

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
February 28, 2024
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
 - I. Finance /Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Safety & Security
 - IV. Building & Grounds /Transportation/Athletics & Extra Curricular
 - V. NJSBA/Legislative/County School Board
6. Presentation by Mr. Wolf High School Assistant Principal – Student Safety Data System Report: September –December 2023
7. Accept questions and comments from the public on agenda items.

Public participation at board meetings is intended to allow individual members of the public to address the Board on issues of public concern, and not intended as a forum for extended conversation or two-way dialogue with the Board members or District officials. The Board President, Superintendent or designee may respond to questions either at the end of the session, or at a later time. During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

- Clearly state your full name, address and municipality, and/or group affiliation;
 - Statements made by a participant shall be limited to five (5) minutes' duration;
 - Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
 - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
 - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
 - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
8. Staff Reports (HS, RMT, GCST).

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9. Approve the work session & regular meeting minutes from the January 24, 2024 Reorganization Board of Education meeting (1-24-24 minutes).
10. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2023-2024 school year through December 31, 2023, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of November 30, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for December 2023, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of December 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the December 2023 Bank Reconciliation Report, in agreement with the December 2023 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (FIN D).
- e. Approve payment of bills (Brought to Meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities (FIN H).
- i. Approve the Business Administrator/Board Secretary to go out for Request for Proposal for HVAC Services.
- j. Approve the following resolution for Change Order #10 for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations:

WHEREAS, G.B.I. Inc. T/A Thermal Piping was awarded the bid for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations at a cost of \$11,044,000 and the Board approved Change Order #1 totaling \$47,332.97 to insulate the pipes in the high school crawl spaces down A, B, C, D & M wings with insulation in December 2022; and Change Order #2 totaling \$81,537.13 to replace existing cast iron sanitary piping in the high school crawl spaces down A, B, C, D, E & M wings with PVC pipe and fittings; and Change Order #3 totaling \$21,801.33 will remove pneumatic switches from the existing eight fume hoods, install new timer switch, and wire switches to new exhaust fans, add a new CT cabinet to support the 600 MCM cable to accommodate the new transformer at RMT; and Change Order #4 totaling a credit of \$26,907.60 due to the Make-Up Air Unit in the Culinary Kitchen not needing to be replaced, and Change Order #5 totaling \$6,294.75 to replace the HS Dust Collector Motor in the Woodshop, and Change Order #6 totaling \$126,480.40 to install a Ductless Split System in the E-Sports Room and RMT Tech Office and place Tech Office on Emergency Generator (\$82,784.80); Replace RMT Hot Water Pumps (\$29,957.45); Investigative work for BMS System on the HS Media Center and Auditorium (\$3,094.94); Furnish and Install new breaker to replace existing damaged breaker (\$1,264.61); and Provide additional Steel Support for HS Rooms B-14 and M-7 (\$9,378.60), and change Order #7 totaling \$16,962.92 to demo existing duct system and replace with new supply air ducts, integrate with heat coils and new supply return for HVAC unit in HS and demo existing large plenum and replace with new ducts and integrate with heating coil and new plenum box at RMT for \$27,591.51; Change Order Credit for \$6,068.79 for Installing Support Steel for HS rooftop units above Rooms B-14 and M-7 and Change Order Credit for \$4,559.80 for not needing to install Unit AHU-2 at RMT (for the Tech Room); Change Order #8 totaling \$1,703.14 to replace the starter on the High School kitchen exhaust fan; Change Order #9 totaling \$1,406.79 is to diagnose the Aaon HVAC unit on the HS new gym, and

WHEREAS, Change Order #10 totaling \$5,872.28 is to repair the Aaon HVAC unit on the HS new gym, which includes replacing the motor and assembly, motor fuses and belts, and

WHEREAS, Garrison Architects and Greyhawk approve Change Order #10 for the total amount of \$5,872.28; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lower Cape May Regional School District, that Change Order #9 totaling \$5,872.28 is being added to the

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project cost for a total project cost of \$11,176,484.11, is hereby approved at the Board of Education meeting held on this 28th day of February, 2024 (FIN J).

- k. Approve a 3-year contract with Comcast for 4GB of Fiber/Internet access for \$1,855/month and DDoS for \$600/month effective July 1, 2024 under the ESCNJ RFP No. 23/24-19 cooperative pricing (FIN K).
- l. Approve the Business Administrator/Board Secretary to post on the district website and advertise for Request for Proposal for Professional Services for the 2024-2025 school year.
- m. Approve the 2024-2025 tuition rates for Grades 7 through 12 of \$15,302 per student.
- n. Approve the adjusted 2022-2023 school year tuition of \$7,947 for Cape May Point Board of Education. We are anticipating 1 Regular Education student to attend the Lower Cape May Regional School District for the 2024-2025 school year at a cost of \$15,302. The total amount due from Cape May Point Board of Education for 2024-2025 will be \$23,249.
- o. Approve the Tuition Contract for NM010308 to attend Bonnie Brae for the 2023-2024 school year at a cost of \$39,560.
- p. Approve the Tuition Contract for JD031708 to attend Pineland Learning Center for the 2023-2024 school year at a cost of \$29,716.96.
- q. Approve the agreement with Educational Consultants of NJ LLC to provide translation services for the 2023-2024 school year.
- r. Approve the agreement with Melissa Phillips for DHH Speech and Language evaluations services for the 2023-2024 school year.
- s. Approve the Special Education Medicaid Initiative (SEMI) Corrective Action Plan to be submitted to the Executive County Superintendent (FIN S).
- t. Approve Bus Drivers and buses to participate in the NJ School Transportation Driver Safety Roadeo in Warren, NJ on June 15, 2024. Drivers and registration cost to be determined.
- u. Approve the Key Club and Chris Vitale to attend the Annual Key Club District Convention on March 22 -23, 2024.
- v. Approve Myra Belasco to attend the NASWNJ Conference on April 14-16, 2024 at a cost not to exceed \$725.00.
- w. Approve Gary Douglass to attend the Virtual AP U.S. History Summer Institute on June 17- June 20, 2024 at a cost not to exceed \$700.00.

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- x. Approve Erik Simonsen to attend the DAANJ in Atlantic City, NJ on March 11-15, 2024 at a cost not to exceed \$500.00.
- y. Approve Mark Mallett to attend the NJASBO Conference in Atlantic City, NJ on June 5-7, 2024 at a cost not to exceed \$650.00.
- z. Approve the reimbursement to Elizabeth Mitchell for 3 credits at American College of Education in the amount of \$918.00 as per contract.
- aa. Approve the reimbursement to William Damiana for 5 credits at Stockton University in the amount of \$3725.00 as per contract.
- bb. Approve a Special Board Meeting for Board Member Training on March 12, 2024 at 4:30pm.

CURRICULUM & INSTRUCTION

- a. Approval to apply for the competitive grant: Expanding Access to Climate Change Education and the New Jersey Student Learning Standards through Interdisciplinary Learning and Community Resilience Projects.
- b. Approve the following revised District Curriculum:
 - 7th Grade Math
 - 8th Grade Math

POLICY

- a. Approve the administrative actions for the following completed HIB incidents(s):
 - HIB Identifier#(s)
 - HC012424

PERSONNEL

- a. Approve Thomas Belasco as long-term Substitute High School English with a salary at BA Step 1 per diem, effective February 29, 2024.
- b. Approve Elizabeth Mitchell to move from MA, Step 15 with benefits to MA+15, Step 15 with benefits effective March 1, 2024.
- c. Approve William Damiana to move from MA+15, Step 4 with benefits to MA+30, Step 4 with benefits effective March 1, 2024.
- d. Approve the unpaid leave of absence of Edward Sherretta from March 4, 2024 to May 5, 2024.

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- e. Approve the following substitute teachers for the 2023-2024 school year:
- | | |
|---------------------|------------------|
| Jason Artrip | Margaret Strolle |
| Nicholas Castellano | Ella Souder |
| Alexandra Day | |

ATHLETICS & EXTRA-CURRICULAR

- a. Approve the following Spring Coaches for the 2023-2024 school year:
- | |
|--|
| Ryan Givens – Assistant Boys Lacrosse |
| Steve McIntyre – Assistant Baseball |
| James Cella – Paraprofessional Boys Lacrosse |

BUILDINGS & GROUNDS

- a. Approve the NJ Audubon to use the Paul W. Schmidtchen Theatre for their Reception and Slideshow event on May 18, 2024 from 4:30pm-7:30pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with John Drechen and Roy Olsen.
- b. Approve Caper Tiger Basketball Camp under the direction of Pat Holden to use the High School Gyms & RMT Middle School Gyms for basketball clinics from March 15-June 15, 2024, after school, 2-3 days per week and for basketball camps during the weeks of June 17-20, 2024 and June 24-27, 2024 from 8:30am-12:30pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
- c. Approve the Lower Township Recreation Department to use the RMT Gyms and Cafeteria to hold a Youth Wrestling Tournament on Saturday March 2, 2024 from 8am – 5pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
- d. Approve the ESports Club to hold a Community Engagement Program at the High School in rooms M10 & M11 on March 27, 2024 from 5:00pm-7:00pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
- e. Approve the ESports Club to hold an ESports Rumble Competition at the High School in rooms M10 & M11 on April 1, 2024 from 4:30pm-7pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
- f. Approve the Township of Lower Recreation Department to use the RMT Soccer Field for its Youth Girls Lacrosse Program on Monday-Fridays 5:00pm- 8:00pm and Saturdays 8:00am – 6:00pm, March 2024 through May 2024. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.

11. Consideration of additional items that may be properly presented to the Board of Education at this time.
12. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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13. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: