

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
June 28, 2023
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance /Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security (6-8-23 minutes)/
Ad Hoc (5-31-23 minutes)
 - IV. Building & Grounds/Transportation/Athletics & Extra Curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT).
8. Approve the work session & regular meeting minutes from the May 24, 2023 Board of Education meeting (5-24-23 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2022-2023 school year through April 30, 2023, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of April 30, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for April 2023, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of April 30, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon

consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).

- c. Approve the April 2023 Bank Reconciliation Report, in agreement with the April 2023 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities:
- i. Approve the 2023-2024 ESEA Consolidated Grants for the amounts as indicated below:

Title I A - \$419,627	Perkins Secondary Reserve - \$51,789
Title II - \$54,540	Perkins Secondary Federal - \$28,847
Title III (Consortium funds) - \$4,963	Title I SIA - \$201,200
Title IV Part A - \$30,374	Middle Grades Career Awareness - \$73,066
- j. Approve the following resolution:

WHEREAS, Pursuant to Senate Bill No. 3732 of 2023, signed into law on April 3, 2023, Lower Cape May Regional School District was able to receive \$549,982.

WHEREAS, On April 26, 2023, the Board of Education of the Lower Cape May Regional School District, approved the submission by the Superintendent for the Supplemental Stabilization Aid application for \$549,982, which was approved by the State of New Jersey and the money received by the District on May 3, 2023; and

WHEREAS, The District intends to utilize the \$549,982 in the 2023-2024 budget to address student technology, safety and security, student transportation needs, and facilities issues. Specifically, the District would continue the one-on-one Chromebook initiative for all students and replace 450 chromebooks that are 5+ years old; upgrade and replace surveillance cameras in the High School and Middle School; replace a wheel-chair bus that is at the end of its useful life; and any facilities issues that may arise; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lower Cape May Regional School District, that the unassigned Supplemental Stabilization Aid surplus of

\$549,982 be transferred into the 2023-2024 budget, is hereby approved at the Board of Education meeting held on this 28th day of June, 2023.

- k. Approve to accept WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS) in the amount of \$64,119 to replace and install football field goals and soccer nets, which was included as part of the 2023-2024 budget.
- l. Approve to accept WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS) in the amount of \$138,020 to remove the existing stage floor and replace it with maple flooring, which was included as part of the 2023-2024 budget.
- m. Approve to accept the proposal from CDI for the replacement of the District's fire wall and core switches through the New Jersey State Contract, Amendment #5 to the NASPO Master Agreement MNWNC-108, in the amount of \$185,227.35, which was included as part of the 2023-2024 budget.
- n. Approve to accept the proposal from Sonitrol for the replacement and upgrade of District's surveillance cameras in the High School and Middle School through the Hunterdon County Education Services Commission Co-op (#HCEC-Tec-22-07) in the amount of \$160,835.73, utilizing Supplemental Stabilization Aid as part of the 2023-2024 budget.
- o. Approve the purchase of three 54-Passenger Thomas School Buses and one Wheel-Chair Bus through the Educational Services Commission of New Jersey Co-op (ESCNJ 22/23-24) from Hoover Truck & Bus Center at a total cost of \$622,938.82, which was included as part of the 2023-2024 budget and also utilizing Supplemental Stabilization Aid.
- p. Approve the purchase of 450 Chromebooks through the Dell NASPO Computer Equipment PA – New Jersey contract (#C0000000005003) at a total cost of \$156,951, utilizing Supplemental Stabilization Aid as part of the 2023-2024 budget.
- q. Approve the purchase of 22 E-Sports computers through the Dell NASPO Computer Equipment PA – New Jersey contract (#C0000000005003) at a total cost of \$80,030.50, which was included as part of the 2023-2024 budget.
- r. Approve the resolution directing the distribution of \$21,087 of net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF (FIN R).
- s. Appoint Matt Franco as the School District's Licensed Water Operator for from the 2023-2026 School Years for \$1,000 per year to assist the District with any issues that may arise

June 28, 2023 BOE Meeting

and be responsible for the lead and copper sampling, irrigation metering and filing the annual water usage reports with the NJDEP.

- t. Approve the Itinerant Service Agreement with Cape May County Special Services School for the 2023-2024 school year (FIN T).
- u. Approve the renewal of the Spending Account Services with Trion for the District employee's Health Reimbursement Account (HRA) plan for the 2023/24 school year (FIN U).
- v. Approve the renewal of the three-year Software License Agreement with Systems 3000 for the District General Ledger, Payroll and Personnel software from the 2023-2026 school years (FIN V).
- w. Approve the tuition contract with Cape May Technical School District for the 2023-2024 school year (FIN W).
- x. Approve the Dignity Nursing Solutions contract for student MN50222 who attends CMCSSD for the 2023-2024 school year (FIN X).
- y. Approve Scott Holden and the Boys Basketball Team to attend a Basketball Camp at Stockton University June 12, 2023 to June 15, 2023 at no cost to the District.
- z. Approve the reimbursement to Caitlyn Pohlig for 1 credit for CE in ESL in the amount of \$170.00 as per contract.
- aa. Approve Karen Wadding to provide Pet Therapy Services through the Alliance of Therapy Dogs (ATD) at no cost to the district, for the 2023-2024 school year.
- bb. Approve the resolution for transfer of current year fund balance to maintenance and/or capital reserve, but not to exceed \$1,000,000 for maintenance reserve and \$3,500,000 for capital reserve, and to be based on the recommendation of the School Auditor (FIN BB).
- cc. Approve Roald Olsen to buy back 5 vacation days as per contract.
- dd. Approve payment of 15 unused vacation days for Jo Ann Laputka, at \$171.23 per day as per contract.
- ee. Approve the tuition contract with Pineland Learning Center for student JH020309 for the 2023-2024 school year (FIN EE).
- ff. Approve the submission of the IDEA application in the amount of \$414,528.00 and the Cape May Point Consortia for the 2023-2024 school year.

- gg. Approve Acclaim Fixed Inventory to provide professional reappraisal accounting (fixed assets) services in the amount of \$2,600 for the school year ending June 30, 2023.

CURRICULUM & INSTRUCTION

- a. Approve “Trap” and “Harvey” for the High School Fall Musical for the 2023-2024 school year.

POLICY

- a. Approve the second reading and adoption of the revised Policy Alert230.
- b. Approve submission of the updated *Plan for Safe Return to In-Person Instruction and Continuity of Service*, as developed by the Superintendent of Schools, as part of the ARP ESSER grant (POL B).

PERSONNEL

- a. Approve on the Recommendation of the Superintendent, the appointment of the LCMR High School 10 month Vice-Principal effective September 1, 2023. Name to be brought to the meeting.
- b. Accept Beth Suter’s letter of retirement as Teacher of the Handicapped at Richard M. Teitelman effective February 1, 2024.
- c. Approve the transfer of Kevin Hildebrandt from Middle School Teacher of Special Education/Science to High School Teacher of Special Education Science effective September 1, 2023.
- d. Approve Erich Wolf as the Anti-Bullying Specialist for the 2023-2024 school year.
- e. Approve the following teachers for the 2023 High School Summer School Program as indicated below and paid per the contractual rate:

Raymond Agostini	Algebra
Chris Vitale	English
Ashley Wunder	World Cultures
Ian McCrone	Physical Science

- f. Approve Brianna Turner as the District Outreach Worker for the 2023-2024 school year.

June 28, 2023 BOE Meeting

- g. Approve the following staff members as the Wellness Club advisors for the 2023-2024 school year:

Rachel Axelsson	Darren Rutherford
Chris Eaves	Amy Souder

- h. Approve the following summer work days for the 2023-2024 school year:

<i>CST Days</i>	<i>HS & RMT Guidance</i>	<i>Tech Department</i>	<i>Food Service</i>
Gionno Botto-Malecki (13)	Heather Donohue (13)	Don Piselli (23)	Kurt Himstedt (5)
Nicole Caruso (13)	Angela Mannello (13)	Brett Matthews (23)	Holly Morgan (10)
Brianna Turner (13)	Dana Markovitz (13)		
Kim Dascher (9)	Tara Samaniego (10)	<i>Media Center</i>	
Rachel Axelsson (5)		Janice Utsch (12)	
Myra Belasco (3)			

ATHLETICS & EXTRA-CURRICULAR

- a. Approve the following Fall High School coaches for the 2023-2024 school year:

Christian Valencia	Head Boys Soccer
Dennis Elia	Vol. Asst. Boys Soccer
Shane Wolford	Asst. Football
Lilly Swan	Asst. Girls Soccer

BUILDINGS & GROUNDS

- a. Approve Joanne Reagan Dance to use the Paul W. Schmidtchen Theatre for dance rehearsals and recitals on May 26, 30, 31, and June 1, 2024. This is contingent upon no conflicts with our own school district activities and certificate of insurance with policy endorsement. All further arrangements will be coordinated with John Drechen and Roy Olsen.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.

June 28, 2023 BOE Meeting

11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.

12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: