per contract for the following:

| | |
|--------------------|-------|
| Kathy Parker | 286 |
| Letitia Carpinelli | 214 |
| Linda Givens | 204 |
| Christopher Kobik | 342.5 |
| Ray Obst | 275.5 |
| Jane Rife | 155 |
| Linda Mroz | 281.5 |
| Colleen Ferraro | 48 |
| Donna Szemcsak | 241 |
- l. Approve payment of 28 unused vacation days for Christopher Kobik as per contract.
- m. Approve the 2019/20 NJSBA membership dues in the amount of \$12,990.30.

- n. Approve a 10 year Shared Service Agreement with the Township of Lower for supporting the RMT Football program.
- o. Approve to revise the three-year Maintenance Fire Alarm and Life Safety Services Agreement with Siemens Advantage Services for the High School to be \$9,673/year.
- p. Approve the resolution authorizing disposal of surplus property of plates and bumpers.
- q. Approve awarding the low bid for diesel fuel and heating oil #2.

PERSONNEL

- a. Approve Katie Damiana for 6 Summer Work Days effective July 16, 2019.
- b. Approve Lorraine Bianco as Substitute Athletic Trainer for the 2019/20 school year.
- c. Accept Rebecca Gallagher's letter of resignation effective July 31, 2019.

POLICY

- a. Approve the additions/updates to the Athletics Emergency Action Plan for the 2019/20 school year.
- b. Approve the Athletic Training Standing Orders for the 2019/20 school year.

ATHLETICS AND EXTRA CURRICULAR

- a. Approve the following 2019 Fall Coaches:

LCMR

| | |
|-------------------|-------------------------------------|
| Barb Kimsey | Head Cheerleader |
| Lindsay Stinson | Asst. Cheerleader |
| Darren Rutherford | Asst. Girls Soccer |
| Ted Strickland | Head Ice Hockey (pending paperwork) |
| Steve Steger | Asst. Ice Hockey |
| Don Piselli | Manager Ice Hockey |

RMT

| | |
|------------------|---|
| Syd Peterkin | Head Cross Country |
| Jen Slaney | Head Football Cheerleader |
| Maddie Craig | Head Field Hockey Coach (pending paperwork) |
| Justine Franklin | Asst. Field Hockey Coach |

BUILDING AND GROUNDS

- a. Approve the use of a school bus, with our bus driver Dave Macomber volunteering his services to transport 35-40 youth from Erma Camp (Cape May Holiness Association) to offsite activities July 19-28, 2019. All further arrangements will be coordinated with Joseph Battle. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: