

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
JANUARY 28, 2021  
AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
  - I. Finance /Negotiations
  - II. Curriculum (01-20-21 minutes)/Personnel/Affirmative Action
  - III. Policy/Public Relations/Articulation/Special Projects & Community
  - IV. Building & Grounds/Transportation/Athletics & Extra Curricular
  - V. NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports (HS, RMT, FS).
8. Approve work session & regular meeting minutes from the December 17, 2020 Board of Education meeting (12-17-20 minutes) and the minutes from the Board of Education Reorganization meeting on January 7, 2021 (01-07-21 minutes).
9. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion, which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve the Preliminary Monthly Budget Summary Report for the 2020-2021 school year through November 2020 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of November 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a)(FIN A).
- b. Approve the Board Secretary Report for November 2020, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of November 30, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).

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- c. Approve the November 2020 preliminary report of the Treasurer of School Funds for the 2020-2021 school year. It is in agreement with the November 30, 2020 report of the Board Secretary, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1(to be brought to meeting).
- e. Approve payment of bills (FIN E).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trips.
- h. Approve list of school fundraising activities.
- i. Approve cancellation of Change Order #2 to the 2019 HS Marine Biology & HS Gym RTU Replacement, originally approved on 9-24-20, due to an error in the project that the change order applied to.
- j. Approve the revised amount of \$1134.71 for Change Order #3 for the 2020 HS Cafeteria & RMT Cafeteria RTU Replacement to provide labor & material to offset existing rain leader around ductwork to Falasca Mechanical.
- k. Approve Change Order #1 for the 2020 HS Cafeteria & RMT Cafeteria RTU Replacement for a credit in the amount of \$11,845.89 for the unused allowance after Change Order #2 & Change Order #3 are completed.
- l. Approve the reimbursement to Brittany O'Donnell for 3 credits from Rowan University in the amount of \$2,631.00 as per contract.
- m. Approve the Public Donor Agreement with Acenda, Inc. in the amount of \$39,548 for Donated Resources, for the term of January 1-June 30, 2021 (FIN M).
- n. Approve Special Education Tuition Contract Agreement with Middle Township Public Schools for Case#JT090808 to receive educational services at the cost of \$1874.10 per month beginning no later than September 8, 2020 through June 17, 2021 (FIN N).
- o. Approve the revised Joint Transportation Agreement with Middle Township Board of Education (Joiner District), utilizing a daily transportation rate of \$5.55 per day, per student for the 20-21 school year (FIN O).
- p. Approve the resolution to sell surplus property - gymnastic/cheerleading mats, on GovDeals (FIN P).

POLICY

- a. Approve the new job description for Technology Support Coordinator (POL A).
- b. Approve the new job description for High School Attendance Secretary/Bookkeeper (POL B).

PERSONNEL

- a. Accept Lynda Fraizer's letter of resignation as School Psychologist/Case Manager at RMT, effective June 30, 2021.
- b. Approve Joe Battle as the Certified CDL Trainer for the Transportation Department at \$25/hour. Training will be on an as needed basis for new CDL drivers.
- c. Approve the following substitute bus aides for the 20-21 school year:  
Joseph Battle Jr.                      Tim Lange.
- d. Approve Heidi Vanaman as a substitute bus driver for the 20-21 school year.
- e. Approve the following substitute teachers for the 20-21 school year:  
John Quattrochi                      Robert Munizza
- f. Approve an unpaid leave of absence for Sherien Mahmoud from December 22, 2020 to March 22, 2021.

ATHLETICS & EXTRA-CURRICULAR

- a. Approve Dana Markovitz as the Student Council Advisor for the 2020-2021 school year.

- 10. Consideration of additional items that may be properly presented to the Board of Education at this time.
- 11. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
- 12. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded.