

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
April 27, 2026  
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
  - I. Finance(4-21-26 minutes) /Negotiations
  - II. Curriculum/Personnel/Affirmative Action
  - III. Policy /Public Relations/Articulation/Safety & Security
  - IV. Building & Grounds /Transportation/Athletics & Extra Curricular/ AD Hoc (4-15-26 minutes)
  - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

Public participation at board meetings is intended to allow individual members of the public to address the Board on issues of public concern, and not intended as a forum for extended conversation or two-way dialogue with the Board members or District officials. The Board President, Superintendent or designee may respond to questions either at the end of the session, or at a later time. During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

- Clearly state your full name, address and municipality, and/or group affiliation;
- Statements made by a participant shall be limited to five (5) minutes' duration;
- Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
- In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
- The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
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7. Public Hearing: 2026-2027 Budget
8. Approve the following 2026-2027 Budget Resolution:

WHEREAS, the Lower Cape May Regional Board of Education adopted a tentative budget on March 25, 2026, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 6, 2026, and

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WHEREAS, the tentative budget was posted on the “Public Notices” section of the Lower Cape May Regional School District website (<https://lcmrschooldistrict.com/publicnotices>) on April 15, 2026, and

WHEREAS, the final budget was presented to the public during a hearing held in the Board of Education Administrative Offices in Cape May, NJ, on April 27, 2026.

BE IT RESOLVED to approve the submission of the 2026/27 school district budget as follows:

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund	34,715,115	26,895,899
Special Revenue Fund	1,014,873	
Debt Service Fund	1,392,910	963,886
<b>Total Base Budget</b>	<b>37,122,898</b>	<b>27,859,785</b>

BE IT FURTHER RESOLVED Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, for \$500,000 that includes the following projects: \$150,000 to replace the boiler controls in the Richard M. Teitelman Middle School; \$75,000 to replace heat detectors in the Lower Cape May Regional High School; and \$50,000 to replace/add/upgrade surveillance cameras in the Lower Cape May Regional High School and Richard M. Teitelman Middle School; \$75,000 to replace the doorway and oven in the Lower Cape May Regional High School cafeteria; \$25,000 to replace the reach-in freezer in the Richard M. Teitelman Middle School; \$25,000 to replace the District’s electronic entrance sign; and \$100,000 to renovate/reconstruct the Lower Cape May Regional High School baseball field. The use of \$500,000 of capital reserve will allow the district to address a number of maintenance items and improve the facilities by replacing 20+ year old boiler controls, replacing 20+ year old kitchen equipment, replacing analog heat detectors with digital heat detectors and add surveillance cameras and reconstruct/regrade the baseball field.

AND BE IT FURTHER RESOLVED that the Lower Cape May Regional Board of Education utilize \$925,185 in Cap Adjustment for the increase in health care costs.

AND BE IT FURTHER RESOLVED that the Lower Cape May Regional Board of Education establish a maximum of \$40,000 in the general fund 2026/27 budget, allotted for travel and travel related expenditures.

WHEREAS, the Lower Cape May Regional Board of Education established \$40,000 as the maximum travel amount for the current school year and has expended \$6,599 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$40,000 for the 2026-2027 school year.

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THEREFORE BE IT FURTHER RESOLVED the Board of Education approves the Final 2026-27 budget, which is hereby approved at the Board of Education meeting held on this 27th day of April, 2026.

9. Approve the following list of resolutions for professional services and appointments for the 2026-2027 school year (9):
  - Approve resolution appointing Solicitor
  - Approve resolution appointing Auditor
  - Approve resolution appointing Architect
  - Approve resolution - Bond Counsel
  - Approve resolution - Financial Advisor
  - Approve resolution - Continuing Disclosure and Dissemination Agent
  - Approve resolution appointing Medical Inspector
  - Approve resolution appointing Physical Therapist
  - Approve resolution appointing Occupational Therapist
  - Approve resolution – Risk Management Consultant
  - Approve resolution appointing a Qualified Purchasing Agent
  - Approve resolution appointing School Depositories
  - Approve resolution appointing Official Newspaper
  - Approve resolution appointing Investment of Funds
  - Approve Board of Education Meeting Dates
  - Approve resolution appointing Affirmative Action Policy and Affirmative Action Officer
  - Approve resolution appointing Title IX Coordinator
  - Approve resolution appointing 504 Coordinator
  - Approve resolution appointing the Title II/ADA Coordinator
  - Approve resolution appointing Transfer of Funds
  - Approve Policy Manuals, Handbooks, Curriculum
  - Approve resolution Authorizing the Procurement of Goods and Services
  - Approve resolution for continued participation in a cooperative pricing agreement with the Educational Services Commission of New Jersey (ESCNJ), Camden County Educational Services, and Hunterdon County Educational Services
  - Approve resolution establishing Petty Cash funds for the district
  - Approve resolution appointing 403b or 457b Providers
  - Approve resolution appointing Public Agency Compliance Officer
  - Approve resolution appointing AHERA Consultant Inc. for Asbestos Designated Person Services
  - Approve resolution appointing Integrated Pest Management Coordinator
  - Approve resolution appointing Right to Know Officer
  - Approve resolution appointing Custodian of Records
  - Approve resolution appointing Designated Person for Indoor Air Quality
  - Approve resolution appointing School Safety Specialist
10. Staff Reports (HS, RMT).
11. Approve the work session & regular meeting minutes from the March 25, 2026 Board of Education meeting (3-25-26 minutes).

12. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2025-2026 school year through February 28, 2026, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of February 28, 2026 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for February 2026, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of February 28, 2026, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the February 2026 Bank Reconciliation Report, in agreement with the February 2026 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (FIN D).
- e. Approve payment of bills (Brought to Meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities (FIN H).
- i. Approve the renewal of Student Accident Insurance coverage with Everest Insurance through the J. Byrne Agency effective September 1, 2026 through September 1, 2027 (FIN I).
- j. Approve the Memorandum of Agreement between the LCMR Board of Education and the LCMR Educator Association, based on the recommendation of the Negotiations Committee (FIN J).

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- k. Approve the Memorandum of Agreement between the LCMR Board of Education and the Transportation Association, based on the recommendation of the Negotiations Committee (FIN K).
- l. Approve the 5-year Leased Copier proposal from Ricoh to replace 10 copiers at the end of their lease term and older copiers owned by the District (FIN L).
- m. Approve the renewal of the Delta Dental plan effective July 1, 2026, which reflects a 0% increase over the current rates (FIN M).
- n. Approve that Lower Cape May Regional School District Board of Education intends to renew, award, or permit to expire contracts previously awarded by the board of education pursuant to PL 2015, Chapter 47, for the 2026-2027 school year. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (FIN N).
- o. Approve the Nursing Contract with White Glove Community Care, Inc. for the 2026-2027 school year.
- p. Approve the agreement with SCOIR to provide college planning services for \$3,360 for the 2026-2027 school year.
- q. Approve Ray Agostini to attend the Virtual AP Computer Science Principals on August 3 – August 7, 2026 at a cost not to exceed \$940.00.
- r. Approve Pete Daly to attend the National Schools to Watch Conference June 25-27, 2026 in Washington DC at a cost not to exceed \$1,700.00.
- s. Approve the use of 1 bus/driver to transport the West Cape May City Elementary to/from the following locations:
  - Salt & Clover Sheep Farm – April 17, 2026
  - Cape Square – May 18, 2026
  - CM Tennis Club – May 27, 2026
  - Cape Square – June 1, 2026
  - Cape May Point Start Park – June 4, 2026
  - Escape Room – June 5, 2026All further arrangements will be coordinated with Jo Ann Laputka.
- t. Approve the use of 1 bus/driver to transport the Cape May City Elementary to/from the following locations:
  - Cape May County Zoo – June 5, 2026
  - Cape Square – June 10, 2026All further arrangements will be coordinated with Jo Ann Laputka.

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- u. Approve the reimbursement request to Olivia Glenn for 3 credits to NJCTL in the amount of \$540.00 as per contract.
- v. Approve the reimbursement request to Gionna Botto-Malecki for 3 credits to Rowan University in the amount of \$2,492.37 as per contract.
- w. Accept the donation of \$2,000 from Janice Rose to support the RMT Choir trip to New York City.
- x. Approve the donation of \$2,000 from the Board of Education to the After Prom Event.

**CURRICULUM & INSTRUCTION**

- a. Accept the 2026 Artificial Intelligence Technology in CTE Pathways grant.

**POLICY**

- a. Approve the 2<sup>nd</sup> Reading and Adoption of Policy Alert 236 (POL A).
- b. Approve the 1<sup>st</sup> Reading of Transportation Policy 8600 (POL B).

**PERSONNEL**

- a. Approve the leave of absence of Morgan Dougherty using accumulated days and FMLA/NJFLA from September 2, 2026 – January 3, 2027.
- b. Approve the leave of absence of Brittany O’Donnell using accumulated days and FMLA/NJFLA from September 8, 2026 –December 4, 2026.
- c. Accept the resignation letter of Michelle Gittle effective May 5, 2026.
- d. Approve Ron Panczner as a Substitute Custodian and Grounds Crew for the 2025-2026 school year.
- e. Approve the following staff as 3-7 Proctors for the 2025-2026 school year:  
Sandra Adams                      Jessica Donohue
- f. Approve the amendment to the Last Chance Agreement with employee #4712 (PERS F).

**ATHLETICS & EXTRA-CURRICULAR**

- a. Approve the following spring coaches for the 2025-2026 season:  
Joe Gamble as a LCMR Para. Vol. Track  
Bob Sharp as RMT Para. Vol. Baseball

- b. Approve the Following Fall Coaches for the 2026-2027 season:

<b>LCMR Fall Coaches</b>	<b>Name</b>
Head Football	Billy Damiana

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Asst. Football	Erich Wolf
Asst. Football	Sam Lawler
Asst. Football	Paul Baruffi
Asst. Football	James Gonzalez
Vol. Asst. Football	Scott Oster
Para. Vol. Asst. Football	Rob White
Asst. Boys Soccer	Shawn Gerry
Head Girls Soccer	Darren Rutherford
Head XC	Syd Peterkin
Head Girls Volleyball	Greta Pacevich
Asst. Girls Volleyball	Dave Pacevich
Head Cheerleading	Barb Kimsey
Asst. Cheerleading	Katie Damiana

<b>RMT Fall Coaches</b>	<b>Name</b>
Head RMT Football	Cory Damiana
Para. Vol. Asst. Football	Matt Reilly
Head Cheerleading	Ashley Eiler
Vol. Asst. Cheerleading	Gabrielle Eiler
Head Boys Soccer	Mark Ridgway
Head Girls Soccer	Nikki Wright
Head XC	Ian McCrone
Head Field Hockey	Dana Gleason
Asst. Field Hockey	Kelly Godfrey

**BUILDINGS & GROUNDS**

- a. Approve the Township of Lower Recreation Department to use the Field House for its Youth Summer Camp on July 20-July 24, 2026, 2026 from 8am – 4pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.
  
- b. Approve Powerzone Volleyball to use the high school new gym for a volleyball tournament on May 10- May 11, 2026 and May 16, 2026 from 7:00am-4:00pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.
  
- c. Approve the Cape May County Police Academy to use the Paul W. Schmidtchen Theatre for their Police Academy Graduation on June 10, 2026 from 9:30am-7pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.

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- d. Approve the Varsity Dance to use the Paul W. Schmidtchen Theatre for their dance competition on June 20-23, 2026. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.
  - e. Approve the Stage One Dance dba Turning Pointe Dance Studio to use the Paul W. Schmidtchen Theatre for their dance competition on June 23-26, 2026. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.
  - f. Approve the LCMR Esports, under the direction of Ray Agostini to use room M10 to hold an Esports Tournament on May 27, 2026. All further arrangements will be coordinated with Matt Danze and Roy Olsen.
13. Consideration of additional items that may be properly presented to the Board of Education at this time.
  14. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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15. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
    - a. Matter of Personnel: 26-27 Appointment of Staff