



**LOWER CAPE MAY REGIONAL
SCHOOL DISTRICT**

**THOMAS CONNELLY JR., PRESIDENT
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ROY ABRAMS JR.
JESSICA DONOHUE
KELLY CRONIN
KATHLEEN ELWELL
RETTA MATAGIESE
FRANK ONORATO
HARRY F. SUNDSTROM, JR.**

October 23, 2024: Digest of proceedings from the Office of the Superintendent.

The Board approved:

The work session & regular meeting minutes from the September 25, 2024 Board of Education meeting.

FINANCE

The Preliminary Monthly Budget Summary Report for the 24-25 school year through August 31, 2024, pending audit.

The Board Secretary Report for August 2024, pending audit.

The August 2024 Bank Reconciliation Report, pending audit.

The transfers made by the Superintendent pursuant to Title 18A:22-8.1.

The payment of bills.

The list of out of district staff development workshops and professional development activities.

The list of field trips.

The list of fundraising activities.

The calendar for the 2024/25 Budget Preparation Timelines.

The submission of the Annual Maintenance budget (M1 form) and Comprehensive Maintenance Plan to the county office.

The Board Secretary to process any November 2024 Bills prior to the December Board Meeting.

The use of 2 buses/drivers to transport the U.S. Coast Guard Band and Color Guard to and from the West Cape May Christmas Parade on December 7, 2024 and a rain date of December 8, 2024. All further arrangements will be coordinated with JoAnn Laputka.

The use of 1 bus/driver to transport the Cape May City Elementary SE Class to and from the Nature Center of Cape May on March 21, 2025. All further arrangements will be coordinated with JoAnn Laputka.

The use of 3 buses/drivers to transport the U.S. Coast Guard Band and Color Guard to and from the Lower Township Veterans Parade on November 9, 2024. All further arrangements will be coordinated with JoAnn Laputka.

The use of 1 bus/driver to transport the West Cape May Elementary 5th & 6th grade students to and from the Cape May City Elementary School on January 15, 2025. All further arrangements will be coordinated with JoAnn Laputka.

The use of 2 buses/drivers to transport the West Cape May Elementary K-6th grade students to and from the Cape May City Elementary School on October 25, 2025. All further arrangements will be coordinated with JoAnn Laputka.

CURRICULUM & INSTRUCTION

The High school Spring Musical selection for the 2024-2025 school year.

“Music Man, Jr.” as the RMT Spring Musical for the 2024-2025 school year.

POLICY

The 2nd Reading and Adoption of Policy Alert 233 and the revisions to Regulations 2418 (Section 504 of the Rehabilitation Act of 1973-Students), 5751 (Sexual Harassment of Students), 4352 (Sexual Harassment of Support Staff Members Complaint Procedure) and 3362 (Sexual Harassment of Teaching Staff Members Complaint Procedure) as part of the NJDOE Civil Rights Compliance Review.

The School Bus Evacuation Report(s), as conducted per NJAC 6A:27-11.2.

The administrative actions for the following completed HIB incident(s):

HIB Identifier#(s)

TG100424

PERSONNEL, ATHLETICS & EXTRA CURRICULAR

Lindsey Harner to move from BA Step 4 with benefits to BA+15 Step 4 with benefits on the salary guide, effective November 1, 2024.

The following staff for the 2024-2025 school year:

Raymond Abbott as a Substitute Teacher
Christina Adams as a Substitute Teacher
Catherine Axelsson as a Substitute Teacher
James Hall as a Substitute Teacher
Carley Mendyk as a Substitute Teacher
Ciara Raymond as a Substitute Teacher
Joshua Torres as a Substitute Teacher
Hanna Gioulis as Substitute Fodd Service Worker
Cathy York as Substitute Fodd Service Worker

William Damiana Sr. as a long-term substitute Special Education Science Teacher at RMT with a salary at Step 1 on the Teachers Salary Guide, effective October 24th, 2024.

Kaitlee Knudsen as the Student Support Specialist at RMT at MA Step 1 on the Teachers Salary Guide with benefits, effective pending certification.

The following schedule C/D positions for the 2024-2025 school year:

LCMR	Name
Renaissance Coordinator (shared)	Gina Bronson
Renaissance Coordinator (shared)	Kelly Hussey
Spring Play Accompanist	Julie Heck

Deron Azille as a Volunteer Paraprofessional Wrestling Coach for the 2024-2025 school year.

The following Winter Coaches for the 2024-2025 school year:

RMT Winter Coaches	Name
Head Wrestling	Jeff Samaniego
Vol. Asst. Wrestling	Mike Porter (pending paperwork to Asst.)

BUILDING & GROUNDS

Casiello Basketball to use the RMT and High School Gyms for their Basketball Tournaments on May 31 & June 1 (RMT Gyms Only) and June 7 & 8, 2025 (All Gyms, both buildings) from 8:00am-6:00pm each day.

The RMT Media Center to hold a Scholastic Book Fair in the RMT Media Center on December 9-13, 2024 from 8:30am-3:00pm and 5:00pm-8:30pm on December 10.

Steve Selby to use the RMT Gyms for basketball training on weekends in October 2024 through June 2025 from 8am - 12pm, actual dates and times to be determined on availability.

**NEXT BOARD MEETING:
DECEMBER 4, 2024**