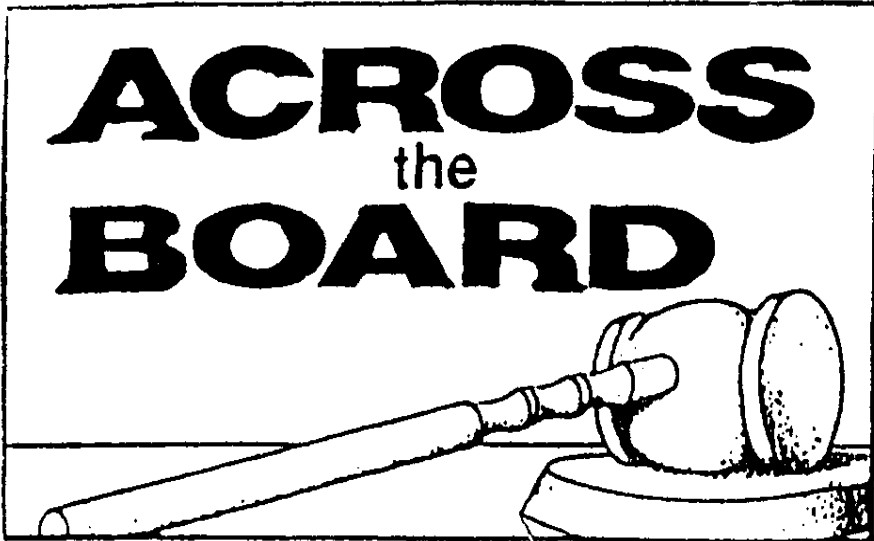


**LOWER CAPE MAY
REGIONAL
SCHOOL DISTRICT**



**THOMAS CONNELLY JR.,
PRESIDENT
GARY DOUGLASS, VICE-
PRESIDENT
ROY ABRAMS JR.
KELLY CRONIN
JESSICA DONOHUE
KATHLEEN ELWELL
RETTA MATAGIESE
FRANK ONORATO
HARRY F. SUNDSTROM, JR.**

January 25, 2024: Digest of proceedings from the Office of the Superintendent.

The Board approved:

The work session & regular meeting minutes from the January 3, 2024 Board of Education reorganization meeting.

The Preliminary Monthly Budget Summary Report for the 2023-24 school year through November 30, 2023, pending audit.

The Board Secretary Report for November 2023, pending audit.

The November 2023 Bank Reconciliation Report, pending audit.

The transfers made by the Superintendent pursuant to Title 18A:22-8.1.

The payment of bills.

The list of out of district staff development workshops and professional development activities.

The list of field trips.

The list of fundraising activities.

The list of homebound cases.

The HIB cases.

The Greyhawk contract extension from January 1 to March 31, 2024 for \$30,000, and in accordance with article 11.2 of the contract with the District, Greyhawk will draw down on this extension at \$123/hour and will only bill the district for actual hours worked.

The motion for the Superintendent to submit to the New Jersey SDA the certification that \$30,607 of funding will be used for emergent or capital maintenance projects.

The resolution for Change Order #9 for the Lower Cape May Regional High School and RMT Middle School 2023 HVAC Renovations.

The authorization for records disposal to be shredded as per State guidelines with State approval.

The reimbursement to Caitlyn Pohlig for 3 credits at Stockton College in the amount of \$2,259.00 as per contract.

The reimbursement to Ashley Robinson for 3 credits at Rowan University in the amount of \$1,603.60 as per contract.

Frank Zilinek to move from BA, Step 9 with benefits to BA +15, Step 9 with benefits on the salary guide, effective February 1, 2024.

Roald Olsen to attend the NJSBGA Conference/Expo on March 18-20, 2024 in Atlantic City, NJ. Cost not to exceed \$200.

Jo Ann Laputka to attend the 54th Annual NJ Pupil Transportation Conference and Equipment Show on March 21 & 22, 2024 in Atlantic City, NJ. Cost not to exceed \$550.

Joseph Gilliam and Chris Devlin to attend the 54th Annual NJ Pupil Transportation Conference and Equipment Show on March 21, 2024 in Atlantic City, NJ. Cost not to exceed \$350 each.

The Jointure Transportation Agreement with Millville School District, for 1 student for the 2023-2024 school year in the amount of \$582.50.

The Shared Service Agreement with the Township of Lower for two School Resource Officers (SRO) at the Lower Cape May Regional High School and Richard M. Teitelman Middle School, effective January 1, 2024 thru December 31, 2024.

The Tuition Agreement with Millville School District, for 1 regular education homeless student to attend the Richard M. Teitelman School for the 2023-2024 school year, commencing on January 16, 2024, in the amount of \$8,015.00.

The submission of the Establishing Advanced Placement African American Studies Competitive Grant.

The following Substitute Teachers for the 2023-2024 school year: Linda Givens, Michelle Loper, Lauren Laughlin, Olivia Levin and Zachary Trout.

Melissa Bryant as a substitute bus aide for the 2023-2024 school year.

Ivonne Mercado as a substitute food service for the 2023-2024 school year.

The placement request of Frank Zilinek, for an administrative internship under the direction of Erik Simonsen, for the spring 2023-2024 school year.

The placement request of Matt Danze for administrative hours under the direction of Erich Wolf, for the spring 2023-2024 school year.

The extended placement request of Kaitlee Knudsen, for a school counselor internship at RMT under the continued direction of Tara Samaniego, for the spring 2023-2024 school year.

The placement request of Kevin Weber, for an athletic training internship at LCMR under the direction of Frank Zilinek, from February 22, 2024 – April 29, 2024.

The following staff members for the Family Math & Language Arts Nights at RMT:

Shannon Bucko - Language Arts

Leatrice Damiana - Math

Dana Gleason - Language Arts

Syd Peterkin - Math

Mark Haibach as a Detention Proctor for the 2023-2024 school year.

Carly Crisante as the GSA Club Advisor for the 2023-2024 school year.

Gary Douglass and David Pacevich as Freshman Class Advisors for the 2023-2024 school year.

The following coaches for the 2023-2024 school year: Olivia Levin – RMT Volunteer Assistant Girls Basketball, LCMR Jen Elwell – Volunteer Assistant Softball, LCMR Marcus Hebron and Gino Schifano – Paraprofessional Wrestling, RMT Jess Sole – Head Girls Volleyball, Greg Douglass - Vol. Asst. Boys

Tennis, Scott Douglass - Vol. Asst. Boys Tennis , Jim Ridgway - Vol. Asst. Golf.

Cape Swell LLC to use the Field House for open gym and youth field hockey and lacrosse clinics January 2024 – March 2024 with dates and times to be determined based on availability.

Fun Food Cooking & Baking Camps to use high school classrooms M-11 & C-9 for cooking/baking camps on June 24-28, July 8-12, July 22-25, and August 5-9, 2024 times to be determined based on availability.

Art of Gymnastics and Cheer to use the Paul W. Schmidtchen Theatre on June 20, 2024 6pm-8pm and June 21, 2024 4:30pm-9:30pm for their annual recital.

Cape Assist to use the RMT Cafeteria for a game night on March 5, 2024 from 6:00pm – 7:30pm.

The Board accepted:

Karen William's letter of retirement as Teacher of Science at the High School, effective July 1, 2024.

Lea Kozora's letter of resignation as Teacher of English at the High School, effective March 15, 2024. The District may consider an earlier release pending her replacement.

James Lehman's letter of resignation as Maintenance Worker, effective January 16, 2024.

Regular meetings of the Board of Education of the Lower Cape May Regional School District shall be held on the 4th Wednesday of each month. Work Session meetings will commence at 4:30pm with the Regular Meeting beginning immediately following the conclusion of the Work Session, not earlier than 5:00pm or later than 5:30pm.

Next Board meeting:

February 28, 2024