

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
OCTOBER 22, 2020
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - i. Finance /Negotiations
 - ii. Curriculum /Personnel/Affirmative Action
 - iii. Policy/Public Relations/Articulation/Special Projects & Community
 - iv. Building & Grounds/Transportation/Athletics & Extra Curricular
 - v. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Presentations:
 - a. 19-20 District School Performance Report
 - b. Condition of School Facilities (N.J.A.C. 6.8-4.10)
8. Staff Reports.
9. Approve work session and regular meeting minutes from the Board of Education meeting on September 24, 2020.
10. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2020-2021 school year through August 2020 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of August 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).
- b. Approve the Board Secretary Report for August 2020, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of August 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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- c. Approve the August 2020 preliminary report of the Treasurer of School Funds for the 2020-2021 school year. It is in agreement with the August 31, 2020 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve list of out of district staff development workshops and professional development activities.
- g. Approve list of field trips.
- h. Approve list of school fundraising activities.
- i. Approve the calendar for the 2021/22 Budget Preparation Time-lines.
- j. Approve the submission of the Annual Maintenance budget (M1 form) to the county office.
- k. Approve the 20-21 Joint Transportation Agreement with for Route Y1177 & the Salem County Cooperative Transportation Program (Gloucester County Special Services School District).
- l. Approve the Business Administrator/Board Secretary to post on the district website and to solicit quotes for the Health Insurance Broker for the Southern Coastal Health Insurance Fund for 2021 using the Extraordinary Unspecifiable Service process (N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)).
- m. Approve Roy Olsen to attend/participate in the NJSBA Virtual Workshop on October 20-22, 2020 at a cost not to exceed \$199.
- n. Approve the Educational Consultation & Evaluation Services Agreement with Karen Noble, M.Ed., LDT/C for the 20-21 school year.

POLICY

- a. Approve the first reading of Policy Alert 221, as prepared by Strauss Esmay.

PERSONNEL

- a. Approve Susan Baker as a substitute custodian.
- b. Approve Carmen Alessi to provide translation services for the 20-21 school year, at a rate of \$20.00/hour.
- c. Approve the following per diem aides at the high school for the 20-21 school year:
Denise Shupiko Rania Zerai

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- d. Accept Patricia Heacock’s letter of retirement as Clerk and Part-Time Bus Driver, effective June 30, 2021.
- e. Accept Janis White’s letter of retirement as School Counselor, effective July 1, 2021.

ATHLETICS & EXTRA-CURRICULAR

- a. Approve the following CTSO Coordinators for the 20-21 school year:
 Kelly Hussey – Engineering Chef Schwartz – Culinary Arts
- b. Approve the formation of the Mindfulness Club with TJ Belasco as the advisor for the 20-21 school year.
- c. Approve Mary Rose Bispels as the advisor for the FBLA (Future Business Leaders of America) for the 20-21 school year.
- d. Approve Mary Rose Bispels as the advisor for the Renaissance Club for the 20-21 school year.
- e. Approve Karren Barr as the advisor for the High School 4H Club for the 20-21 school year.
- f. Approve Barbara Marino as Assistant Mock Trial Coach for the 20-21 school year.
- g. Approve the following 20-21 Winter Coaches:
 Scott Douglass RMT Girls Basketball Head Coach
 Kyle Holt RMT Girls Basketball Assistant Coach
- h. Approve the following After-Prom volunteers for the 20-21 school year:

Rachel	Axelsson	Sue	Kronemeyer
Cindy	Benigno	Ness	Landis
Colleen	Black	Elaine	Lawler
Bryan	Bonner	Heather	Lewis
Sherrie	Boyle	Christina	Lunde
Ruth	Brant	Gina	Maloney
Diane	Castellucci	Cheryl	Mauck-Jackmann
Becky	Chase	Heather	McKeown
Jonathon	Chase	Denise	Moore
Liz	Connelly	Caroline	Moustafa
Leo	Dodd	Laura	Nelson
Georgia	Dougherty	Catherine	O'Brien
Kim	Downes	Heather	Pierce
Karen	Fournier	Alia	Reeb
Anthony	Fucci	Julie	Reeb
Erin	Fucci	Mike	Reeb
Patricia	Gallagher	Diane	Ryan
Marianne	Galvan	Dawn	Sachs
Heather	Garagozza	Reyna	Sanchez

Holly	Golden	Heather	Sekela
Alicia	Hamilton	Midsha	Serra
Marielise	Hays	Kristin	Shoffler
Melissa	Hemmingway	Denise	Shutter
Dawn	Hinker	Maggie	Sleght
Michelle	Hunt	Denna	Smith
Melissa	Jones	Amy	Souder
Leslie	Kronemeyer	Janette	Walker

BUILDINGS & GROUNDS

- a. Approve the Township of Lower Recreation Department to use the parking area of the RMT Middle School to hold a Drive-Thru Trunk-or-Treat event on October 24, 2020. This is contingent upon no conflicts with our own school district activities and submission of completed paperwork including a certificate of insurance with policy endorsement. All further arrangements will be coordinated with Roy Olsen, Greg Lasher and Erik Simonsen.
 - b. Approve Cape May Dance Company to use the Paul W. Schmidtchen Theatre for a dance recital on May 29, June 6, & June 9-11, 2021, pending completed paperwork & required certificate of insurance w/policy endorsement. The capacity of people attending and participating will be based on CDC, state and local guidelines. As of now, indoor theaters can accommodate 25% of capacity or a maximum of 150 people. All further arrangements will be coordinated with John Drechen, Roy Olsen and Larry Ziemba. This is contingent upon no conflicts with our own school district activities.
10. Consideration of additional items that may be properly presented to the Board of Education at this time.
 11. Receive comments from the public in accordance with the Board of Education’s policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes’ duration.
 12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: