



**LOWER CAPE MAY REGIONAL
SCHOOL DISTRICT**

**THOMAS CONNELLY JR., PRESIDENT
GARY DOUGLASS, VICE-PRESIDENT
ROY ABRAMS JR.
JESSICA DONOHUE
KELLY CRONIN
KATHLEEN ELWELL
RETTA MATAGIESE
FRANK ONORATO
HARRY F. SUNDSTROM, JR.**

September 25, 2024: Digest of proceedings from the Office of the Superintendent.

The Board approved:

The work session & regular meeting minutes from the August 28, 2024 Board of Education meeting.

FINANCE

The Preliminary Monthly Budget Summary Report for the 2024-2025 school year through July 31, 2024, pending audit.

The Board Secretary Report for July 2024, pending audit.

The July 2024 Bank Reconciliation Report, pending audit.

The transfers made by the Superintendent pursuant to Title 18A:22-8.1.

The payment of bills.

The list of out of district staff development workshops and professional development activities.

The list of field trips.

The list of fundraising activities.

The WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS #FY23-01) in the amount of \$18,975 to install drywall in several RMT classrooms where it was removed as part of the mold remediation.

The WJ Gross, Inc. proposal through the Camden County Education Services Commission Co-op (CCESC #66 CCEPS #FY23-01) in the amount of \$153,200 to replace 12 existing stair tower fire doors with 90 minute fire doors and install fire alarm relays/hold open devices for each set of doors in RMT.

The Joint Transportation Agreement with BCSSSD ESU. BCSSSD ESU to transport one Lower Cape May Regional student to BCDSSSD in Westampton, NJ from 7/8/24-8/2/24 on Route J23 for the sum total of \$2,771.51.

The Tuition Contract for HB092808 to attend Burlington County Special Services for the 2024-2025 school year at a cost of \$59,433.00.

The reallocation of Perkins funds to \$63,570.00.

Dana Markovitz to provide Pet Therapy Services through Alliance of Therapy Dogs(ATD) for the 2024-2025 school year.

Elaine Marro to organize and administer the Dynamic Learning Maps (DLM) assessments per the stipend of \$2,000.00.

The use of 1 bus/driver to transport the Cape May City Elementary School classes to/from the following locations:

10/3/24 - Nature Center of Cape May	2/06/25 - Levoy Theater, Millville
10/18/24 - Wetlands Institute	4/03/25 - Levoy Theater, Millville
10/17/24 - Rea's Farm, WCM	

The use of 1 bus/driver to transport the West Cape May Elementary 4th grade to/from the Physick Estate on October 16, 2024 (raindate 10/23/24). All further arrangements will be coordinated with JoAnn Laputka.

The reimbursement request to Chris Vitale for 6 credits at Ohio University in the amount of \$3,030.00 as per contract.

The reimbursement request to Matt Danze for 3 credits to Rowan University in the amount of \$2,352.72 as per contract.

The reimbursement request to Frank Zilinek for 3 credits to William Paterson University in the amount of \$1,834.80 as per contract.

The reimbursement request of Megan Miller for 3 credits to Ball State University in the amount of \$2,203.00 as per contract.

The reimbursement request to Liz Mitchell for 3 credits to the American College of Education in the amount of \$918.00 as per contract.

The incentive bonus to the following staff, per the transportation contract:

Christian Kraus - \$750.00 Jenna Monaghan - \$600.00

Mark Mallett and Greg Lasher to attend/participate in the NJSBA Workshops in Atlantic City, NJ on October 21-24, 2024. Cost not to exceed \$750.00 each.

The updated ESEA Consolidated Grants for the amounts of:

Title IA - \$458,150 Title I SIA - \$120 Title IIA - \$43,021 Title IVA – \$40,551

The Class of 2025, under the direction of Peg Kroeger and Liz McCracken, for a Senior Class trip to Busch Gardens, Virginia June 2, 2025 – June 4, 2025 at a cost to the student to not exceed \$500.00.

POLICY

The 1st Reading and Adoption of Policy Alert 233 and the revisions to Regulations 2418 (Section 504 of the Rehabilitation Act of 1973-Students), 5751 (Sexual Harassment of Students), 4352 (Sexual Harassment of Support Staff Members Complaint Procedure) and 3362 (Sexual Harassment of Teaching Staff Members Complaint Procedure) as part of the NJDOE Civil Rights Compliance Review.

The reports for the School Self-Assessment for Determining HIB Grades for the 2023-2024 school year.

PERSONNEL, ATHLETICS & EXTRA CURRICULAR

Matt Danze to move from BA+15 Step 9 with benefits to BA+30 Step 9 with benefits on the salary guide, effective October 1, 2024.

Frank Zilinek to move from BA+15 Step 10 with benefits to BA+30 Step 10 with benefits on the salary guide, effective October 1, 2024.

Eric Albert to teach an extra period per the LCMR sidebar agreement.

Chris Eaves' leave of absence from January 2, 2025 through March 27, 2025 using unpaid FMLA.

The following staff for the 2024-2025 school year:

Ronald Young as a Bus Aide

Jenna Monaghan as a Part-time Bus Driver

Paula Heiman as a Substitute Bus Aide

Paul Hoffman as a Substitute Bus Driver

Colleen Marshall as a Substitute Food Service

Tammy Delquadro as a Substitute Food Service
 Rose Wood as a Substitute Food Service
 Kelly Alamenno as a Substitute Teacher
 Eden Brojakowski as a Substitute Teacher
 James Knox as a Substitute School Security Officer
 Justin Milligan as a Volunteer Grounds Crew
 Shannon Bucko as a Subject Area Mentor for Ashley Eiler
 Jessica Banka to do After School Math Help at RMT

Approve the following Winter Coaches for the 2024-2025 school year:

LCMR		RMT	
Head Boys Basketbal	Scott Holden	Head Boys Basketbal	Steve Selby
Asst. Boys Basketbal	Rocco Sansone	Head Girls Basketball	Eric Albert
Asst. Boys Basketball	John McGaffney	Asst. Wrestling	Ian McCrone
Asst. Boys Basketball	Pat Holden	Vol. Asst. Wrestling	Jeff Samaniego
Vol. Asst. Boys Basketball	Tom D'Urso	Basketball Cheer	Jen Slaney
Head Girls Basketball	Scott Douglass	Head Girls Volleyball	Jess Sole
Asst. Girls Basketball	Olivia Levin		
Asst. Girls Basketball	Greg Douglass		
Asst. Girls Basketball	Paul Baruffi	LCMR	
Vol. Asst. Girls Basketball	Jen Elwell	Head Winter Track	Syd Peterkin
Head Basketball Cheer	Barb Kimsey	Asst. Winter Track	Dave Pacevich
Asst. Basketball Cheer	Bethany Castellucci	Head Swim	Brittany O'Donnell
Head Wrestling	Billy Damiana	Asst. Swim	Lindsay Stinson
Asst. Wrestling	Dennis Elia	Vol. Asst. Swim	LeeAnn Durante
Asst. Wrestling	Cory Damiana		
Vol. Asst. Wrestling	Jake Maxwell		
Vol. Wrestling	A.J. Fisher		
Para.Vol. Asst. Wrestling	Zachary Hicks		
Para.Vol. Asst. Wrestling	Brody Saltzman		
Vol.Wrestling	Tom Griffin		
Vol. Wrestling	Erik Simonsen		
Vol. Wrestling	Bill Damiana Sr.		

Approve the following schedule C/D assignments for the 2024-2025 school year:

RMT MIDDLE SCHOOL	Name	LCMR HIGH SCHOOL	Name
Band Director	Bethany Wiberg	12th Grade Co-advisor	Elizabeth McCracken
Color Guard	Angela Schwab	12th Grade Co-advisor	Peg Kroeger
Literary Magazine	Dawn Dolinsky	11th Grade Advisor	Kirstin Logan
RMTV Coordinator	William Caterini	10th Grade Co-advisor	Carli Crisanti
School Play (Shared)	Julie Heck	10th Grade Co-advisor	Ashley Wunder
School Play (Shared)	Sandy Beane-Fox	9th Grade Co-advisor	Don Polo
Student Government	Elizabeth Connelly	9th Grade Co-advisor	Brittany O'Donnell
Yearbook (Shared)	Liza Smith	Academic Advisor Mock Trial	Ed Kraemer
Yearbook (Shared)	Nikki Wright	Asst. Mock Trail Advisor	Steve Morris
Builders Club	Tami Kern	National Honor Society	Chris Vitale
Building Based New Teacher Mentor Program Coordinator	Liza Smith	Building Based New Teacher Mentor Program Coordinator	Gina Bronson
Robotics Club (\$1500 Title IV stipend)	George Simmons	Student Council	Dana Markovitz
		Book Club	Janice Utsch
		Comic Book Club	Ed Kraemer
LCMR HIGH SCHOOL	Name	Fall Pep Band	John Drechen
S.A.D.D.	Christine Napoli	Fall Play Director	Jennifer Sessa
Athletic Promotion Club	Gina Bronson	Fiber Arts Club	Kirstin Logan
Athletic Promotion Club	Bill Damania	French Club Honor Society	Joe McKenna

Key Club (shared)	Chris Vitale	GSA	Carli Crisante
Key Club (shared)	Christine Napoli	Tri-M Music Honor	Sandra Beane-Fox
LCMR 4H Club	Karren Barr	Yearbook Advisor	Sandra Beane-Fox
Littoral Society	Jeff Martin	Yearbook Business Manager	John Drechen
Publications Director	Gina Bronson	ESports	Ray Agostini
Spanish Honor Society	JoDee Sattazhan	Instrumental Ensemble	John Drechen
Spring Musical Director	Jennifer Sessa	Jazz Band Director	John Drechen
		Spring Play Vocal Coach	Sandra Beane-Fox
		Travel Choir & Vocal Ensemble	Sandra Beane-Fox

BUILDING & GROUNDS

Approve the Lower Township Elementary Sandman School to use the Paul W. Schmidtchen Theatre for their closing exercises on June 11, 2025.

Approve the Lower Township Board of Education to use the High School Media Center for a board retreat on October 6, 2024 from 1pm-4pm.

Approve the LTES to use the Track and Cross Country Course on October 20, 2024 from 8:00am-12:00pm for a 5K Fun Run/Walk.

The Lower Township Municipality to use the Paul W. Schmidtchen Theatre on October 7, 2024 at 7pm for a Town Hall meeting.

The Township of Lower Recreation Department to use both RMT gyms for its Youth Travel Basketball Program (Monday through Thursday from 6:00pm-9:00pm), November 2024 through March 2025.

The Township of Lower Recreation Department to use both RMT gyms for its Youth Wrestling Program (Monday through Thursday from 6:00pm-9:00pm), November 2024 through March 2025

The Township of Lower Recreation Department to use both RMT Gyms for its Basketball Tournament on December 27, 28 & 29, 2024 from 8:00am-6:00pm each day.

THE BOARD ACCEPTED:

The letter of retirement of MaryJean Wampler as Secretary to the High School Principal, effective August 1, 2025.

The resignation of Debra Kreudl as Special Education Science Teacher at the Richard M. Teitelman School, effective November 15, 2024.

The resignation of Jennifer Macomber as a Part-time Bus Driver, effective September 21, 2024.

**NEXT BOARD MEETING:
OCTOBER 23, 2024**