

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
Cape May, New Jersey

Board of Education Meeting October 24, 2019

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Presentation(s):
 - Superintendent's Annual Report:*
 - Professional Development Activities (N.J.A.C. 6.8-4.10)
 - Condition of school facilities (N.J.A.C. 6.8-4.10)
8. Staff Reports.
9. Approve work session, executive session and regular meeting minutes from the Board of Education meeting of September 26, 2019.
10. CONSENT AGENDA: The following items are believed to be items of a routing nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2019/20 school year through August 2019 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of August 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for August 2019, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of August 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the August 2019 preliminary report of the Treasurer of School Funds for the 2019/20 school year. It is in agreement with the August 31, 2019 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the list of out of district staff development workshops and professional development activities.
- g. Approve the list of field trips.
- h. Approve the list of school fundraising activities.
- i. Approve the resolution for Change Order #1 to LGB Mechanical, Inc. for a credit in the amount of \$5,000.
- j. Approve agreement with New Hope for case #NR012904 to receive educational services at a monthly rate of \$550.
- k. Approve the calendar for the 2020/21 Budget Preparation Time-lines.
- l. Approve the submission of the Annual Maintenance Budget (M1 form) to the county office by November 15, 2019.
- m. Approve Nikki Wright, Angela Mannello and Tara Samaniego to attend the CADCA 2020 National Leadership Forum at the Gaylord National Hotel – Convention Center, MD February 4-6, 2020 at no cost the district (all expenses paid by Cape Assist).
- n. Approve 3 year service contract with Center Line Services, LLC for snow removal as follows:
 - 2019/20 \$170 per hour
 - 2020/21 \$180 per hour
 - 2021/22 \$180 per hour
- o. Accept the following donation(s):

<u>Amount</u>	<u>From</u>	<u>For</u>
\$1,000	Sturdy Savings Bank	Renaissance

- p. Approve a 3 year Shared Service Agreement between LCMR and Wildwood Board of Education for us to provide school bus maintenance services.
- q. Approve to dispose of media equipment that is beyond its useful life and did not sell on GovDeals.
- r. Approve reimbursement to Elizabeth Mitchell for 3 credits from American College of Education in the amount of \$705.00 as per contract.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
SP100302	10/7/19
RB122006	10/11/19
LG062503	10/17/19

POLICY

- a. Approve the reports for the School Self-Assessment for Determining HIB Grades for the 2018/19 school year.
- b. Approve the School Bus Evacuation Report(s) for the 2019/20 school year.
- c. Approve for first reading the policies/regulations from Policy Alert 218 that was prepared by Strauss Esmay.
- d. Approve for first reading to revise Policy 2431 Athletic Competition as recommended by the Policy Committee.
- e. Approve the following new job descriptions:
 - Band Front/Color Guard Director – High School
 - Band Front/Color Guard Director – RMT
- f. Approve the administrative actions for the following completed RMT HIB incident(s):
 - HIB Identifier#(s)
 - JW10219

PERSONNEL

- a. Accept Virginia Lane's letter of retirement effective March 1, 2020.

ATHLETICS AND EXTRA CURRICULAR

- a. Approve the Senior Trip to Smugglers Notch Resort, Vermont from May 22 – 25, 2020, under the direction of Chris Vitale and Ryan Slaney.

BUILDING AND GROUNDS

- a. Approve West Cape May to have bus transportation (pending availability and completed paperwork) for the US Coast Guard and Color Guard to be transported to and from the West Cape May Community Christmas Parade on December 7, 2019 with rain date December 8, 2019. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Joseph Battle. Also, a certificate of insurance is required.
11. Consideration of additional items that may be properly presented to the Board of Education at this time.
12. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
13. BE IT RESOLVED: that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded:
 - a. Review of HIB.
 - b. Matters of Personnel.