

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
Cape May, New Jersey

Board of Education Meeting November 21, 2019

AGENDA

1. Call to order.
2. Roll call - \*indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - Finance/Negotiations
  - Curriculum/Personnel/Affirmative Action
  - Policy/Public Relations/Articulation/Special Projects & Community
  - Building & Grounds/Transportation/Athletics & Extra Curricular
  - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Presentation(s):
  - Superintendent's Annual Report:*
    - Status of mandated program reviews (N.J.A.C. 6:8-4.10)
      - School Performance Report
8. Staff Reports.
9. Approve work session, executive session and regular meeting minutes from the Board of Education meeting of October 24, 2019.
10. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2019/20 school year through September 2019 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of September 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for September 2019, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of September 30, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the September 2019 preliminary report of the Treasurer of School Funds for the 2019/20 school year. It is in agreement with the September 30, 2019 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (to be brought to the meeting).
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve Special Education Tuition Contract Agreement with Middle Township Public Schools for case #HY060207 to receive educational services at the cost of \$18,741.00 for the 2019/20 school year.
- j. Approve the election results from the County Board of Elections for the November 5, 2019 General Election.
- k. Approve to change the dental plan dependent age limit to 26 effective December 1, 2019 at no additional cost.
- l. Approve to cancel the list of outstanding checks for the General Account in the total amount of \$396.46, as per Auditor.
- m. Approve to cancel the list of outstanding checks for Payroll in the total amount of \$3,625.17, as per Auditor.
- n. Approve Special Education Tuition Contract Agreement with Burlington County Special Services for case #JA040501 to receive educational services at the cost of \$43,676.00 for the 2019/20 school year.
- o. Approve Joseph Battle to buy back 8 vacation days, according to contract.
- p. Approve License Agreement for the use of the Wildwood Crest Joseph Von Savage Pool at the cost of \$150 for each LCMR swim meet.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
SR042700	9/26/19
MD111004	11/1/19
TM042904	11/4/19
ES042103	11/4/19

- b. Approve the following Curriculum Revisions:

Grade 7 and 8 Math updated to include Financial Literacy Standards  
Grade 7 and 8 Art  
Pre-Calculus  
Advanced Dance  
Piano  
Art I  
Environmental Science  
Physical Science  
Human Body Systems

- c. Approve the Memorandum of Agreement with Atlantic Cape Community College in a partnership with Lower Cape May Regional School District to provide students the opportunity to participate in an Early College program.

POLICY

- a. Approve for second reading/adoption the policies/regulations from Policy Alert 218 that was prepared by Strauss Esmay.
- b. Approve the following job descriptions:  
Brain Bowl Coordinator - New  
Weight Room Coordinator - Revised
- c. Approve the School Bus Evacuation Report(s) for the 2019/20 school year.

PERSONNEL

- a. Accept Victoria Mollenkof's letter of resignation effective November 8, 2019.
- b. Accept Salma Hussein's letter of resignation effective December 31, 2019.
- c. Approve Fran Zukawski's medical leave of absence effective November 6, 2019 for approximately 3 months.
- d. Approve Jennifer Hopping as a long-term substitute, no benefits at \$150.00 per diem as High School Physical Education Teacher effective November 11, 2019 (covering for a leave of absence).

- e. Approve Tina West as a full time bus driver, with benefits at step 1 effective January 1, 2020.

ATHLETICS AND EXTRA CURRICULAR

- a. Accept Brett Matthews's letter of resignation as Girls Soccer Coach effective October 28, 2019.
  - b. Approve Karen Murnaghan as High School Book Club Advisor. There is no stipend the first year.
- 11. Consideration of additional items that may be properly presented to the Board of Education at this time.
  - 12. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
  - 13. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: