

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
May 24, 2023
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance /Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds/Transportation/Athletics & Extra Curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT).
8. Approve the work session & regular meeting minutes from the April 26, 2023 Board of Education meeting (4-26-23 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2022-2023 school year through March 31, 2023, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of March 31, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for March 2023, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of March 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no

May 24, 2023 BOE Meeting

major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).

- c. Approve the March 2023 Bank Reconciliation Report, in agreement with the March 2023 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities:

LCMR Support Staff Donations 5/15/23-5/19/23

- i. BE IT RESOLVED, that Sturdy Savings Bank, be the depository for the funds of the Lower Cape May Regional School District, as listed below:

RICHARD M. TEITELMAN ACTIVITY ACCOUNT; (Cash Management Account); (2 signatures required)

School Secretary	Michele Walsh
AND	
Principal	Peter Daly
OR	
Assistant Principal	Mark Schiffbauer
OR	
Superintendent	Gregory M. Lasher
OR	
Secretary	Mark G. Mallett

- j. Approve to apply for the Sustainable Jersey Trees for Schools Grant Program.
- k. Approve Engineering Design Associates to conduct field investigations, prepare the appropriate permitting applications and prepare plans and specifications for the removal of an underground storage tank at the RMT Middle School (FIN K).
- l. Approve the Business Administrator/Board Secretary to go out to bid for the removal of an unused, underground storage tank at the RMT Middle School.

May 24, 2023 BOE Meeting

- m. Approve the 2023-2024 Contract for Participation in Cooperative Transportation Services and the Cape May County Special Services Shared Services Transportation Guidelines (FIN M).
- n. Approve the 2023-2026 Lower Cape May Regional School District Bus Driver's Contract (FIN N).
- o. Approve the Substitute Transportation Aide's rate to be \$17.00 per run as of July 1, 2023.
- p. Approve the Substitute Transportation Driver's rate to be \$32.00 per run as of July 1, 2023.
- q. Approve payment of 22 unused vacation days to Noah Leszczynski as per contract/agreement.
- r. Approve payment of 18.5 unused vacation days to Harrison Fuller as per contract/agreement.
- s. Approve the reimbursement to Erich Wolf for 3 credits at Seton Hall University in the amount of \$2,799.00 as per contract.
- t. Approve the reimbursement to Brittany O'Donnell for 3 credits at Rowan University in the amount of \$2,799.00 as per contract.
- u. Approve the reimbursement to Matthew Danze for 3 credits at Rowan University in the amount of \$2,188.00 as per contract.
- v. Approve the reimbursement to Kelly Godfrey for 3 credits at Georgian Court University in the amount of \$2,332.50 as per contract.
- w. Approve the reimbursement to Caitlyn Pohlig for 1 credit for CE in ESL in the amount of \$70.00 as per contract.
- x. Approve Scott Holden and the Boys Basketball Team to attend a Basketball Camp at the US Naval Academy June 9, 2023 to June 11, 2023 at no cost to the District.
- y. Approve the use of 1 bus/driver to transport the Cape May Elementary LEAD 4th & 6th grade to and from the Naval Air Station on June 1, 2023. All further arrangements will be coordinated with JoAnn Laputka.
- z. Approve the use of 1 bus/driver to transport the West Cape May Elementary Student Council to and from Harbor Square Theater on June 9, 2023. All further arrangements will be coordinated with JoAnn Laputka.

CURRICULUM & INSTRUCTION

Nothing to Report

POLICY

- a. Approve the first reading of the revised Policy Alert230 (POL A).

PERSONNEL

- a. Approve the following teachers for the 2023 June Summer Enrichment Programs as indicated and paid at a stipend of \$2000.000 per person as per FY23 Middle Grades Career Awareness grant funding. Career Exploration Camp will be held at LCMR from 8:30am 11:30pm on the following dates: 6/20/23-6/22/23 and 6/27/23-6/29/23.

Career Exploration CTE Camp

Gina Bronson	Carly Crisanti	Kelly Hussey	Dave Pacevich	Jeff Schwartz
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- b. Approve the following teachers for July 2023 Summer Enrichment Programs as indicated and paid at a stipend of \$2,000 per person as per FY24 grant funding. Career Exploration Camp and Visual and Performing Arts Camp will be held at LCMR from 8:30am 11:30pm on the following dates: 7/18/23-7/20/23 and 7/25/23-7/27/23.

Career Exploration CTE Camp	Visual And Performing Arts Camp
Gina Bronson	Sandra Beane-Fox
Kelly Hussey	Carly Crisanti
Dave Pacevich	Lyndsey Harner
Jeff Schwartz	Kelley Kennedy
Gene Taylor	Jennifer Sessa

- c. Accept Joan Dilling’s letter of retirement as Teacher of the Handicapped at the High School, effective July 1, 2023.
- d. Accept John Bauman’s letter of retirement as a Part-time Bus Driver, effective June 14, 2023.
- e. Upon the recommendation of the Superintendent, approve the Employment Agreement that was reviewed and approved by the Interim Executive County Superintendent for Mark Mallett as Business Administrator/Board Secretary from July 1, 2023 to June 30, 2024 (PERS E).

ATHLETICS & EXTRA-CURRICULAR

- a. Approve John Drechen as the Summer Band Director for the 2023-2024 school year.

BUILDINGS & GROUNDS

- a. Approve Billy Damiana and Matt Danze to use the Field House, Weight Room, and Football Field on Tuesdays and Thursdays June 27-August 29, 2023 from 6pm - 7:30pm for sports training. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - b. Approve LKH Field Hockey LLC to use the High School Field and Field House on July 11, 2023 from 8am - 11am for a field hockey clinic. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - c. Approve the Lower Township Recreation Department to use the Paul W. Schmidtchen Theatre on August 1, 2023 from 4pm -10pm for a concert in the event of rain. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with John Drechen and Roy Olsen.
 - d. Approve Fellowship of Christian Athletes to use the High School Football Field for their "Fields of Faith" event on October 12, 2023 from 5:30pm - 8:30pm. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
 - e. Approve Premier 1 Events to use both High School Gyms on June 10, 2023 from 8am - 9pm and June 11, 2023 from 8am - 6pm for a basketball tournament. This is subject to facility availability and contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
 12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: