

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
March 25, 2026
AGENDA

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance (3-5-26 minutes)/Negotiations
 - II. Curriculum (3-11-26 minutes) /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds/Transportation/Athletics & Extra Curricular (2-18-26 minutes)
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.

Public participation at board meetings is intended to allow individual members of the public to address the Board on issues of public concern, and not intended as a forum for extended conversation or two-way dialogue with the Board members or District officials. The Board President, Superintendent or designee may respond to questions either at the end of the session, or at a later time. During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

 - Clearly state your full name, address and municipality, and/or group affiliation;
 - Statements made by a participant shall be limited to five (5) minutes' duration;
 - Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
 - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
 - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
 - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
7. Staff Reports (HS, RMT).
8. Approve the work session & regular meeting minutes from the February 25, 2026 Board of Education meeting (2-25-26 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2025-2026 school year through January 31, 2026, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of January 31, 2026 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for January 2026, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of January 31, 2026, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the January 2026 Bank Reconciliation Report, in agreement with the January 2026 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1(FIN D).
- e. Approve payment of bills (Brought to Meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities (FIN H).
- i. Approve the following Resolution to submit the tentative 2026-27 budget to the Executive County Superintendent of Schools:

BE IT RESOLVED that the tentative budget be approved for the 2026-27 School Year using the 2026-2027 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools by March 27, 2026 and to apply for any statutory spending limitations as needed. This is subject to final approval or modification at the public hearing on April 29, 2026:

	Budget	Local Tax Levy
General Fund	34,715,115	26,895,899
Special Revenue Fund	1,014,873	
Debt Service Fund	1,392,910	963,886
Total Base Budget	37,122,898	27,859,785

And to advertise said tentative budget on the District web-site in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Lower Cape May Regional Board of Education located at 687 Route 9, Cape May, NJ on April 29 at 5 p.m. for the purpose of conducting a public hearing on the budget for the 2026-2027 School Year; and

BE IT FURTHER RESOLVED Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, for \$500,000 that includes the following projects: \$150,000 to replace the boiler controls in the Richard M. Teitelman Middle School; \$75,000 to replace heat detectors in the Lower Cape May Regional High School; and \$50,000 to replace/add/upgrade surveillance cameras in the Lower Cape May Regional High School and Richard M. Teitelman Middle School; \$75,000 to replace the doorway and oven in the Lower Cape May Regional High School cafeteria; \$25,000 to replace the reach-in freezer in the Richard M. Teitelman Middle School; \$25,000 to replace the District's electronic entrance sign; and \$100,000 to renovate/reconstruct the Lower Cape May Regional High School baseball field. The use of \$500,000 of capital reserve will allow the district to address a number of maintenance items and improve the facilities by replacing 20+ year old boiler controls, replacing 20+ year old kitchen equipment, replacing analog heat detectors with digital heat detectors and add surveillance cameras and reconstruct/regrade the baseball field.

BE IT FURTHER RESOLVED that the Lower Cape May Regional Board of Education includes in the proposed budget a Health Care Costs adjustment as calculated in the budget software and pursuant to N.J.S.A. 18A:7F-38 subsection (d) in the amount of \$925,185. The additional funds will be used to pay for the additional increases in health care premiums; and

BE IT FURTHER RESOLVED that the Lower Cape May Regional Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$40,000 for the 2026-2027 school year; and

THEREFORE BE IT FURTHER RESOLVED the Board of Education authorizes the Superintendent of Schools and the Business Administrator to make all necessary changes to the 2026-27 budget, is hereby approved at the Board of Education meeting held on this 25th day of March, 2026.

- j. Approve the following Resolution to Appropriate Capital Reserve Funds:

WHEREAS, the Lower Cape May Regional Board of Education, County of Cape May desires to advance the following capital projects as part of the 2026-2027 Budget:

- \$150,000 to replace the boiler controls in the Richard M. Teitelman Middle School
- \$75,000 to replace heat detectors in the Lower Cape May Regional High School
- \$50,000 to replace/add/upgrade surveillance cameras in the Lower Cape May Regional High School and Richard M. Teitelman Middle School
- \$75,000 to replace the doorway and oven in the Lower Cape May Regional High School cafeteria
- \$25,000 to replace the reach-in freezer in the Richard M. Teitelman Middle School
- \$25,000 to replace the District's electronic entrance sign
- \$100,000 to renovate/reconstruct the Lower Cape May Regional High School baseball field

WHEREAS, capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

WHEREAS, the Lower Cape May Regional Board of Education acknowledges that State support for some of the listed capital projects is not currently available , and

WHEREAS, the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as "otherwise" eligible, and

WHEREAS, by declaring a capital project as "otherwise" eligible, the Lower Cape May Regional Board of Education hereby declares that the above-mentioned project will be supported in full with local capital reserve funds.

WHEREAS, according to 6A:23A-14.1(j), the Lower Cape May Regional Board of Education shall restore any unexpended capital appropriations up to the amount of capital reserve account funds withdrawn, to the capital reserve account at year-end.

NOW THEREFORE BE IT RESOLVED, that the Lower Cape May Regional Board of Education hereby declares the some of the above referenced project as "otherwise" eligible and directs the School Business Administrator to request Department of Facilities Approval, and

BE IT FURTHER RESOLVED, that the Lower Cape May Regional Board of Education hereby appropriates \$500,000 from its capital reserve fund as part of the 2026-2027 budget to support the cost of these projects, and is hereby approved at the Board of Education meeting held on this 25th day of March, 2026.

- k. Approve the 2026-2027 Contract for Participation in Cooperative Transportation Services with the Cape May County Special Services School District (FIN K).

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- l. Approve the Tuition, Extended School Year, and One-to-One Aide Agreements with Cape May County Special Services School District for the 2026-2027 school year (FIN L).
- m. Approve the Tuition Contract for student 0190051582 to attend Legacy Treatment Services, this is a change of program for the remainder of the 2025-2026 school year at a cost of \$44,223.48.
- n. Approve the Peer Leaders under the direction of Ryan Slaney and Kirstin Logan to attend Camp Delanco for Peer Leadership Training on August 25-26, 2026.
- o. Approve Matt Danze to attend the DAANJ Conference in Atlantic City, NJ on March 10 – March 13, 2026 at a cost not to exceed \$625.
- p. Approve the reimbursement request to Tara O’Brien for 3 credits to New Jersey Center for Teaching and Learning in the amount of \$540.00 as per contract.
- q. Approve the use of 2 buses/drivers to transport the Coast Guard to/from the America’s 250th Anniversary and July 4th parade on July 4, 2026.
- r. Approve the use of 1 bus/driver to transport the West Cape May Elementary classes to/from the following locations:
 - Avalon Elementary March 27, 2026
 - Cape May City Elementary April 14 & 21, May 5, 12, 19, & 26
- s. Approve the use of 1 bus/driver to transport the Cape May City Elementary classes to/from the following locations:
 - Avalon Elementary - 3/27/26
 - West Cape May - 4/22/26
 - Cape May County Zoo - 4/29/26
 - The Wetlands Institute – 5/6/26
 - Cape May Tennis Club - 5/20/26
 - Historic Cold Spring Village - 5/21/26
 - Cape May Court House - 5/29/26

CURRICULUM & INSTRUCTION

- a. Approve the following grant submission:
 - Perkins Amendment
 - The submission of the Grant Opportunity for Youth Art Program
 - The submission of the PLTW Professional Development Grant

POLICY

- a. Approve the 1st Reading of Policy Alert 236 (POL A).
- b. Approve the proposed 2026-2027 School District Calendar (POL B)

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- c. Approve the administrative actions for the following completed HIB incidents(s):
HIB Identifier#(s)
4506117248

PERSONNEL

- a. Approve the recommendation of the transfer of Julie Heck from RMT Music Teacher to High School Music Teacher for the 2026-2027 school year.
- b. Approve the leave of absence of Kiersten Price using accumulated days and FMLA/NJFLA from April 30 – August 5, 2026.
- c. Approve Samantha Dahlstrom as a Substitute Nurse for the 2025-2026 school year.
- d. Approve the following Substitute Teachers for the 2025-2026 school year:
Terilyn Brockman Karly Gleeson Liliana De La Cruz
- e. Approve Robert Ohlsen as the Long-term Culinary Substitute, effective March 16, 2026.

ATHLETICS & EXTRA-CURRICULAR

- a. Approve the Gina Bronson and Carly Crisanti as High School Co-Yearbook Advisors for the 2026-2027 school year.
- b. Approve Bethany Wiberg as the Summer 2026 Band Director.
- c. Approve the following Spring Coaches for the 25/26 season:

Name	LCMR
Kelly Godfrey	Vol. Asst. Softball
Lauren Laricks	Vol. Asst. Softball
Caili Guilday	Para. Vol. Asst. Girls LAX
Jay Dicave	Para. Vol. Asst. Baseball

BUILDINGS & GROUNDS

- a. Approve the Upper Township Challenger Sports to use the track and fields for Special Olympics practice on Saturdays from March 21, 2026 – May 30, 2026 from 9:30am to 12pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.
- b. Approve Brett Matthews to use the HS and RMT gyms with dates and times to be determined based on availability. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.

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- c. Approve the RMT PBSIS and Builders Club to use the RMT cafeteria and both gyms to hold a fundraiser yard sale/flea market on April 25, 2026. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Roy Olsen and Matt Danze.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: