



**LOWER CAPE MAY REGIONAL  
SCHOOL DISTRICT**

**THOMAS CONNELLY JR., PRESIDENT  
GARY DOUGLASS, VICE-PRESIDENT  
ROY ABRAMS, JR.  
KELLY CRONIN  
GLENN DOUGLASS  
KATHLEEN ELWELL  
RETTA MATAGIESE  
FRANK ONORATO  
HARRY F. SUNDSTROM, JR.**

OCTOBER 22, 2025: Digest of proceedings from the Office of the Superintendent.

The Board approved:

FINANCE

The Preliminary Monthly Budget Summary Report for the 25-26 school year through August 31, 2025 pending audit.

The Board Secretary Report for August 2025, pending audit.

The August 2025 Bank Reconciliation Report, pending audit.

The transfers made by the Superintendent pursuant to Title 18A:22-8.1.

The payment of bills.

The list of out of district staff development workshops and professional development activities.

The list of field trips.

The list of fundraising activities.

The calendar for the 2026/27 Budget Preparation Timelines.

The Siemens proposal to replace Loop 13/14 multi-head devices (heat, carbon monoxide, smoke) and heat detectors to convert them to digital devices for \$36,888. This proprietary equipment and was as part of the 25-26 building maintenance.

Submission of the Annual Maintenance budget (M1 form) and Comprehensive Maintenance Plan to the county office.

The Board Secretary to process any November 2025 Bills prior to the December Board Meeting.

The Joint Transportation Agreement with BCSSSD ESU. BCSSSD ESU to transport one Lower Cape May Regional student to BCSSD in Westampton, NJ from 7/7/25-8/1/25 on Route ESY J23 for the sum total of \$4,398.77.

Will Heacock - \$600.00 driver incentive

Patricia Heacock - \$150.00 referral incentive

Tarin Mason to take a Project Lead the Way Biomedical Science Course February 3, 2026-April 9, 2026. Cost not to exceed \$4800 (Class \$2400 and PD Hours \$2400).

The use of 1 bus/driver to transport the Cape May City Elementary.

The use of 4 buses/drivers to transport the USCG Band & Color Guard.

The District funded tuition contract with Fusion Learning Inc. for student 6024893182 for the 2025-2026 school year at a cost of \$70,920.00.

The reimbursement of unused sick days per contract/agreement to Janice Utsch for 187 sick days.

CURRICULUM & INSTRUCTION

Approve the following homebound case(s):

CASE#  
9451177317

DATE  
9-18-25

The possible High School Spring Musical for the 2025-2026 school year: *Legally Blonde The Musical* and *42<sup>nd</sup> Street*.

Apply for Sustainable Jersey grants in the 2025/2026 school year.

**POLICY**

The 2<sup>nd</sup> Reading and Adoption of Policy 9163 from Strauss Esmay.

The School Bus Evacuation Report(s), as conducted per NJAC 6A:27-11.2.

The 1st Reading and Adoption of Policy Alert 235 from Strauss Esmay.

**PERSONNEL, ATHLETICS & EXTRA-CURRICULAR**

Approve for hire Jessica Donohue, as the District Media Specialist, MA+30 Step 13 with benefits, effective upon the release of her current employer.

Elizabeth Mitchell to move from MA+15 Step 17 with benefits to MA+30 Step 17 with benefits on the salary guide, effective November 1, 2025.

Accept Allen Pierce’s letter of retirement as a Business and Computer Teacher at the LCMR High School, effective June 30, 2026.

Accept Joan Denny’s letter of retirement as Head Cook at RMT, effective December 31, 2025.

The placement request of Nicole Pelchner for student teaching at the high school under the supervision of Amanda Brier from January 2, 2026 through May 1, 2026.

Brett Matthews to work remotely from October 27<sup>th</sup> to December 23<sup>rd</sup> at 75% of his salary while working remotely.

The following staff for the 2025-2026 school year:

- Emily Giambona - Substitute Teacher
- Robert Pullyblank - Substitute Teacher
- Matthew Kance - Substitute Teacher
- Matthew Moser- Substitute Teacher
- Tanner Lafferty – Substitute Tech Person
- Alyssa Lopez - Certified Clinical Medical Assistant stipend \$4500
- Valeria Onofrietti - The CDL driver training hours request under Jo Ann Laputka
- Brittany O’Donnell – Morgan Message Ambassadors
- Joann McLaughlin – Morgan Message Ambassadors
- Julie Heck – Spring Musical Accompanist
- Kassidy Gagliardi – 9<sup>th</sup> Grade Class Advisor

Accept the resignation of Eric Albert as the LCMR Asst. Boys Basketball Coach.

Accept the resignation of Jeff Samaniego as Head RMT Wrestling Coach.

The following Winter Coaches for the 2025-2026 season:

| <b>Name</b>    | <b>Coach</b>              |
|----------------|---------------------------|
| Jen Elwell     | RMT Head Girls Basketball |
| Ashley Nelson  | RMT Ass. Girls Basketball |
| Sean Connelly  | RMT Vol. Asst. Wrestling  |
| Eric Albert    | RMT Asst. Boys Basketball |
| John McGaffney | HS Asst. Boys Basketball  |

Approve the following Spring Coaches for the 2026 season:

| <b>LCMR</b>                | <b>Name</b>        | <b>RMT</b>       | <b>Name</b>        |
|----------------------------|--------------------|------------------|--------------------|
| Head Baseball              | Ryan Slaney        | Head Baseball    | Steve Camposio     |
| Asst. Baseball             | Steve McIntyre     | Head Boys Track  | Mark Ridgway       |
| Asst. Baseball             | Erich Wolf         | Head Girls Track | Nikki Wright       |
| Vol. Asst. Baseball        | Jay DiCave         | Asst. Track      | Gary Douglass, Jr. |
| Vol. Asst. Baseball        | Justin Milligan    |                  |                    |
| Head Softball              | Kiersten Price     |                  |                    |
| Asst. Softball             | Kelly Hussey       |                  |                    |
| Asst. Softball             | Tarin Mason        |                  |                    |
| Vol. Asst. Softball        | Judy McCullough    |                  |                    |
| Head Boys Lacrosse         | Cole Blackley      |                  |                    |
| Asst. Boys Lacrosse        | Matthew Gibson     |                  |                    |
| Asst. Boys Lacrosse        | Ryan Givens        |                  |                    |
| Vol. Asst. Boys Lacrosse   | Jarryd Hill        |                  |                    |
| Vol. Asst. Boys Lacrosse   | Tom Griffin        |                  |                    |
| Head Girls Lacrosse        | Joann McLaughlin   |                  |                    |
| Asst. Girls Lacrosse       | Devon Blackley     |                  |                    |
| Asst. Girls Lacrosse       | Michelle Patterson |                  |                    |
| Asst. Girls Lacrosse       | Eden Brojakowski   |                  |                    |
| Vol. Asst. Girls Lacrosse  | Anne Bracken       |                  |                    |
| Vol. Asst. Girls Lacrosse  | Nicole Salinsky    |                  |                    |
| Vol. Para. Girls Lacrosse  | Brianna Loper      |                  |                    |
| Head Boys Tennis           | Alec Levin         |                  |                    |
| Asst. Boys Tennis          | Max Gilbert        |                  |                    |
| Vol. Boys Tennis           | Greg Douglass      |                  |                    |
| Vol. Boys Tennis           | Scott Douglass     |                  |                    |
| Vol. Boys Tennis           | Olivia Levin       |                  |                    |
| Head Boys Track            | Syd Peterkin       |                  |                    |
| Asst. Boys Track           | Rich Demers        |                  |                    |
| Head Girls Track           | Dave Pacevich      |                  |                    |
| Asst. Girls Track          | Lilly Swan         |                  |                    |
| Head Golf                  | Anthony D'Aleo     |                  |                    |
| Asst. Golf                 | Darren Rutherford  |                  |                    |
| Vol. Asst. Golf            | Mike Morey         |                  |                    |
| Vol. Asst. Golf            | Dennis Elia        |                  |                    |
| Vol. Asst. Golf            | Steve Ransom       |                  |                    |
| Vol. Asst. Golf            | Jim Ridgway Jr.    |                  |                    |
| Vol. Paraprofessional Golf | Tom Gigl           |                  |                    |

**BUILDINGS & GROUNDS**

Casiello Basketball to use the RMT and High School Gyms for their Basketball Tournaments on May 30 & May 31 (RMT Gyms Only) and June 8 & 9, 2025 ( All Gyms, both buildings) from 8:00am-6:00pm each day

The Soroptimist International of Cape May County to use the High School gyms, Cafeteria, and Classrooms for their “Girlz Rule” event on November 22, 2025 from 9:00am-4:30pm.

The Cape May Dancers to use the Paul W. Schmidtchen Theatre for a Dance Performance on October 26, 2025 from 1:00pm – 2:30pm.

The Cape May County Junior High Honors Band, under the direction of Bethany Wiberg, to use the high school band room (A1) to hold a rehearsal on March 9, 2026 from 5:30pm-9pm.

The Cape May Dance CO. to use the Paul W. Schmidtchen Theatre for a Dance rehearsals on May 31 – June 3, 2026 and recitals June 5 & 6, 2026.

**NEXT BOARD MEETING:  
DECEMBER 3, 2025**