

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**Cape May, New Jersey**  
**Board of Education Meeting**  
**May 28, 2020**  
**AGENDA**

1. Call to order.
2. Roll call - \*indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - Finance/Negotiations
  - Curriculum /Personnel/Affirmative Action
  - Policy/Public Relations/Articulation/Special Projects & Community
  - Building & Grounds/Transportation/Athletics & Extra Curricular
  - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve work session and regular meeting minutes from the Board of Education meeting of April 30, 2020.
9. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve the Preliminary Monthly Budget Summary Report for the 2019/20 school year through March 2020 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of March 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).
- b. Approve the Board Secretary Report for March 2020, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of March 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. Approve the March 2020 preliminary report of the Treasurer of School Funds for the 2019/20 school year. It is in agreement with the March 31, 2020 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve the 2020-2021 Municipal Tax Allocations.
- j. Approve a Tuition Contract for Case#KC45048 to attend Pinelands Learning Center effective July 6, 2020 (207 days) at the cost of \$63,549.00.
- k. Approve the 2020-2021 Transportation rates.
- l. Approve the Cape May County Special Services District Tuition Contract Agreements for the 2020-2021 school year.
- m. Approve payment of 15 unused vacation days for Jo Ann Laputka, at \$171.23 per day as per contract.
- n. Approve the Agreement for Services with The Arc of New Jersey for a Transition Navigator to teach skills related to seven core areas for the Planning for Adult Life program for the 2020-2021 school year.
- o. Approve the Sidebar Agreement Amending/Supplementing the Collective Bargaining Agreement between Lower Cape May Board of Education & Lower Cape May Regional Education Association regarding Coach Stipends, effective May 14, 2020 through June 30, 2021.
- p. Approve the ACCASBOJIF Risk Management Consultant Agreement with J. Byrne Agency for a flat fee of \$7,500 for the 2020-2021 school year.
- q. Approve the resolution appointing Garrison Architects as the School Architect for the 2020-2021 school year.
- r. Approve the resolution appointing Inverso & Stewart as the School Auditor for the 2020-2021 school year.
- s. Approve the 2020-2023 Lower Cape May Regional School District Bus Driver's Contract.
- t. Approve submission of the 2020/21 ESSR (Cares Act) application for \$256,020.

- u. Approve submission of the 2020/21 Perkins Grant application for \$57,102.
- v. Approve submission of the IDEA application in the amount of \$405,741 and the Cape May Point Consortia in the amount of \$1,462 for the 2020/21 school year.
- w. Approve the 2020/21 ESEA Consolidated Grant for amounts as indicated:
  - Title IA = \$319,897
  - Title IIA = \$46,156
  - Title IVA = \$23,516
  - Title IA funds will be used to support extended school day/year programs and to support supplemental in-class programs with the staffing to be determined.
  - Title IIA will support this summer's Professional development and curriculum work.
  - Title IVA will fund Safe and Healthy Student Programs and technology.
- x. Approve Acclaim Fixed Inventory to provide professional reappraisal accounting (fixed assets) services in the amount of \$2,400.00 for school year ending June 30, 2020.

#### PERSONNEL

- a. Approve the list of 2020-2021 substitute bus drivers & aides.
- b. Approve the recommendation for transfer of Tammi McGarrigle from High School-Special Education to RMT-Special Education for the 2020-2021 school year.
- c. Approve the recommendation for transfer of Kevin Hildebrant from High School-Special Education to RMT-Special Education for the 2020-2021 school year.
- d. Accept Susan Noble's letter of retirement effective July 1, 2020.
- e. Accept Heidi Vanaman's letter of retirement effective July 1, 2020.
- f. Approve the following staff for High School Summer School beginning June 29, 2020 through July 30, 2020:
  - Don Polo - Algebra I & Algebra IB
  - Amanda Brier – 9<sup>th</sup> Grade Language Arts

#### ATHLETICS AND EXTRA CURRICULAR

- a. Upon the recommendation of the Superintendent, approve the following Fall Coaches for the 2020-2021 school year:
  - Greg Douglass-Boys Head Tennis Coach
  - Scott Douglass-Boys Assistant Tennis Coach
  - Barb Kimsey-Head Coach Basketball Cheer
  - Kelly Kennedy-Assistant Coach Basketball Cheer

BUILDING AND GROUNDS

- a. Approve SJBC-United Baseball to use the high school baseball field on July 25-26, 2020 from 8:00am to 8:00pm (pending opening of facilities, availability and completed paperwork) for their varsity baseball games at the cost of \$100 per day (\$200 per day if using athletic field with lights). A certificate of insurance & policy endorsement are required. All further arrangements will be coordinated with Roy Olsen and Erik Simonsen. This is contingent upon no conflicts with our own school district activities or school closings.
  - b. Approve authorization for Garrison Architects to prepare and submit an NJDOE Other Capital Project application to replace approximately 80 exhaust fans/units at the high school and middle school, replace HVAC units in the middle school Library & Guidance Office, and replace HVAC units in the high school main office and in E-wing. The district acknowledges that it will receive no state aid for these projects and further authorizes Garrison Architects to amend its Long Range Facility Plan to include these projects.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
  - a. Matters of Personnel