

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
NOVEMBER 18, 2021
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - I. Finance / Negotiations
 - II. Curriculum /Personnel/Affirmative Action
 - III. Policy/Public Relations/Articulation/Special Projects & Community
 - IV. Building & Grounds /Transportation/Athletics & Extra-curricular
 - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT).
8. Approve work session & regular meeting minutes from the October 28, 2021 Board of Education meeting (10-28-21 minutes).
9. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2021-2022 school year through September 30, 2021, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of September 30, 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for September 2021, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of September 30, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the September 2021 Bank Reconciliation Report, in agreement with the September 2021 Board Secretary Report, pending audit (FIN C).

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- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trip requests (FIN G).
- h. Approve list of school fundraising activities.
- i. Accept the donations:
 - \$600.00 from The Well Center for Refreshment LLC for RMT Backpack Program
 - Food donations in excess of \$500.00 from The Christ Child Society of CM County for the RMT Backpack Program
- j. Approve use of buses/drivers to transport the Coast Guard to the Lower Township Veteran's Day Parade on 11/6/21. All further arrangements will be coordinated with Joann Laputka.
- k. Approve the unofficial election results from the County Board of Elections for the November 2, 2021 General Election (FIN K).
- l. Approve Southern Coastal Fund to retain the dividend of \$188,304.58 and make available upon request from the school district as a member of the fund.
- m. Approve the following signatories for the LOWER CAPE MAY REGIONAL SCHOOL DISTRICT RICHARD M. TEITELMAN ACTIVITY ACCOUNT (Cash Management Account) (2 signatures required):

School Secretary - Michelle Walsh	AND
Principal - Gregory Lasher	OR
Assistant Principal - Mark Schiffbauer	OR
Superintendent - Joseph A. Castellucci	OR
Secretary - Mark G. Mallett	
- n. Approve reimbursement of 88.5 unused sick days as per contract/agreement to Victor Faison.
- o. Approve the Business Administrator/Board Secretary to go out to bid for renovation of the boys and girls locker rooms in the High School Old Gym (Locker Room Renovations).

PERSONNEL

- a. Accept Marilyn Clifford's letter of retirement as Guidance Secretary, effective November 10, 2021.
- b. Accept Lauren Hansen's letter of resignation as RMT Secretary, effective November 19, 2021.
- c. Approve the following substitute teachers for the 21-22 school year, pending paperwork:
 - Michael Mottola

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- d. Approve the following substitute food service workers for the 21-22 school year:
Caroline Qualters

ATHLETICS & EXTRA-CURRICULAR

- a. Approve Josh Maldonado as Club Advisor for ReUnite Club for the 21-22 School Year.

BUILDINGS & GROUNDS

- a. Approve Cape Assist-Lower Township Healthy Youth Coalition to use the RMT Middle School Parking Lot for an outdoor drive-in movie night on December 3, 2021 from 5:30pm-8:30pm. This is contingent upon no conflicts with our own school district activities, receipt of all required documentation including certificate of insurance with policy endorsement. Participants must follow the District local/State Health Department/CDC protocols/requirements/recommendations. All further arrangements will be coordinated with Roy Olsen.

- 10. Consideration of additional items that may be properly presented to the Board of Education at this time.
- 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
- 12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded.