

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
Cape May, New Jersey

Board of Education Meeting December 13, 2018

AGENDA

1. Call to order.
2. Roll call - \*indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - Finance/Negotiations
  - Curriculum/Personnel/Affirmative Action
  - Policy/Public Relations/Articulation/Special Projects & Community
  - Building & Ground/Transportation/Athletics & Extra Curricular
  - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve work session, executive session and regular meeting minutes from the Board of Education meeting of November 15, 2018.
9. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2018/19 school year through October 2018 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of October 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for October 2018, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of October 31, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the October 2018 preliminary report of the Treasurer of School Funds for the 2018/19 school year. It is in agreement with the October 31, 2018 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve the Business Administrator/Board Secretary to go out for Request for Proposal (RFP) for 2019 Annual Landscape & Maintenance.
- j. Approve the following resolution: "On the recommendation of the Finance Committee, the 2017/18 Financial Summary to be accepted as presented by Inverso and Stewart.

#### CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
CL040203	11/15/18
NR050101	11/21/18
AC053101	11/29/18
JR112900	12/3/18
- b. Approve the following revised curriculum: High School Biology, 7<sup>th</sup> Grade Life Science, 8<sup>th</sup> Grade Earth & Physical Science, Intro to Digital Video Production I, Digital Video Production II & Digital Video Production III
- c. Approve the submission of the required TV & Radio Broadcasting CTE Program Re-Approval application to the NJ Dept of Education.

POLICY

- a. Approve new job description for High School Front Office Clerk.
- b. Approve the School Bus Evacuation Report(s) for the 2018/19 school year.

PERSONNEL

- a. Accept Ramona Shoffler's letter of retirement effective January 11, 2019.
- b. Accept Ray Obst's letter of retirement effective June 30, 2019.
- c. Accept William Mulligan's letter of retirement effective March 1, 2019.
- d. Approve the elimination of the Teitelman School Media Specialist position.
- e. Approve Janice Utsch for the position of District Library Media Specialist, with tenure, effective January 1, 2019.
- f. Approve the following substitute teacher(s) for the 2018/19 school year:

Yafat Karvounis	Rowan University
Dario Colombo	60 credits

ATHLETICS AND EXTRA CURRICULAR

- a. Approve a new "Wellness Club" at the High School.
- b. Approve the Junior State of America Club Chapter at the High School.
- c. Approve Anthony Gitto as a Co-Advisor for the Spanish Honor Society.
- d. Approve Pat Holden as Assistant Boys Basketball Coach.

BUILDINGS AND GROUNDS

- a. Approve Cape Express Soccer Club/NJ Youth Soccer Association to use the RMT gymnasiums to hold their Indoor Futsal Training on January 13, 20, 27 and February 3, 10, 17, 24, 2019 from 11 a.m. to 4 p.m. (pending availability and paperwork). All further arrangements will be coordinated with Roy Olsen and Erik Simonsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.

- 10. Consideration of additional items that may be properly presented to the Board of Education at this time.

11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
12. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: