

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

**Cape May, New Jersey
Board of Education Meeting
March 19, 2020**

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve the work session, executive session and regular meeting minutes from the Board of Education meeting of February 27, 2020.
9. **CONSENT AGENDA:** The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2019/20 school year through January 2020 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of January 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).
- b. Approve the Board Secretary Report for January 2020, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of January 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. Approve the January 2020 preliminary report of the Treasurer of School Funds for the 2019/20 school year. It is in agreement with the January 31, 2020 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1, to be brought to the meeting.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve reimbursement to Virginia Lane for 10 earned vacation days from the 2019/20 school year.
- j. Approve reimbursement to Brian Hindle for 3 credits from University of Florida in the amount of \$1769.73, as per contract
- k. Approve to award the bid to Kavi Construction, LLC as the lowest qualified bidder for RMT Middle School 2020 Toilet Room Renovations at the cost of \$413,000.
- l. Approve the 3-year Agreement for Shared Services of Food Service Director between the Lower Township Board of Education and the Lower Cape May Regional Board of Education. Lower Cape May Regional School District shall pay Lower Township Elementary School District as follows for these services: 2020-2021 School Year=\$41,000, 2021-2022 School Year = \$42,000, and 2022-2023 School Year = \$43,000.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
EL020505	02/26/2020
LM040904	02/26/2020
AN031503	02/21/2020
GS031307	03/23/2020
TJ011706	03/13/2020
- b. Approve the change of status for the Entrepreneurship/Entrepreneurial Studies CTE Program (CIP Code: 52071) to Program of Study effective 2/18/20.

PERSONNEL

- a. Approve Lyndsay Brunner's medical leave of absence from March 18, 2020 through April 3, 2020 using accumulated sick time.
- b. Approve the following substitute teacher(s) for the 2019/20 school year:
Anna Osman 60 credits
- c. Accept Nicholas Zacco's letter of resignation as Full-time Custodian, effective March 30, 2020.
- d. Approve Nicholas Zacco as a substitute custodian, effective March 31, 2020.
- e. Approve Fran Zukawski's medical leave of absence effective May 26, 2020 through the remainder of the school year, using accumulated sick time.
- f. Approve the Resolution of the Board of Education of the Lower Cape Regional School District abolishing the Food Service Director position & terminating the employment of the individual currently holding said position.

BUILDING AND GROUNDS

- a. Approve SJBC-United Baseball to use the high school baseball field on June 27th & 28th, 2020 from 8:00am to 8:00pm (pending availability and completed paperwork) for their varsity baseball games at the cost of \$100 per day (\$200 per day if using athletic field with lights). A certificate of insurance & policy endorsement are required. All further arrangements will be coordinated with Roy Olsen and Erik Simonsen. This is contingent upon no conflicts with our own school district activities or school closings.
 - b. Approve the John Walter Cape Community Band to use the High School band room (pending availability and completed paperwork) on Tuesday evenings starting July 1, 2020 to June 30, 2021 from 7:00pm-9:00pm. A certificate of insurance with policy endorsement is required. All further arrangements will be coordinated with John Drechen and Roy Olsen. This is contingent upon no conflicts with our own school district activities or school closings.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
 12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: