

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
May 28, 2025
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance /Negotiations (5-19-25 minutes)
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds /Transportation/Athletics & Extra Curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

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 - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
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 - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
7. Staff Reports (HS, RMT).
 8. Approve the work session & regular meeting minutes from the April 30, 2025 Board of Education meeting (4-30-25 minutes).

9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2024-2025 school year through March 31, 2025, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of March 31, 2025 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for March 2025, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of March 31, 2025, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the March 2025 Bank Reconciliation Report, in agreement with the March 2025 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to Meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities:
 - i. Approve the Memorandum of Agreement between the LCMR Board of Education and the Administrator Association, based on the recommendation of the Negotiations Committee (FIN I).
 - j. Approve the three-year renewal agreement with Siemens for the High School and Admin Building Fire Alarm monitoring services and maintenance (FIN J).

- k. Approve Paul's Commodity Hauling, Inc. for hauling State Commodities for the district from July 1, 2025 to June 30, 2026 (FIN K).
- l. Approve to accept the proposal from Corepoint Networks for the replacement of the RMT Wireless Access Points through the Category 2 E-Rate quote process, in the amount of \$123,849. This was included as part of the 2025-2026 budget, and the District will be reimbursed 70% through Category 2 E-Rate.
- m. Approve to accept WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS; Contract # FY23-01) in the amount of \$94,315 to replace the classroom doors in S-Wing and M-Wing HS Classrooms, which was included as part of the 2025-2026 budget.
- n. Approve to accept WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS; Contract # FY23-01) in the amount of \$133,970 to remove the light bollards in front of the HS and replace with new poles and lights and new light bollards, which was included as part of the 2025-2026 budget.
- o. Approve the three-year renewal with CDW Education for Google Workspace Education Plus from July 1, 2025 to June 30, 2028 for \$6,300 per year through the Education Services Commission of New Jersey Co-op (ESCNJ/AEPA-22G) (FIN O).
- p. Approve the following resolution to withdraw Maintenance Reserve funds:

Whereas , NJSA 6A:23A-14.2(d) permits Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

Whereas, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

Whereas the Lower Cape May Regional Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund in the amount of \$90,000 to **supplement the funds from the Climate Change Grant to the build a pedestrian bridge behind RMT;** and

Whereas, according to 6A:23A-14.2(e), the Lower Cape May Regional Board of Education shall restore any unexpended required maintenance appropriations up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

Now Therefore Be It Resolved, that the Lower Cape May Regional Board of Education hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

- q. Approve the agreement with LearnWell to provide virtual homebound services for the 2025-2026 School year.
- r. Approve Scott Holden and the boys' basketball team to attend a basketball camp at the US Naval Academy in Maryland June 6 – June 8, 2025 at no cost to the District.
- s. Approve Roald Olsen to buy back 5 vacation days as per contract.
- t. Approve payment of 11.5 unused vacation days for JoAnne Laputka at \$171.23 per day as per contract.
- u. Approve the reimbursement request to Caitlyn Pohlig for 3 credits to Stockton University in the amount of \$2,208.00 as per contract.
- v. Approve the reimbursement request to Cory Damiana for 6 credits to Rowan University in the amount of \$3,400.70 as per contract.
- w. Approve the reimbursement request to Brittany O'Donnell for 3 credits to Rowan University in the amount of \$2,636.07 as per contract.
- x. Approve the reimbursement request to Olivia Rubillo for 3 credits to NJ Center for Teaching & Learning in the amount of \$468.00 as per contract.
- y. Approve the reimbursement request to Matt Danze for 3 credits to Rowan University in the amount of \$2,681.00 as per contract.
- z. Approve the reimbursement request to Gionna Botto-Malecki for 3 credits to Rowan University in the amount of \$2,481.00 as per contract.
- aa. Approve the use of 1 bus/driver to transport the Cape May City Elementary to/from Cape Entertainment on June 10, 2025. All further arrangements will be coordinated with Jo Ann Laputka.
- bb. Approve the use of 1 bus/driver to transport the West Cape May City Elementary to/from the following locations:
 - Cape May City Elementary – May 27, 2025

Cape May Tennis Club – May 28, 2025

All further arrangements will be coordinated with Jo Ann Laputka

CURRICULUM & INSTRUCTION

- a. Accept the Climate Change Awareness and Resilience Continuation Grant in the amount of \$15,000.
- b. Approve to apply for the Empowering Educators Teacher Climate and Culture Grant \$70,000.
- c. Approve to apply for The Climate Change Education and Resilience Grant Continuation \$15,000.
- d. Approve to apply for The Elevate Career and Technical Education Innovative Grant \$50,000.
- e. Approve the Field Experience Agreement with Indiana University of Pennsylvania that allows us to partner to take student internships.
- f. Approve the following homebound case(s):

<u>CASE#</u>	<u>DATE</u>
4216414563	5/16/25

POLICY

- a. Approve the 2nd Reading and Adoption of Policy Alert 234 (excluding Policies 2365 and 9163) from Strauss Esmay (POL A).
- b. Approve the School Bus Evacuation Report(s), as conducted per NJAC 6A:27-11.2 (POL B).
- c. Approve the administrative actions for the following completed HIB incidents(s):

<u>HIB Identifier#(s)</u>
7144502329

PERSONNEL

- a. Approve the placement request of Cory Damiana for TOSD hours under the direction of Tami Kern, for the fall 2025-2026 school year.
- b. Approve the placement request of Maggie Boyle to do internship hours under the direction of Kurt Himstedt for the spring 2024-2025 school year.
- c. Upon the Recommendation of the Superintendent, approve Kim Robson as an 11-month High School Secretary at Step 1 with benefits on the Secretary Guide, effective July 1, 2025.

- d. Approve Matt Danze to move from BA+30 Step 9 with benefits to MA Step 9 with benefits on the salary guide, effective June 1, 2025.
- e. Approve the Business Administrator's tentative contract to be submitted for approval by the Interim Executive County Superintendent (PERS E).
- f. Approve Bethany Wiberg as the Summer Band Director at \$30 an hour not to exceed \$2,150.
- g. Approve the following teachers and aides for the 2025 Summer School ESY Program as indicated below, paid per contractual rate. Aide*

Eric Albert
Tami Kern

Dan DeWaters*
Ann Leinenbach*

Mary Scales*
Denise Shupiko*

ATHLETICS & EXTRA-CURRICULAR

Nothing to report

BUILDINGS & GROUNDS

- a. Approve the Lower Township Police Department to use the Parking Lot and Fields on August 5, 2025 from 5pm-8pm for their National Night Out. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - b. Approve Riptide Wrestling to use the Field House on Mondays & Tuesdays beginning June 30 - August 5, 2025 from 6pm - 7:30pm. This is subject to facility availability and contingent upon no conflicts with our own school district activities, and required certificate of insurance with policy endorsement. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - c. Approve Billy Damiana to use the Field House, Weight Room, and Football Field through June 23-25 & July 7-9, 2025 from 10am-12pm for Football skills clinics. This is subject to facility availability and contingent upon no conflicts with our own school district activities, and required certificate of insurance with policy endorsement. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
- 10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 - 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: