

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Cape May, New Jersey**  
**Board of Education Meeting**  
**June 25, 2020**  
**AGENDA**

1. Call to order.
2. Roll call - \*indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - i. Finance /Negotiations
  - ii. Curriculum /Personnel/Affirmative Action
  - iii. Policy/Public Relations/Articulation/Special Projects & Community
  - iv. Building & Grounds/Transportation/Athletics & Extra Curricular
  - v. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports
8. Approve work session and regular meeting minutes from the Board of Education meeting of May 28, 2020.
9. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve the Preliminary Monthly Budget Summary Report for the 2019/20 school year through April 2020 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of April 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).
- b. Approve the Board Secretary Report for April 2020, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of April 30, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. Approve the April 2020 preliminary report of the Treasurer of School Funds for the 2019/20 school year. It is in agreement with the April 30, 2020 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve the renewal of the Spending Account Services with Trion for the District employee's Health Reimbursement Account (HRA) plan for the 2020/21 school year.
- j. Approve the 37-month agreement for PowerSchool, as the District's Student Information System, effective 6/1/2020 through 6/30/2023.
- k. Approve the Board Secretary to process any other bills to close out the 2019-2020 school year.
- l. Approve the directing the distribution of net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF.
- m. Approve the Business Administrator/Board Secretary to go out to bid for diesel fuel, motor oil, antifreeze, and heating oil #2.
- n. Approve the resolution for transfer of current year fund balance to maintenance and/or capital reserve, but not to exceed \$750,000 for maintenance reserve and \$3,000,000 for capital reserve, and to be based on the recommendation of the School Auditor.

- o. Approve the 2020-2021 ESEA Consolidated Grant for amounts as indicated:

Title IA = \$319,897     Title I SIA = \$34,400

Title IA funds will be used to support extended school day/year programs and to support Supplemental in-class programs as follows:

RMT

Crouthamel, T.	\$11,499	DeHorsey, C.	\$11,680	Lewis, H.	\$10,437
Marro, E.	\$9,569	Peterkyn, S.	\$9,445	Pullyblank, R.	\$12,450
Zimmer, D.	\$9,073	Bucko, S.	\$10,437	D'Aleo, A.	\$10,096
Dolinsky, D.	\$11,689	Pullyblank, K.	\$12,822	Souder, A.	\$11,528
Tabler, K.	\$9,414				

HS

## BOE meeting 06/25/20

Givens, G. \$14,986	Gardella, M. \$15,955	Miller, M. \$14,028
Polo, D. \$15,827		

- p. Approve Roald Olsen to buy back 5 vacation days as per contract.
- q. Approve the revised Public Donor Agreement with Acenda, Inc. in the amount of \$76,212 for in-kind contributions for the term January 1-December 31, 2020.
- r. Approve to award the RFP for Construction Quality Control and Material Testing Services for the HS Cafeteria and Marine Biology RTU replacement to Maser Consulting, P.A. at the cost of \$5,200.
- s. Approve the 2020-2021 Contract for participation in Cooperative Transportation.
- t. Approve case #ER012904 to receive educational instruction from New Hope I.B.H.C, effective June 2, 2020.
- u. Approve Tuition Contract from State of NJ Department of Children and Families for Case#DB072707 to receive educational services in the amount of \$71,433.60 (210 days) for the 2020-2021 school year.
- v. Approve the Itinerant Services Agreement with Cape May County Special Services School District for the 2020-2021 school year.
- w. Approve the Sign Language Interpreter Agreement with Cape May County Special Services School District for the 2020-2021 school year.
- x. Approve the substitute Transportation driver's rate to be \$30.00 per run as of July 1, 2020.
- y. Approve a one year contract with Premier School Datebook for \$5,062.60 for the high school's student handbook.
- z. Approve the 2020-2021 TRIPS/microTRIPS maintenance contract & software license agreement for the District's transportation information system.

## CURRICULUM & INSTRUCTION

- a. Approve submission of the Annual School Plan (ASP) for the Richard M. Teitelman School by June 30, 2020.
- b. Approve submission of the Annual School Plan (ASP) for the Lower Cape May Regional High School by June 30, 2020.

## POLICY

- a. Approve the School Bus Evacuation Report(s) for the 2019-2020 school year.

## PERSONNEL

- a. Approve maternity leave for Lee Ann Durante, effective September 8, 2020 through November 27, 2020 using FMLA.
- b. Upon the recommendation of the Superintendent, approve the Employment Agreement that was reviewed and approved by the Interim Executive County Superintendent for Mark Mallett as Business Administrator/Board Secretary from July 1, 2020 to June 30, 2021.
- c. Approve the recommendation for transfer of William Damiana, Sr. from High School-Special Education to RMT-Special Education for the 2020-2021 school year.
- d. Accept the resignation of Christopher Grant as Night Custodian, effective June 2, 2020.
- e. Approve maternity leave for Meghan Miller, effective October 5, 2020 through February 25, 2021 using accumulated sick time and FMLA.
- f. Upon the recommendation of the Superintendent, approve Kaitlyn Douglass as a full-time Custodian at Step 1 with benefits, effective 8/1/2020 (pending paperwork).
- g. Upon the recommendation of the Superintendent, approve Harrison Fuller as Evening Custodial Supervisor, with benefits at a salary of \$43,000, effective 7/1/2020.

#### ATHLETICS & EXTRA-CURRICULAR

- a. Approve Harry Back as the High School Cross Country Head Coach.
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- 1. Consideration of additional items that may be properly presented to the Board of Education at this time.
  - 2. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
  - 3. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
    - a. Superintendent's Evaluation