

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
June 24, 2026
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance /Negotiations
 - II. Curriculum (6-16-26 minutes) /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds /Transportation/Athletics & Extra Curricular/ Ad Hoc (6-9-26 minutes)
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

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7. Staff Reports (HS, RMT).
8. Approve the work session & regular meeting minutes from the May 27, 2026 Board of Education meeting (5-27-26 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any

single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2025-2026 school year through April 30, 2026, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of April 30, 2026 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for April 2026, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of April 30, 2026, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the April 2026 Bank Reconciliation Report, in agreement with the April 2026 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (FIN D).
- e. Approve payment of bills (Brought to Meeting).
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities.
- i. Approve the Tuition Contract with Cape May Technical School for the 2026-2027 school year (FIN I).
- j. Approve the Itinerant Service Agreement with Cape May County Special Services School for the 2026-2027 school year (FIN J).
- k. Approve the resolution for transfer of current year fund balance to maintenance and/or capital reserve, but not to exceed \$1,000,000 for maintenance reserve and \$1,000,000 for capital reserve, and to be based on the recommendation of the School Auditor.
- l. Approve the Transportation Rates for the 2026-2027 school year (FIN L).

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- m. Approve Acclaim Fixed Inventory to provide professional reappraisal accounting (fixed assets) services in the amount of \$2,600 for the school year ending June 30, 2026.
- n. Approve the submission of the Perkins FY27 allocations:
 - Federal Funds- \$24,879
 - Reserve Funds- \$57,132
 - Total - \$82,011
- o. Approve the acceptance of the New Jersey Learning Acceleration Program - High Impact Tutoring Program: Targeted Summer Supplemental Grant for \$67,200.
- p. Approve the agreement with Littera Education, Inc. for \$52,733 to provide tutoring services. This is being funded through the High Impact Tutoring Program – Targeted Summer Supplemental Grant (FIN P).
- q. Approve the acceptance of the New Jersey Learning Acceleration Program - High Impact Tutoring Program – Cohort 3 for \$80,000.
- r. Approve the Business Administrator to go out for an RFP for Virtual Tutoring Services as part of the New Jersey Learning Acceleration Program - High Impact Tutoring Program.
- s. Approve the acceptance of the additional funding of \$6,431.84 for the Elevating High-Quality Work-Based Learning Grant.
- t. Approve an Interlocal Services Agreement with the Lower Township Elementary School District for Security Supervisor Services for the term of July 1, 2026 to June 30, 2027 (FIN T).
- u. Approve an Interlocal Services Agreement with the Lower Township Elementary School District for LCMR to provide bus mechanic services on an as needed basis for the term of July 1, 2026 to June 30, 2027 (FIN U).
- v. Approve the resolution directing the distribution of \$21,037 of net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF (FIN V).
- w. Approve the agreement with Marcia Brenner Associates, LLC to provide flex scheduling capabilities with PowerSchool for \$2,700 (FIN W).
- x. Approve Paul’s Commodity Hauling, Inc. for hauling State Commodities for the district from July 1, 2025 to June 30, 2026 (FIN X).
- y. Approve the resolution to sell a bus that is no longer used on GovDeals for sale (FIN Y).

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- z. Approve the submission for reimbursement of \$1,559.61 for the purchase and installation of water filters for the district's bottle filling stations and water fountains as part of the NJDOE School Lead Filters Program.
- aa. Approve the reimbursement request to Tara O'Brien for 3 credits to NJ Center for Teaching & Learning in the amount of \$450.00 as per contract.
- bb. Approve the reimbursement request to Grace Stuart for 6 credits to NJ Center for Teaching & Learning in the amount of \$1,080.00 as per contract.
- cc. Approve the reimbursement request to Evan Rundgren for 6 credits to Idaho University in the amount of \$330.00 as per contract.
- dd. Approve the use of 1 bus/driver to transport the West Cape May Elementary school to/from Avalon on June 8, 2026. All further arrangements will be coordinated with Jo Ann Laputka.
- ee. Approve the use of 1 bus/driver to transport the Cape May City Summer Camp to/from the following locations:
 - Cape May Nature Center – 6/29/26
 - Dark Star Pirate Ship – 7/6/2026
 - Dark Star Pirate Ship – 7/10/2026
 - Morey's Pier – 7/13/2026
 - Storybook Land – 7/20/2026
 - CMC Zoo – 7/27/2026All further arrangements will be coordinated with Jo Ann Laputka.
- ff. Approve the Board Secretary to process any June 2026 bills prior to the July board meeting.

CURRICULUM & INSTRUCTION

- a. Accept the additional funds for Elevating High Quality Work-Based Learning grant - \$15,000.

POLICY

- a. Approve the following new/revised job descriptions (POL A):

Winter Cheerleader Coach	Transportation Secretary
Winter Dance Coach	Facilities Secretary
Fall Cheerleader Coach	Jazz Band Director
Summer Band Director	Pep Band Director
Vocal Ensemble Director	Teacher of Music - RMT
Teacher of Music - HS	Band Director - RMT
Yearbook Advisor	String Ensemble Director - RMT
Tri-M Advisor	Band Front/Color Guard - RMT & HS

Instrumental Ensemble Coordinator

- b. Approve submission of the updated *Plan for Safe Return to In-Person Instruction and Continuity of Service*, as developed by the Superintendent of Schools, as part of the ARP ESSER grant (POL B).

PERSONNEL

- a. Accept Linda Guido’s letter of retirement as an Instructional Aide at the LCMR High School, effective September 30, 2026.
- b. Approve the following teachers and aides for the 2026 Summer School ESY Program as indicated below, paid per contractual rate. Aide*

Tami Kern	Dan DeWaters*	Ann Leinenbach*
Dana Gleason	Kyle Holt*	Denise Shupiko*

- c. Approve the following staff for the Teitelman Experience:

Tami Kern- coordinator and teacher	
Ashley Eiler	Syd Peterkin
Melissa Creamer	Caitlyn Pohlig
Lindsey Harner	Liza Smith
Elaine Marro	Bethany Wiberg

- d. Approve the leave of absence extension of Joseph Cucunato using accumulated sick/vacation time until August 3, 2026.

- e. Approve the following summer work for the 2026-2027 school year:

<i>CST Days</i>	<i>HS & RMT Guidance Days</i>	<i>Tech Department Days</i>	<i>Nurses Hours</i>
Gionno Botto-Malecki (5)	Heather Donohue (6)	Don Piselli (20)	Morgan Dougherty (12)
Brianna Turner (7)	Angela Mannello (6)	Brett Matthews (6)	Ashley Robinson (12)
Colleen Koch (7)	Dana Markovitz (6)		
Kim Dascher (5)	Tara Samaniego (5)	<i>Media Center Days</i>	
		Jessica Donohue (6)	

- f. Upon the recommendation of the Superintendent, approve the Employment Agreement that was reviewed and approved by the Interim Executive County Superintendent for Mark Mallett as Business Administrator/Board Secretary from July 1, 2026 to June 30, 2027 (PERS F).

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ATHLETICS & EXTRA-CURRICULAR

- a. Approve Adam Hardin as the Summer Weight Room Training Coordinator for the summer of 2026.
- b. Approve the following 2026-2027 fall coaches:
 - Max Gilbert – Head Girls Tennis
 - Scott Douglass – Vol. Assistant Girls Tennis
 - Greg Douglass – Vol. Assistant Girls Tennis

BUILDINGS & GROUNDS

- a. Approve the Cape May Dance CO. to use the Paul W. Schmidtchen Theatre for a Dance rehearsals on June 4 – June 9, 2027 and recitals June 10 & 11, 2027. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.
 - b. Approve the LTES Education Foundation to use both RMT Gyms on November 12, 2026 to hold a sports event from 4pm-10pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.
 - c. Approve the Lower Township Police Department to use the Parking Lot and Fields on August 4, 2026 from 5pm-8pm for their National Night Out. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: