LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
October 22, 2025
AGENDA

1. Call to order.
2. Roll call.
3. Pledge of Allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
   I. Finance /Negotiations
   II. Curriculum (10-14-25 minutes) /Personnel/Affirmative Action
   III. Policy/Public Relations/Articulation/Safety & Security
   IV. Building & Grounds/Transportation/Athletics & Extra Curricular
   V. NJSBA/Legislative/County School Board

6. Accept questions and comments from the public on agenda items.

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   - Clearly state your full name, address and municipality, and/or group affiliation;
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   - Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
   - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
   - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
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7. Dr. Teeney - Presentation on Dynamic Learning Map (DLM) and NJ Student Learning Assessment (NJSLA).

   Mr. Mallett - LCMR HS and RMT Health & Safety Survey (HSS).

8. Staff Reports (HS, RMT).
9. Approve the work session & regular meeting minutes from the September 24, 2025 Board of Education meeting (9-24-25 minutes).

10. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

a. Approve Preliminary Monthly Budget Summary Report for the 2025-2026 school year through August 31, 2025, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of August 31, 2025 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).

b. Approve Board Secretary Report for August 2025, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of August 31, 2025, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).

c. Approve the August 2025 Bank Reconciliation Report, in agreement with the August 2024 Board Secretary Report, pending audit (FIN C).

d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.

e. Approve payment of bills (Brought to meeting).

f. Approve list of out of district staff development workshops and professional development activities (FIN F).

g. Approve list of field trip requests (FIN G).

h. Approve the following school fundraising activities (FIN H).

i. Approve the calendar for the 2026/27 Budget Preparation Timelines (FIN I).

j. Approve the Siemens proposal to replace Loop 13/14 multi-head devices (heat, carbon monoxide, smoke) and heat detectors to convert them to digital devices for$36,888. This proprietary equipment and was as part of the 25-26 building maintenance.

k. Approve submission of the Annual Maintenance budget (M1 form) and Comprehensive Maintenance Plan to the county office (FIN K).

l. Approve the Board Secretary to process any November 2025 Bills prior to the December Board Meeting.

m. Approve the Joint Transportation Agreement with BCSSSD ESU. BCSSSD ESU to transport one Lower Cape May Regional student to BCSSD in Westampton, NJ from 7/7/25-8/1/25 on Route ESY J23 for the sum total of $4,398.77.

n. Approve the following hiring bonus incentives:
   Will Heacock - $600.00 driver incentive
   Patricia Heacock - $150.00 referral incentive

o. Approve Tarin Mason to take a Project Lead the Way Biomedical Science Course February 3, 2026-April 9, 2026. Cost not to exceed $4800 (Class $2400 and PD Hours $2400).

p. Approve the use of 1 bus/driver to transport the Cape May City Elementary classes to/from the Camden Aquarium on October 23, 2025. All further arrangements will be coordinated with JoAnn Laputka.

q. Approve the use of 4 buses/drivers to transport the USCG Band & Color Guard to/from the West Cape May Christmas Parade on December 6, 2025. All further arrangements will be coordinated with JoAnn Laputka.

CURRICULUM & INSTRUCTION

Nothing to Report

POLICY

a. Approve the 2nd Reading and Adoption of Policy 9163 from Strauss Esmay (POL A).

b. Approve the School Bus Evacuation Report(s), as conducted per NJAC 6A:27-11.2 (POL B).

c. Approve the 1st Reading and Adoption of Policy Alert 235 from Strauss Esmay (POL C).

PERSONNEL

a. Upon the recommendation of the Superintendent, approve for hire Jessica Donohue, as the District Media Specialist, MA+30 Step 13 with benefits, effective upon the release of her current employer.

b. Approve Elizabeth Mitchell to move from MA+15 Step 17 with benefits to MA+30 Step 17 with benefits on the salary guide, effective November 1, 2025.

c. Accept Allen Pierce’s letter of retirement as a Business and Computer Teacher at the LCMR High School, effective June 30, 2026.

d. Accept Joan Denny’s letter of retirement as Head Cook at RMT, effective December 31, 2025.

e. Approve Tanner Lafferty as a Substitute Tech Support Person for the 2025-2026 school year.

f. Approve the placement request of Nicole Pelchner for student teaching at the high school under the supervision of Amanda Brier from January 2, 2026 through May 1, 2026.

g. Approve the following Substitute Teachers for the 2025-2026 school year:
Emily Giambona Robert Pullyblank Matthew Kance

h. Approve the CDL driver training hours request of Valeria Onofrietti under the direction of Jo Ann Laputka.

ATHLETICS & EXTRA-CURRICULAR

a. Approve the following Schedule C/D Positions for the 2025-2026 school year:

Name	**LCMR**
Julie Heck	Spring Musical Accompanist
Kassidy Gagliardi	9th Grade Class Advisor

b. Approve the following Winter Coaches for the 2025-2026 season:

Name	**RMT Coach**
Jen Elwell	Head Girls Basketball
Ashley Nelson	Assistant Girls Basketball
Sean Connelly	Vol. Asst. Wrestling

BUILDINGS & GROUNDS

a. Approve Casiello Basketball to use the RMT and High School Gyms for their Basketball Tournaments on May 30 & May 31 (RMT Gyms Only) and June 8 & 9, 2025 (All Gyms, both buildings) from 8:00am-6:00pm each day. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.

b. Approve the Soroptimist International of Cape May County to use the High School gyms, Cafeteria, and Classrooms for their "Girlz Rule" event on November 22, 2025 from 9:00am-4:30pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.

c. Approve the Cape May Dancers to use the Paul W. Schmidtchen Theatre for a Dance Performance on October 26, 2025 from 1:00pm – 2:30pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.

d. Approve the Cape May County Junior High Honors Band, under the direction of Bethany Wiberg, to use the high school band room (A1) to hold a rehearsal on March 9, 2026 from 5:30pm-9pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.

e. Approve the Cape May Dance CO. to use the Paul W. Schmidtchen Theatre for a Dance rehearsals on May 31 – June 3, 2026 and recitals June 5 & 6, 2026. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.

11. Consideration of additional items that may be properly presented to the Board of Education at this time.

12. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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13. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: