

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
Cape May, New Jersey

Board of Education Meeting December 19, 2019

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. PRESENTATION: Girls Volleyball Team
8. Staff Reports.
9. Approve work session and regular meeting minutes from the Board of Education meeting of November 21, 2019.
10. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2019/20 school year through October 2019 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of October 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for October 2019, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of October 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the October 2019 preliminary report of the Treasurer of School Funds for the 2019/20 school year. It is in agreement with the October 31, 2019 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve resolution for selling surplus on GovDeals of Bus V-2.
- j. Approve to dispose of 25+ year old Accounts Payable printer asset#1690 and computer asset #1691 that are beyond useful life.
- k. Approve to cancel the list of Athletic Account for un-cleared checks in the amount of \$1,666.00, as per Auditor.
- l. Approve reimbursement to Alice Barnes-Vasser for 3 credits in the amount of \$2,631.15, as per contract.
- m. Accept the Cape May County Freeholder's Arts, Culture & History Sponsorship Program Grant in the amount of \$2,650.00 to support the RMT Builder's Club for rehabilitating the Union Bethel Civil War Veterans Cemetery.
- n. Approve Joint Transportation Agreement with Camden Educational Services Commission for case #JA040501 to be transported to Burlington County Special Services at the cost of \$95,389.87 prorated until November 27, 2019. Student will be transported by a lower transportation bid effective December 2, 2019.
- o. Approve the following resolution: "On the recommendation of the Finance Committee, the 2018/19 Audit to be accepted as presented by Inverso and Stewart.

- p. Approve the resolution for Lower Cape May Regional School District 403(b) Plan Amendment and Restatement effective December 10, 2019.
- q. Approve an amendment to the ESEA Consolidated FY20 Grant, appropriating FY19 Carryover funds to the FY20 grant in the amount of \$24,943 as shown in each fund below:
 - Title I A- \$14,118
 - Title II A- \$8,848
 - Title IV Part A- \$1,362
 - Title I SIA Part A- \$615

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
RB122006	10/29/19
AA030706	11/25/19
EF082604	12/3/19
NB040506	12/4/19
LD121505	12/5/19
- b. Approve the following Revised District Curriculum (available for review on the District Website): Chemistry, Physics, Dance 2, and 7th Grade ELA.
- c. Approve a new CTE Program of Study: Cinematography & Film/Video Production, CIP Code: 500602.
- d. Approve a 12-week, two-credit course: CULN108 HC10- “Introduction to Sensory Evaluation & the Cold Foods Kitchen” through ACCC, to be held here on campus at LCMR from 3:00-5:30pm on Monday & Tuesday from January 13, 2020 through April 6, 2020.
- e. Approve the 2019/20 Hospital/Facility Agreement for Practical Nurse Training between Cape May County Technical School & Lower Cape May Regional High School.
- f. Approve the 2019/20 Hospital/Facility Agreement for Practical Nurse Training between Cape May County Technical School & Richard M. Teitelman Middle School.

PERSONNEL

- a. Approve the following substitute teachers for the 2019/20 school year:

Nicholas DeRitis	60 credits
Emma Curry	60 credits
- b. Approve Brian Hindle to move from BA+15, step 8 to BA+30, step 8 effective January 1, 2020.

- c. Approve Trudi Dawes as LDTC (Learning Disabilities Teaching Consultant) at MA+30, step 10 at \$76,453 with benefits effective date to be determined.
- d. Accept Eileen Mogey's letter of resignation effective January 1, 2020.

POLICY

- a. Approve new job description for Confidential Secretary/Assistant to the Business Administrator/Board Secretary and Director of Curriculum and Instruction.

ATHLETICS AND EXTRA CURRICULAR

- a. Approve Sam Lawler as a RMT Volunteer Basketball Coach for the 2019/20 school year.

- 11. Consideration of additional items that may be properly presented to the Board of Education at this time.
- 12. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
- 13. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: