

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
June 26, 2024
AGENDA

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance (6-5-24 minutes) /Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds (6-5-24 minutes) /Transportation/Athletics & Extra Curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

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- Clearly state your full name, address and municipality, and/or group affiliation;
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 - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
 - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
 - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
7. Staff Reports (HS, RMT,GCST).
 8. Approve the work session & regular meeting minutes from the May 22, 2024 Board of Education meeting (5-22-24 minutes).

9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2023-2024 school year through April 30, 2024, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of April 30, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for April 2024, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of April 30, 2024, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the April 2024 Bank Reconciliation Report, in agreement with the April 2024 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to Meeting).
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities:
- i. Approve the following resolution:

WHEREAS, P.L.2024, c.13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and;

WHEREAS, Under the Stabilized School budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district's State school aid reduction, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

WHEREAS, Districts must appropriate these funds no later than July 5, 2024, and;

BE IT RESOLVED, that the Lower Cape May Regional Board of Education appropriates the additional funds received in the amount of \$46,427 to address student technology and continue the one-on-one Chromebook initiative for all students and replace 152 chromebooks that are 5+ years old in the following budgetary line items:

Budget line	Amount	Description
3080	\$46,427	152 Chromebooks

NOW, THEREFORE, BE IT RESOLVED that the Lower Cape May Regional Board of Education Board of Education hereby adopts the following final budget for SY 2024-2025 at the Board of Education meeting held on this 26th day of June, 2024.

	Budget	Local Tax Levy
General Fund	32,249,287	24,485,433
Special Revenue Fund	1,110,289	
Debt Service Fund	1,394,260	654,638
Total Base Budget	34,753,836	25,140,071

- j. Approve to accept WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS) in the amount of \$766,340 to remove the replace the HS generator, replace the HS Café Freezer and Refrigerator and remove the HS water tank, which was included as part of the 2024-2025 budget.
- k. Approve to accept the proposal from Corepoint Networks for the replacement of the HS Wireless Access Points through the Category 2 E-Rate quote process, in the amount of \$100,259. This was included as part of the 2024-2025 budget, and the District will be reimbursed 70% through Category 2 E-Rate.
- l. Approve Acclaim Fixed Inventory to provide professional reappraisal accounting (fixed assets) services in the amount of \$2,600 for the school year ending June 30, 2024.
- m. Approve the renewal of the Spending Account Services with Trion for the District employee’s Health Reimbursement Account (HRA) plan for the 2024/25 school year (FIN M).
- n. Approve the resolution to sell three buses that are no longer used on GovDeals for sale (FIN N).

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- aa. Approve the reimbursement request to Eric Albert for 3 credits at William Paterson University in the amount of \$1800.00 as per contract.
- bb. Approve the reimbursement request to Meghan Miller for 3 credits at Ball State University in the amount of \$2,203.00 as per contract.
- cc. Approve Roald Olsen to buy back 5 vacation days as per contract.

CURRICULUM & INSTRUCTION

- a. Approve the LCMR Chronic Absenteeism Plan (CURR A).
- b. Accept the amended Climate Change Education and Resilience Grant Award in the amount of \$75,752.
- c. Approve the following homebound case(s):

<u>CASE#</u>	<u>DATE</u>
LG072710	5/31/24

POLICY

- a. Approve the 2nd reading of revised Policy Alert232 (POL A).
- b. Approve submission of the updated *Plan for Safe Return to In-Person Instruction and Continuity of Service*, as developed by the Superintendent of Schools, as part of the ARP ESSER grant (POL B).

PERSONNEL

- a. Approve Mary Scales as an aide for ESY 2024 Summer Program.
- b. Approve John Drechen as Summer Band Director at a \$4,451 stipend.
- c. Upon the recommendation of the Superintendent, approve the Employment Agreement that was reviewed and approved by the Interim Executive County Superintendent for Mark Mallett as Business Administrator/Board Secretary from July 1, 2024 to June 30, 2025 (PERS C).
- d. Approve a stipend for Roy Olsen of \$3,000 for acting as Project Manager for HS Roof restoration, Baseball/Football Field Lighting, and RMT Corridor Locker replacement projects.
- e. Approve a stipend for Steve Mueller of \$3,000 to provide technology assistance for the HS Schedule for the 24-25 school year.

ATHLETICS & EXTRA-CURRICULAR

Nothing to Report

BUILDINGS & GROUNDS

- a. Approve Billy Damiana and Matt Danze to use the Field House, Weight Room, and Football Field through July-August 2024 with dates and times to be determined based on availability for speed clinics. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - b. Approve Riptide Wrestling under the direction of Billy Damiana to use the Field House on Mondays & Wednesdays beginning June 27 - August 8, 2024 from 6pm - 7:15pm. This is subject to facility availability and contingent upon no conflicts with our own school district activities, and required certificate of insurance with policy endorsement. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - c. Approve the Lower Township Police Department to use the Parking Lot and Fields on August 6, 2024 from 5pm-8pm for their National Night Out. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: