

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
March 15, 2023
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance (3-8-23 minutes) /Negotiations
 - II. Curriculum (3-6-23 minutes) /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds/Transportation/Athletics & Extra Curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT).
8. Approve the work session & regular meeting minutes from the February 23, 2023 Board of Education meeting (2-23-23 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2022-2023 school year through January 31, 2023, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of January 31, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for January 2023, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of January 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no

March 15, 2023 BOE Meeting

major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year (FIN B).

- c. Approve the January 2023 Bank Reconciliation Report, in agreement with the January 2023 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities (FIN H).
- i. Approve the following resolution for the 2023-2024 Budget:

BE IT RESOLVED to approve the submission of the 2023/24 school district budget that was reviewed by the Finance Committee on March 8, 2023 to be sent to the County Superintendent of Schools by March 20, 2023 as follows and to apply for any statutory spending limitations as needed. This is subject to final approval or modification at the public hearing on April 26, 2023:

| | Budget | Local Tax Levy |
|--------------------------|-------------------|-----------------------|
| General Fund | 35,879,892 | 23,845,513 |
| Special Revenue Fund | 1,241,266 | |
| Debt Service Fund | 1,579,448 | 829,247 |
| Total Base Budget | 38,700,606 | 24,674,760 |

BE IT FURTHER RESOLVED Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, for \$3.95 million that includes the following projects: \$1.75 million for the District’s portion of NJDOE ROD Grant Round 5 project applications to restore/replace Lower Cape May Regional High School roofs (G-Wing, New Gym and Theater Roofs – 55,000 square feet), replace the public address systems at the Lower Cape May Regional High School and Richard M. Teitelman Middle School system, and abate asbestos in the Lower Cape May Regional High School, the Richard M. Teitelman Middle School, and the Administration Building; \$600,000 for any incremental costs from the HVAC/Roof Bond project including any additional costs for repairs/renovations, architect fees and/or construction management fees; \$600,000 to replace the Richard M. Teitelman Middle School corridor lockers; and \$1.0 million to

replace the football field lights, football scoreboard and baseball scoreboard. The use of \$3.95 million of capital reserve will allow the district to address a number of maintenance items and improve the facilities by replacing a 20 year old roofs, and a 40 year old PA system; address any additional/unanticipated costs for the HVAC/Roof bond project; replacing 50 year old RMT Corridor lockers; and replacing 40+ year old football field lights and 15-20 year old scoreboards.

AND BE IT FURTHER RESOLVED that the Lower Cape May Regional Board of Education establish a maximum of \$40,000 in the general fund 2023/24 budget, allotted for travel and travel related expenditures.

THEREFORE BE IT FURTHER RESOLVED the Board of Education authorizes the Superintendent of Schools and the Business Administrator to make all necessary changes to the 2023/24 budget, is hereby approved at the Board of Education meeting held on this 15th day of March, 2023.

- j. Approve the Atlantic City Electric Offer Acceptance Letter for a maximum incentive of \$22,043.05 for the energy conservation measures associated with the HS and RMT HVAC project.
- k. Approve the contract renewal with TruGreen Commercial for annual lawn care services, as needed.
- l. Approve the use of 2 buses/drivers to transport the West Cape May Elementary K-6 grades to and from the Avalon Elementary School on March 31, 2023. All further arrangements will be coordinated with JoAnn Laputka.
- m. Approve the use of 1 bus/driver to transport the West Cape May Elementary 3rd & 4th grades to and from the Lobster House Dock and the Cape May Point State Park on June 8, 2023. All further arrangements will be coordinated with JoAnn Laputka.
- n. Approve the use of 1 bus/driver to transport the West Cape May Elementary 5th grade to and from the Escape Room CM on June 12, 2023. All further arrangements will be coordinated with JoAnn Laputka.
- o. Approve the use of 1 bus/driver to transport the West Cape May Elementary 6th grade to and from Six Flags on May 19, 2023. All further arrangements will be coordinated with JoAnn Laputka.
- p. Approve the use of 1 bus/driver to transport the West Cape May Elementary Peer Leaders to and from Secluded Acres and Romans/Little Italy on April 5, 2023. All further arrangements will be coordinated with JoAnn Laputka.

March 15, 2023 BOE Meeting

CURRICULUM & INSTRUCTION

- a. Approve the resolution to support the LCMR Equivalency Application as per N.J.A.C. 6A:30-2.2(c).
- b. Approve the following homebound case(s):

| | |
|--------------|-------------|
| <u>CASE#</u> | <u>DATE</u> |
| KS081310 | 3/3/23 |

POLICY

- a. Approve the Second Reading and Adoption of Policy Alert229 (POL A).
- b. Approve the administrative actions for the following completed HIB incident(s):

| |
|---------------------------|
| <u>HIB Identifier#(s)</u> |
| SF022423 |
| IL030923 |

PERSONNEL

- a. Accept the letter of resignation from Noah Leszczynski as Head Custodian at RMT, effective March 24, 2023.
- b. Accept the letter of resignation from Harrison Fuller as Evening Custodial Supervisor at LCMR, effective March 31, 2023.
- c. Upon the recommendation of the Superintendent, rescind the job offer to William McCullen for the Maintenance position, as per his request.

ATHLETICS & EXTRA-CURRICULAR

Nothing to Report

BUILDINGS & GROUNDS

- a. Approve the Art of Gymnastics and Cheer to use the Paul W. Schmidtchen Theatre on June 21, 2023 (load-in only) 5pm-7pm, June 22, 2023 4pm-8pm and June 23, 2023 4:30pm-9:30pm for their annual recital. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with John Drechen and Roy Olsen.
 - b. Approve Caper Tiger Basketball Camp under the direction of Pat Holden to use the High School Gyms & RMT Middle School Gyms for basketball clinics from March 25-June 15, 2023, after school, 2-3 days per week and for basketball camps during the weeks of June 19-23, 2023 and June 26-30, 2023 from 8:15am-12pm. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.

March 15, 2023 BOE Meeting

11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.

12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: