

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
FEBRUARY 24, 2022
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
 - I. Finance (02-16-22 minutes) / Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy (02-16-22 minutes) /Public Relations/Articulation/Special Projects & Community
 - IV. Building & Grounds (02-16-22 minutes) /Transportation/Athletics & Extra-curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT).
8. Approve work session & regular meeting minutes from the January 27, 2022 Board of Education meeting (01-27-22 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2021-2022 school year through December 31, 2021, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of December 31, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for December 2021, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of December, 2021, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the December 2021 Bank Reconciliation Report, in agreement with the December 2021 Board Secretary Report, pending audit (FIN C).

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- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (FIN D).
- e. Approve payment of bills (brought to meeting).
- f. Approve out of district staff development workshops and professional development activities.
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities

| <u>GROUP/CLUB</u> | <u>ACTIVITY/FUNDRAISER</u> | <u>DATE(S)</u> |
|-------------------------|-------------------------------|-------------------|
| LCMR Baseball | BLAST Team/Player Sponsorship | 03/01/22-06/23/22 |
| Mock Trial & Comic Club | Bowling Tournament | 03/09/22 |
- i. Approve Roy Olsen to attend the NJ School Buildings & Grounds Conference & Equipment Show in Atlantic City, NJ on March 20-23, 2022 at a cost to the district not to exceed \$200.
- j. Approve Mark Mallett to attend the NJASBO Conference in Atlantic City, NJ on June 7-10, 2022 at a cost to the District not to exceed \$435.00.
- k. Approve the official election results from the Bond Referendum held on January 25, 2022 (FIN K).
- l. Approve resolution authorizing the issuance and sale of \$13,900,000 in school bonds (FIN L).
- m. Approve resolution appointing school depositories: BE IT RESOLVED, that Sturdy Savings Bank, be the depository for the funds of the Lower Cape May Regional School District, as follows: LOWER CAPE MAY REGIONAL SCHOOL DISTRICT 2022 BOND ACCOUNT (Cash Management Account); (2 signatures required):

| | | |
|----------------|-----------------------|----|
| President | Thomas Connelly, Jr. | OR |
| Vice President | Gary Douglass | OR |
| Secretary | Mark G. Mallett | OR |
| Superintendent | Joseph A. Castellucci | |
- n. Approve the Business Administrator/Board Secretary to post on the district website and advertise for Request for Proposal for Professional Services and Risk Management Consultant for the 2022-2023 school year.
- o. Approve to award the bid to MJJ Construction as the lowest qualified bidder for LCMR High School 2022 Locker Room Renovations and Corridor Locker Replacements at the cost of \$1,517,000 (FIN O).
- p. Approve the resolution authorizing the Superintendent and Business Administrator to work with the Lower Township MUA to prepare an inter-local agreement to connect to the Lower Twp MUA public water supply to ensure safe water to drink and use for sanitation purposes (FIN P).
- q. Approve cancellation of the contract with Rutala Associates, LLC since the application for grants to connect water must come from the Lower Township MUA.

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- r. Approve reimbursement of 167 unused sick days, per contract/agreement to Norma Lindbloom-Cruz.
- s. Approve to cancel the attached list of outstanding checks for the Athletic Account in the total amount of \$3,414.53, as per the Auditor (FIN S).
- t. Approve the Joint Transportation Agreement with High Point Regional High School, route #8, effective January 18, 2022-June 2021 at \$7.0881 per day.
- u. Approve Mary Gallagher to receive the \$750 bus driver hiring bonus.
- v. Approve the FIRST Mid-Atlantic Robotics, Tools and Equipment Grant Program Memorandum of Understanding for January 2022 through January 2024 for the district Robotics Club (FIN V).

POLICY

- a. Approve first reading of Policy Alert 226 from Strauss Esmay (POL A).
- b. Approve the following revised and updated protocols for Face Covering in the District's Plan for Safe Return to In-Person Instruction: **Based on the Governor's Executive Order regarding the wearing of masks/face coverings in schools being rescinded, the wearing of masks/face coverings in the schools of the Lower Cape May Regional School District by staff, students, and visitors, will not be mandated but will be optional. The exception to this rule is that masks will be required to be worn by staff and students on school busses as per Federal mandate until such mandate expires or is rescinded.**
- c. Approve the administrative actions for the following completed HIB incident(s):
 - HIB Identifier#(s)
 - NP012822
 - AE021422

PERSONNEL

- a. Approve Lauren Hansen as Confidential Secretary for the Business Administrator and Director of Curriculum & Instruction, at a salary of \$38,763 with benefits, effective March 1, 2022.
- b. Approve Elizabeth Skrabonja's medical leave of absence using accumulated sick time from February 8, 2022 to April 1, 2022, with a return date of April 4, 2022.
- c. Approve Trudi Dawes intermittent leave of absence, effective February 24, 2022 using FMLA/NJFLA.
- d. Approve Tammy Boyle and Meghan Ryan as 1:1 Per Diem Aides for the 21-22 school year.
- e. Approve Rosemarie Grone as a part-time Food Service Worker for the 21-22 school year, pending completed paperwork.

- f. Approve Beatrice Carter as a substitute teacher for the 21-22 school year.

ATHLETICS & EXTRA-CURRICULAR

- a. Accept resignation of Rich Demers as HS Asst Boys Track Coach.
- b. Accept resignation of Nikki Wright as RMT Asst Track Coach.
- c. Approve the following 2022 Spring Coaches:

| HS- '22 SPRING POSITION | NAME | ACCEPTING RESIGNATION OF: |
|---------------------------------|----------------|----------------------------------|
| Asst. Baseball Coach | James Faulkner | Jeff Martin |
| Vol. Asst Boys Lacrosse Coach | Sam Gellura | Bill Damiana |
| Vol. Asst Boys Lacrosse Coach | James Kleb | |
| Asst. Girls Lacrosse Coach | Devon Blackley | Ann Bracken |
| Vol. Asst. Girls Lacrosse Coach | Anne Bracken | |
| Head Boys Track Coach | Billy Damiana | Syd Peterkin |
| Vol. Asst. Boys Track | Rich Demers | |
| Asst. Girls Track Coach | Gab Whalen | |
| Weight Room | Lance Bailey | |
| RMT-'22 SPRING POSITION | NAME | |
| Head Baseball Coach | Steve Camposio | |
| Head Softball Coach | Syd Peterkin | |
| Head Girls Track Coach | Nikki Wright | |

- d. Approve the following Fall Coaches for the 22-23 School Year:

| HIGH SCHOOL POSITION | NAME | HIGH SCHOOL POSITION | NAME |
|------------------------------|-------------------|-----------------------------|-------------------|
| Head Cheer Coach | Barb Kimsey | Head Boys Soccer Coach | Dennis Elia |
| Head Boys Tennis Coach | Greg Douglass | Asst. Boys Soccer Coach | Dan Keen |
| Asst. Boys Tennis Coach | Scott Douglass | Head Girls Soccer Coach | Darren Rutherford |
| Head Football | Lance Bailey | Asst. Girls Soccer Coach | Meaghan Shedlock |
| Head Girls Volleyball Coach | Rick Ferante | Head Ice Hockey Coach | Don Piselli |
| Asst. Girls Volleyball Coach | Dave Pacevich | Asst. Hockey Coach | Steve Steger |
| Head Cross Country Coach | Syd Peterkin | Hockey Manager | Ted Strickland |
| Vol. Asst. X-C | Rich Demers | Weight Room | Pat Holden |
| Head Field Hockey | Anne Bracken | | |
| Asst. Field hockey | Joanne McLaughlin | | |
| Asst. Field Hockey | Maddie Craig | | |
| RMT POSITION | NAME | RMT POSITION | NAME |
| Head Boys Soccer | Mark Ridgway | Asst. Field Hockey | Kelly Godfrey |
| Head Girls Soccer | Nikki Wright | Head Cheerleading | Jen Slaney |
| Head Cross Country | Ian McCrone | Head RMT Football | Steve Camposio |
| Head Field Hockey | Justine Franklin | Asst. RMT Football | Corey Damiana |

BUILDINGS & GROUNDS

- a. Approve the Lower Township Police Dept to use the High School for an active shooter training on February 18, 2022 (when school is not in session). This is contingent upon no conflicts with our own school district activities and receipt of all required documentation including certificate of insurance with policy endorsement. Participants must follow District/local/State Health Dept/CDC protocols/requirements/recommendations. All further arrangements will be coordinated with Roy Olsen and Larry Ziemba.
 - b. Approve Fellowship of Christian Athletes to use the High School gym for open basketball on March 2, 2022. This is contingent upon no conflicts with our own school district activities and receipt of all required documentation including certificate of insurance with policy endorsement. Participants must follow District/local/State Health Dept/CDC protocols/requirements/recommendations. All further arrangements will be coordinated with Roy Olsen and Larry Ziemba.
 - c. Approve Art of Gymnastics and Cheer to use the Paul W. Schmidtchen Theatre on June 22 (load-in only) and June 23 and 24, 202 for their annual recital, pending completed paperwork & required certificate of insurance w/policy endorsement. The participants must follow the District, local/State Health Department and CDC protocols/requirements/recommendations. The capacity of people attending and participating will be based on CDC, state and local guidelines. All further arrangements will be coordinated with John Drechen. This is contingent upon no conflicts with our own school district activities.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
 12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded.