

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
October 27, 2022  
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - I. Finance (Finance minutes 10-19-22) / Negotiations
  - II. Curriculum (CCM minutes 10-19-22) /Personnel/Affirmative Action
  - III. Policy /Public Relations/Articulation/Special Projects & Community
  - IV. Building & Grounds (B&G minutes 10-19-22) /Transportation/Athletics & Extra-Curricular
  - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT).
  - Presentation by Mrs. Teeney: NJSLA Spring Assessment Results
  - Presentation by Mr. Mallett: Report on Condition of School Facilities (N.J.A.C. 6.8-4.10) (7)
8. Approve work session & regular meeting minutes from the September 22, 2022 Board of Education meeting (9-22-22 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve Preliminary Monthly Budget Summary Report for the 2022-2023 school year through August 31, 2022, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of August 31, 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).

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- b. Approve Board Secretary Report for August 2022, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of August 31, 2022, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the August 2022 Bank Reconciliation Report, in agreement with the August 2022 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (FIN D).
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities:  
LCMR Wrestling Last Supper 10/10/2022
- i. Approve the calendar for the 2022/23 Budget Preparation Timelines (FIN I).
- j. Approve submission of the Annual Maintenance budget (M1 form) and Comprehensive Maintenance Plan to the county office (FIN J).
- k. Approve Business Administrator/Board Secretary to post on the district website & to solicit quotes for the Health Insurance Broker for the Southern Coastal Health Insurance Fund for 2021 using the Extraordinary Unspecifiable Service process (N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)).
- l. Approve the agreement with New Hope for case #CR49518 to receive educational services at a monthly rate of \$550.00.
- m. Approve the PPD Homecare Inc. contract to provide oxygen services to for student MN50222 who attends CMCSSD for the 2022-2023 school year.
- n. Approve the FY2023 ESEA Consolidated Carryover funds as indicated:  
Title I SIA Part A - \$24,376  
Title II A - \$13,383  
Title IV Part A - \$8,064

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- o. Approve to authorize Garrison Architects to prepare and submit NJDOE other capital project applications to replace the public address at the Lower Cape May Regional High School and Richard M. Teitelman Middle School system; the replacement of interior doors and hardware in the Lower Cape May Regional High School and Richard M. Teitelman Middle School; restoring/replacing Lower Cape May Regional High School roofs (G-Wing, New Gym and Theater Roofs – 55,000 square feet); replace the Richard M. Teitelman Middle School corridor lockers; and install a turf field at Steger Field. It further authorizes Garrison Architects to amend the district approved LRFP to include these projects as required. The district further acknowledges that it will receive no state aid for these projects.

- p. Approve the following resolution for Change Order #4 for the 2022 High School Locker Room project:

**WHEREAS**, MJJ Construction was awarded the bid for the 2022 Lower Cape May Regional High School Locker Rooms at a revised cost of \$1,123,132 with change order #1, #2 and #3; and

**WHEREAS**, Change Order #4 totaling \$37,901 is to install water mains into LCMR buildings; and

**WHEREAS**, Garrison Architects approves Change Order #4 for the total amount of \$37,901; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Lower Cape May Regional School District, that Change Order #4 totaling \$37,901, for a revised total contract of \$1,161,033, is hereby approved at the Board of Education meeting held on this 27<sup>h</sup> day of October, 2022.

- q. Approve the following resolution Change Order #1 for the 2022 High School Locker Room Project:

**WHEREAS**, MJJ Construction was awarded the bid for the 2022 Lower Cape May Regional High School Corridor Locker Replacement at a cost of \$495,000; and

**WHEREAS**, Change Order #1 totaling \$16,580 is to install black metal trim around the corridor lockers; and

**WHEREAS**, Garrison Architects approves Change Order #1 for the total amount of \$16,580; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Lower Cape May Regional School District, that Change Order #1 totaling \$16,580, for a revised total contract of \$511,580, is hereby approved at the Board of Education meeting held on this 27<sup>h</sup> day of October, 2022.

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- r. Approve the use of 1 bus/driver to transport the West Cape May Elementary to and from the Emlen Physick Estate in Cape May on October 21, 2022. All further arrangements will be coordinated with Jo Ann Laputka.
- s. Approve authorization for records disposal to be shredded as per State guidelines with State approval.
- t. Approve the 2022-2023 Hospital/Facility Agreements for Practical Nurse Training between Cape May County Technical School & Lower Cape May Regional School District at the High School & RMT Middle School (FIN T).
- u. Approve increasing the Sub-Secretary hourly rate from \$13.15 to \$15.00, effective November 1, 2022.
- v. Approve an increase from \$30/hour to \$32/hour for Leigh Shea in working with students involved in the APEX program, effective November 1, 2022.
- w. Approve the reimbursement to Evan Rundgren for 6 credits from American College of Education in the amount of \$1,538.90 as per contract.

**CURRICULUM & INSTRUCTION**

- a. Approve the Memorandum of Agreement with Northeast Maritime Institute in partnership with Lower Cape May Regional School District to establish an NMI Foundation Mariner Scholarship Program.
- b. Approve Cape Assist to provide the Botvin's Life Skills, a substance abuse program, to RMT 7<sup>th</sup> graders at no cost to the District.
- c. Approve the Morgan's Message Education Program at the Lower Cape May Regional School District.
- d. Approve the following revised District curriculum:  
Intro to TV Media

**POLICY**

- a. Approve the School Bus Evacuation Report(s), as conducted per NJAC 6A:27-11.2 (POL A).
- b. Approve the first reading of revised Policy 5512 on Harassment, Intimidation and Bullying.
- c. Approve the administrative actions for the following completed HIB incident:  
HIB Identifier#  
AH49075

**PERSONNEL**

- a. Approve the placement request of Anna Simonsen from Grand Canyon University, for field experience under Morgan Dougherty at RMT from October –December 2022.



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school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.

- c. Approve the Township of Lower Recreation Department to use the RMT Old Gym & New Gym for its Youth Travel Basketball Program (Monday through Thursday from 6:00-9:00pm), December 2022 through March 2023. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
  - d. Approve the Township of Lower Recreation Department to use the High School and RMT Gyms (both at each building) for its Youth Travel Basketball Tournament on December 27, 28 & 29, 2022 from 9:00am-5:00pm each day. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
  - e. Approve the Township of Lower Recreation Department to use the High School Girls Lacrosse Field and the RMT Soccer Field for its Youth Girls Lacrosse Program (weeknights after 5:30pm and weekends after 9:00am), March 2023 through May 2023. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
  - f. Approve Casiello Basketball to use the RMT and/or High School Gyms (both at each building) for its Basketball Tournament on June 3, 4, 10, & 11, 2023 from 8:00am-6:00pm each day. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
  - g. Approve Cape Assist- Lower Township Healthy Youth Coalition to use the RMT parking lot to hold a Movie Night on Friday December 9, 2022 from 5:30pm – 8:30pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Erik Simonsen and Roy Olsen.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
  11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
  12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: