

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
Cape May, New Jersey

Board of Education Meeting February 27, 2020

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance /Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Ground/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve the work session and the regular meeting minutes of January 23, 2020.
9. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2019/20 school year through December 2019 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of December 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for December 2019, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of December 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the December 2019 preliminary report of the Treasurer of School Funds for the 2019/20 school year. It is in agreement with the December 31, 2019 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve the 3-Year Interlocal Agreement for Web Design and Related Services and Site Lock with Lower Township Elementary Schools with the total amounts per year as follows: 2020-2021 School Year at \$7250.00, 2021-2022 School Year at \$7400.00, and 2022-2023 School Year at \$7550.00.
- j. Approve tuition contract agreement for Case#LG062503 to receive educational services with the Professional Education Services, Inc. effective February 10, 2020 at the cost of \$30.00 per hour.
- k. Approve the contract renewal with TruGreen Commercial for annual lawn care services, as needed.
- l. Approve the Business Administrator/Board Secretary to post on the district website and advertise for Request for Proposal for Professional Services for the 2020/21 school year.
- m. Accept the following donation(s):

<u>Amount</u>	<u>From</u>	<u>For</u>
\$2020.00	Kiwanis Club of Cape May Foundation	Key Club

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
KT101405	01/22/2020
- b. Approve a new CTE Program of Study: Biomedical Sciences, General, CIP Code: 260102.
- c. Approve the following Revised District Curriculum (available for review on the District website): Calculus, Art I-Intro A, Art I-Intro B, Art II, Art III.

POLICY

- a. Approve the administrative actions for the following completed RMT HIB incident(s):

<u>HIB Identifier#(s)</u>
GR012220
AA012920
GW012920

PERSONNEL

- a. Approve the following substitute teachers for the 2019/20 school year:

Zachary Trout	University of Nebraska
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- b. Approve Amy Reed's unpaid medical leave of absence per FMLA effective the afternoon of 1/28/2020.
- c. Approve the extension of medical leave for Lynda Fraizer, effective March 2, 2020 to March 16, 2020 using accumulated sick time.
- d. Approve Diane Bauer as a long-term substitute Teacher of Art at RMT, effective 1/27/2020, without benefits.
- e. Approve Sofija Stankovic as a substitute bus aid, effective 2/27/2020.
- f. Accept Jennifer Macomber's letter of resignation as full-time bus driver, effective 2/29/2020.
- g. Approve Jennifer Macomber as a high school part-time single run bus driver, effective 2/29/2020.
- h. Accept Irene Budd's letter of retirement from Food Service, effective March 1, 2020.

ATHLETICS AND EXTRA CURRICULAR

- a. Accept Brian Hindle's letter of resignation as HS Head Football Coach for the 2020 season effective January 28, 2020.
- b. Approve the following spring coaches:

Cathy Hoffman	HS Asst Softball Coach
Judy McCoullough	HS Asst Softball Coach
Chris Eaves	HS Co-Head Coach Boys Tennis
Jason Felsing	HS Co-Head Coach Boys Tennis
Kate Olsen	HS Asst Girls Lacrosse Coach
Matt Danze	HS Asst Girls Lacrosse Coach
Megan Mann	HS Volunteer Girls Lacrosse Coach
Jerry Griffin	RMT Head Baseball Coach
Nick Baldwin	RMT Head Softball Coach
- c. Approve the Key Club to attend the Annual Key Club District Convention Service Fair from March 27-29, 2020 under the direction of Chris Vitale & Carly Crisanti.
- d. Approve the appointment of the High School Head Football Coach, name to be brought to the meeting.

BUILDINGS AND GROUNDS

- a. Approve Caper Tiger Basketball Camp, under the direction of Pat Holden, to use the district gymnasiums June 22-26, 2020 from 8:00am-1:00pm and June 29-July 3, 2020 from 8:30am to 12:30pm, (pending availability and completed paperwork), *at the cost of \$8.00 per participant*. All further arrangements will be coordinated with Roy Olsen and Erik Simonsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- b. Approve Fun Food Cooking/Baking Camp to use the high school cooking classrooms (pending availability and completed paperwork), *at a cost of \$8.00 per participant*, for the weeks of June 29, 2020, July 27, 2020 & August 3, 2020 (times TBD). All further arrangements will be coordinated with Larry Ziemba and Roy Olsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.

- c. Approve Lower Township Parks and Recreation to use the High School Lacrosse field and RMT soccer field for modified Girls Lacrosse (pending availability & completed paperwork) for their Youth Lacrosse Program from March to May 2020, Monday through Friday after 5pm and Saturdays from 9am to 5pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen. Also, a certificate of insurance is required.
 - d. Approve Cape May County Police Academy to use the Paul W. Schmidtchen Theatre to hold their graduation (pending availability and completed paperwork) on June 4, 2020 from 8am to 7pm. All further arrangements will be coordinated with John Drechen and Roy Olsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
 - e. Approve High Demand Dance Competition to use the Paul W. Schmidtchen Theatre & cafeteria (not kitchen) for a dance competition on May 1, 2020 from 3:00pm-10:00pm and May 2nd & 3rd, 2020 from 7:00am-10:00pm (pending availability and completed paperwork). All further arrangements will be coordinated with John Drechen, Roy Olsen and Larry Ziemba. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- 10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 - 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
 - 12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
 - a. HIB Incidents
 - b. Matters of Personnel