

**LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**  
**January 28, 2026**  
**AGENDA**

1. Call to order.
2. Roll call.
3. Pledge of Allegiance.
4. Correspondence (4).
5. Committee Reports and Member Comments:
  - I. Finance/Negotiations
  - II. Curriculum(January 2026 minutes) /Personnel/Affirmative Action
  - III. Policy/Public Relations/Articulation/Safety & Security
  - IV. Building & Grounds /Transportation/Athletics & Extra Curricular
  - V. NJSBA/Legislative/County School Board
6. Presentation by Dr. Erich Wolf High School Assistant Principal – Student Safety Data System Report: September – December 2025.
7. Accept questions and comments from the public on agenda items.

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  - Clearly state your full name, address and municipality, and/or group affiliation;
  - Statements made by a participant shall be limited to five (5) minutes' duration;
  - Statements shall be directed to the Board President/presiding officer; no participant may address or question Board members individually;
  - In response to comments or questions, the Board may respond (or ask the Superintendent to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
  - The Board President/presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, repetitive, or irrelevant;
  - The section of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.
8. Staff Reports (HS, RMT).

9. Approve the work session & regular meeting minutes from the January 7, 2026 Reorganization Board of Education meeting (1-7-26 minutes).
10. CONSENT AGENDA: The following items are believed to be of a routine nature requiring no discussion, to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of these items removed for discussion by so indicating, prior to the vote to be taken on the consent agenda:

**FINANCE**

- a. Approve Preliminary Monthly Budget Summary Report for the 2025-2026 school year through November 30, 2025, pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of November 30, 2025 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a) (FIN A).
- b. Approve Board Secretary Report for November 2025, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies that as of November 30, 2025, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (FIN B).
- c. Approve the November 2025 Bank Reconciliation Report, in agreement with the November 2025 Board Secretary Report, pending audit (FIN C).
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1 (FIN D).
- e. Approve payment of bills (Brought to meeting).
- f. Approve list of out of district staff development workshops and professional development activities (FIN F).
- g. Approve list of field trip requests (FIN G).
- h. Approve the following school fundraising activities (FIN H).
- i. Approve the following resolution, on the recommendation of the Finance Committee:

WHEREAS the Lower Cape May Regional Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district's account and financial transactions; and

WHEREAS the Lower Cape May Regional Board of Education received the audit performed by Inverso & Stewart and discussed said audit at its public meeting held on January 28, 2026, now

BE IT RESOLVED that the Lower Cape May Regional Board of Education accepts the audit for the 2024-25 school year, fiscal year ending June 30, 2025. It is noted there are no CAFR/AMR findings (FIN I).

- j. Approve the Affiliation Agreement with Johnson & Wales University that allows us to partner to take student internships (FIN J).
- k. Approve Foundations Behavioral Health to provide out-of-school instruction employing a properly certified teacher to provide instruction, advising the district of grades and providing the district written reports on the student's progress for the 2025-2026 school year.
- l. Approve the Refunding Bond and Release for the Estate/Trust of Norma Leckburg (FIN L).
- m. Approve the 2026-2027 renewal with the Educational Data Services Co-op.
- n. Approve the tuition contract for student 2667903619 to attend Legacy Treatment Services for the 2025-2026 school year at a cost of \$48,649.92.
- o. Approve the authorization for records disposal to be shredded as per State guidelines and with State approval.
- p. Approve the following ESEA Consolidated carry over amounts:
  - Title I - \$30,904
  - Title II - \$15,370
- q. Approve Roald Olsen to attend the NJSBGA Conference/Expo on March 23-25, 2025 in Atlantic City, NJ. Cost not to exceed \$225.
- r. Approve Nikki Wright to attend the Civic Learning Week National Forum in Philadelphia, PA March 8-10, at no cost to the district as it is funded by the National Civic Forum Fellowship.
- s. Approve the Peer Leaders and Kristin Logan to attend the NJ Elks Peer Leadership Conference at the Ocean Place Resort in Long Branch, NJ February 6-8, 2026.
- t. Approve the reimbursement request to Caitlyn Pohlig for 3 credits to Stockton University in the amount of \$2,274.00 as per contract.
- u. Approve the reimbursement request to Brittany O'Donnell for 3 credits to Ball State University in the amount of \$2,263.00 as per contract.

- v. Approve the reimbursement request to Meghan Miller for 3 credits to Ball State University in the amount of \$2,263.00 as per contract.
- w. Approve the use of 1 bus/driver to transport the Cape May City Elementary to/from the Planetarium at Rowan University on February 4, 2026. All further arrangements will be coordinated with Jo Ann Laputka.

#### CURRICULUM & INSTRUCTION

- a. Approve to apply for the following Grants:

NJ Learning Acceleration Program: High-Impact Tutoring Grant- Cohort 3  
Elevating High Quality Work-Based Learning  
Climate Literacy Innovation Opportunity  
Artificial Intelligence in Career and Technical Education Pathways  
Advanced Placement and International Baccalaureate Course Expansion

#### POLICY

Nothing to Report

#### PERSONNEL

- a. Approve Meghan Miller to move from BA w/Longevity Step 19 with benefits to BA+15 w/Longevity Step 19 with benefits on the salary guide, effective December 15, 2025.
- b. Approve the placement request of Lindsey Hunter for student teaching at RMT under the supervision of Lindsey Harner from January 26, 2026- May 8, 2026.
- c. Approve the placement request of Joanna Booney for Early Clinical Experience (15 hrs) at LCMR under the supervision of David Pacevich during the spring 2026.
- d. Accept Dennis Elia's letter of retirement as a Teacher's Aide at the LCMR High School, effective June 30, 2026.
- e. Accept Jennifer Sessa's letter of retirement as a Teacher of English at the LCMR High School, effective June 30, 2026.
- f. Accept Sandra Beane-Fox's letter of retirement as a Teacher of Music at the LCMR High School, effective June 30, 2026.
- g. Approve the reimbursement of unused sick days per contract/agreement for Joan Denny for 82.5 days.
- h. Accept the resignation of Kristin Zaccagni as the Richard M. Teitelman Head Cook effective January 1, 2026.
- i. Upon the recommendation of the Superintendent, approve the promotion for Stacy Atkinson to Richard M. Teitelman Head Cook, with benefits, effective January 1, 2026.

- j. Approve Emily Giambona as a 1:1 school bus aide effective January 26, 2026.
- k. Approve the placement request of Piero Bisbol- Coloma for student teaching at LCMR under the supervision of Jeffrey Schwartz during the spring 2026.
- l. Approve the sidebar agreement between The Lower Cape May Regional Secretarial Staff and the Lower Cape May Regional Board of Education to allow employees of the Lower Cape May Regional School District to donate sick days to Kate Davis on a one-time, non-precedent-setting basis effective January 14, 2026 (PERS L).

#### ATHLETICS & EXTRA-CURRICULAR

- a. Approve the following Schedule C/D for the 2025-2026 school year:

RMT	Name
Co-School Play	Emily Giambona
Co-School Play	Grace Stuart

- b. Accept the resignation of Olivia Levin as LCMR Asst. Girls Basketball Coach.
- c. Accept the resignation of Jay Dicave as LCMR Vol. Asst. Baseball Coach.
- d. Accept the resignation of Kelly Hussey as LCMR Asst. Softball Coach.
- e. Accept the resignation of Cassidy Gagliardi as Freshman Advisor.

- f. Approve the following Coaches for the 2025-2026 school year:

LCMR	Name
Asst. Softball	Scott Douglass
Vol. Asst. Softball	Kelly Hussey
Asst. Wrestling	Jake Maxwell
RMT	Name
Head Softball	Liz Connelly
Asst. Softball	Dana Gleason
Asst. Baseball	Joseph Castellucci

- g. Approve to apply for the FY2026 Local Recreation Improvement Grant.

#### BUILDINGS & GROUNDS

- a. Approve the Capers Baseball to use the field house and varsity baseball field for off season workouts February 2026- June 2026 and youth clinics, February 17-19, 2026 and June 23-25, 2026. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.

- b. Approve the Cape May Dance Co. to use the Paul W. Schmidtchen Theatre for a Dance Performance on February 1, 2026 from 12:00pm – 5:00pm. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Kelly Kennedy and Roy Olsen.
- c. Approve Fun Food Cooking & Baking Camps to use high school classrooms M-11 & C-9 for cooking and baking camps in June, July and August 2026 with dates and times to be determined based on availability. This is contingent upon no conflicts with our own school district activities. All further arrangements will be coordinated with Matt Danze and Roy Olsen.

11. Consideration of additional items that may be properly presented to the Board of Education at this time.
12. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings.

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13. BE IT RESOLVED that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which listed below and that these matters will be disclosed to the public when the particular items under discussion have been concluded: