

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REORGANIZATION MEETING
JANUARY 3, 2024**

AGENDA

1. Call to order.
2. Roll call.
3. Pledge of allegiance.
4. Board Solicitor to Administer Oath of Office to elected/re-elected Board of Education members (4).
5. Board Secretary to lead the Board of Education in the reading of the New Jersey Schools Boards Association Code of Ethics (5).
6. Election of Officers:
 - Board Secretary to conduct Board President Election
 - Board President to conduct Board Vice-President Election
7. Approve the following resolution:

BE IT RESOLVED that the Board of Education appoint (name TBD) as NJSBA Delegate and (name TBD) as Alternate Delegate for 2023.
8. Approve the work session & regular meeting minutes from the December 6, 2023 Board of Education meeting (12-6-23 minutes).
9. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve Preliminary Monthly Budget Summary Report for the 2023-2024 school year through October 31, 2023, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of October 31, 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for October 2023, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of October 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).

- c. Approve the October 2023 Bank Reconciliation Report, in agreement with the October 2023 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (FIN D).
- e. Approve the 2023-2026 Hospital/Facility Agreement for Practical Nurse Training between LCMR High School, RMT Middle School and Cape May County Technical School District.
- f. Approve the updated FY24 Perkins Secondary Grant allocation of an additional \$5,665 for a total amount of \$86,301.
- g. Approve the following resolution for Change Order #8 for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations:

WHEREAS, G.B.I. Inc. T/A Thermal Piping was awarded the bid for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations at a cost of \$11,044,000 and the Board approved Change Order #1 totaling \$47,332.97 to insulate the pipes in the high school crawl spaces down A, B, C, D & M wings with insulation in December 2022; and Change Order #2 totaling \$81,537.13 to replace existing cast iron sanitary piping in the high school crawl spaces down A, B, C, D, E & M wings with PVC pipe and fittings; and Change Order #3 totaling \$21,801.33 will remove pneumatic switches from the existing eight fume hoods, install new timer switch, and wire switches to new exhaust fans, add a new CT cabinet to support the 600 MCM cable to accommodate the new transformer at RMT; and Change Order #4 totaling a credit of \$26,907.60 due to the Make-Up Air Unit in the Culinary Kitchen not needing to be replaced, and Change Order #5 totaling \$6,294.75 to replace the HS Dust Collector Motor in the Woodshop, and Change Order #6 totaling \$126,480.40 to install a Ductless Split System in the E-Sports Room and RMT Tech Office and place Tech Office on Emergency Generator (\$82,784.80); Replace RMT Hot Water Pumps (\$29,957.45); Investigative work for BMS System on the HS Media Center and Auditorium (\$3,094.94); Furnish and Install new breaker to replace existing damaged breaker (\$1,264.61); and Provide additional Steel Support for HS Rooms B-14 and M-7 (\$9,378.60), and change Order #7 totaling \$16,962.92 to demo existing duct system and replace with new supply air ducts, integrate with heat coils and new supply return for HVAC unit in HS and demo existing large plenum and replace with new ducts and integrate with heating coil and new plenum box at RMT for \$27,591.51; Change Order Credit for \$6,068.79 for Installing Support Steel for HS rooftop units above Rooms B-14 and M-7 and Change Order Credit for \$4,559.80 for not needing to install Unit AHU-2 at RMT (for the Tech Room), and

WHEREAS, Change Order #8 totaling \$1,703.14 to replace the starter on the High School kitchen exhaust fan, and

WHEREAS, Garrison Architects and Greyhawk approve Change Order #8 for the total amount of \$1,703.14; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lower Cape May Regional School District, that Change Order #8 totaling \$1,703.14 is being added to the project cost for a total project cost of \$11,169,205.04, is hereby approved at the Board of Education meeting held on this 3rd day of January, 2024 (FIN G).

- h. Approve the three-year service agreements with Lifetouch for student photographs/portraits at Richard M. Teitelman Middle School & LCMR High School effective July 1, 2024 through June 30, 2027.
- i. Approve the Jointure Transportation agreement with Clayton Board of Education, Route CHS07, for 1 student for the 2023-2024 school year in the amount of \$1,812.00.
- j. Approve compensation for bus runs transporting a student from Gloucester County to Cape May County Special Services at \$137.50 per run (\$137.50 for morning run and \$137.50 for afternoon run or \$275/day). The driver will not be compensated if they do not transport the student to or from Gloucester County/CMC Special Services.
- k. Approve the Jointure Transportation agreement with CMCSSSD to transport 1 student at a cost of \$129.50 per day beginning January 2, 2024.
- l. Approve the Joint Transportation agreement with Camden County Educational Services Commission to transport 1 student at a cost of \$569.00 per day beginning December 21, 2023.

PERSONNEL

- a. Approve Gloria Lugo-Thomas as a Long-term Substitute Secretary in Athletics from January 12, 2024 – April 29, 2024.
- b. Approve Jessica Banka as long-term Substitute RMT Special Education Math with a salary at Step 1 on the Teachers Salary Guide from January 12, 2024 – May 23, 2024.
- c. Approve the leave of absence for Roger Belz using accumulated sick days and unpaid days effective December 18, 2023 – February 29, 2024.
- d. Upon the recommendation of the Superintendent, approve for hire a Social Worker, effective January 1, 2024. Name and step to be brought to the meeting.

ATHLETICS & EXTRA-CURRICULAR

- a. Approve Brittany O'Donnell and Don Polo as Co-Advisors of the Senior Class of 2024 for the 2023-2024 school year.
10. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration:

January 3, 2024 REORG BOE Meeting

11. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: