

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
NOVEMBER 19, 2020  
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - i. Finance /Negotiations
  - ii. Curriculum/Personnel/Affirmative Action
  - iii. Policy/Public Relations/Articulation/Special Projects & Community
  - iv. Building & Grounds/Transportation/Athletics & Extra Curricular
  - v. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT, FS).
8. Approve work session and regular meeting minutes from the Board of Education meeting on October 22, 2020 (10-22-20 minutes).
9. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve the Preliminary Monthly Budget Summary Report for the 2020-2021 school year through September 2020 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of September 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a)(FIN A).
- b. Approve the Board Secretary Report for September 2020, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of September 30, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the September 2020 preliminary report of the Treasurer of School Funds for the 2020-2021 school year. It is in agreement with the September 30, 2020 report of the Board Secretary, pending audit (FIN C).

**November 19, 2020 BOE Meeting**

- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (FIN D).
- e. Approve payment of bills (FIN E).
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trips.
- h. Approve list of school fundraising activities.
- i. Approve the submission of the 2020-2021 School Security Grant for \$79,972. These funds will be used for Alyssa's Law Compliance and adding/upgrading surveillance cameras in the high school. If the total estimated cost of the proposed work exceeds the school district's grant allowance, the school has budgeted local funds for any additional costs.
- j. Approve to authorize Garrison Architects to prepare and submit an NJDOE Debt Service Aid application for the Lower Cape May Regional High School and the Richard M. Teitelman Middle School for a 2022 bond referendum project. The district further authorizes Garrison Architects to amend its Long Range Facility Plan to include capital improvement projects being contemplated in the referendum.
- k. Approve to authorize Garrison Architects to prepare and file an NJDOE Other Capital Project application for the Richard M. Teitelman Middle School to include replacing the gymnasium floor, replacing the bleachers in both gymnasiums, replacing the elevator, upgrading the fire alarm system and replacing/resurfacing the roof. In addition, include re-surfacing the District's track, lights on the baseball field and lights on the football field. The district acknowledges that it will receive no state aid for the projects and further authorizes Garrison Architects to amend its Long Range Facility Plan to include these projects.
- l. Approve a Shared Service Agreement with The Township of Lower for the placement of a School Resource Officer (SRO) effective January 1, 2021 to December 31, 2023 in the amount of \$92,898.42 for 2021, \$95,417.78 for 2022 and \$99,801.32 for 2023.
- m. Approve the unofficial election results from the County Board of Elections for the November 3, 2020 General Election (FIN M).
- n. Approve the 20-21 Joint Transportation Agreement with Lenape Regional High school District (FIN N).
- o. Approve Engineering Design Associates to perform soil borings around the exterior perimeter the RMT gymnasium provide its findings and recommendations regarding the moisture levels in the gym floor at a cost of \$1,500.
- p. Approve Southern Coastal Fund to retain the dividend of \$235,005 and make available upon the school districts' (member) request.

**November 19, 2020 BOE Meeting**

- q. Approve the resolution to award a one-year contract for a Broker of Record for the Southern Coastal Regional Employees Benefit Fund effective January 1, 2021 to J. Byrne Agency at a cost of 2% commission (FIN Q).
- r. Approve Dr. Brett Bersano to provide Deaf-Ed psychological evaluation services for the 20-21 school year, based on his schedule of fees (FIN R).
- s. Approve the reimbursement to Elizabeth Mitchell for 3 credits from American College of Education in the amount of \$705.00, as per contract.
- t. Approve the reimbursement to Alice Vasser for 3 credits from Stockton University in the amount of \$2,631.15 as per contract.

**POLICY**

- a. Approve the second reading/adoption of the Policies & Regulations in Policy Alert 221, as prepared by Strauss Esmay (POL A).
- b. Approve the resolution for submission of the District Performance Review (DPR) for the New Jersey Quality Single Accountability Continuum for the 2020-2021 school year (POL B).
- c. Approve that the Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and adopt Bylaw 0164.6 with one reading to be in compliance with the new emergency regulations regarding remote meetings held during a Governor-declared emergency, N.J.A.C. 5:39-1.1 through 1.7, promulgated by the Department of Community Affairs (POL C).
- d. Approve the School Bus Evacuation Report(s), as conducted per N.J.A.C 6a:27-11.2 (POL D).
- e. Approve the School Self-Assessments for Determining HIB Grades for the 2019-2020 school year, for the High School & Middle School (POL E).
- f. Approve the administrative actions for the following completed RMT HIB incident(s):  
HIB Identifier#(s)  
JG102220

**PERSONNEL**

- a. Accept Shelley Vogelei's letter of retirement as a Teacher of Science, effective July 1, 2021.
- b. Accept Nancy DeSantis' letter of retirement as a Teacher of Psychology, effective July 1, 2021.

**ATHLETICS & EXTRA-CURRICULAR**

- a. Approve Gina Bronson as Publications Director (Schedule D) for the 20-21 school year.
- b. Approve the following CTSO Coordinators for the 20-21 school year:  
Dave Pacevich – Biomedical Science

BUILDINGS & GROUNDS

- a. Approve Cape May Dance Company to use the Paul W. Schmidtchen Theatre for a dance recital that will live-streamed on January 8, 9 and 10, 2021, pending completed paperwork & required certificate of insurance with a policy endorsement. The participants must follow the District, local/State Health Department and CDC protocols/requirements/recommendations. The capacity of people attending and participating will be based on CDC, state and local guidelines. As of now, indoor theaters can accommodate 25% of capacity or a maximum of 150 people. All further arrangements will be coordinated with John Drechen, Roy Olsen and Larry Ziemba. This is contingent upon no conflicts with our own school district activities.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
  11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
  12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: