DATE

	TASK FOCUS				WORK HABITS				LISTENING/DISCUSSING				PROBLEM SOLVING				TEAMWORK				
CLASS LIST	3 - on task without reminders; works hard; helps others	2 - on task most of the time; tries hard	1 - needs reminding to stay active; need s to try harder		3 - completes all assigned tasks on time	2 - completes most assigned tasks	1 - does not follow through on attempts to complete tasks		3 - listens, discusses, and questions to help lead & direct group	2 - listens, discusses, and asks questions	1 - has trouble listening with respect, dominates discussions		3 - actively seeks and suggests solutions to problems	2 - suggestions /improvements to others solutions	1 - does not offer solutions/ suggestions		3 - positive attitude / works well with others	2 - usually helps complete group goals	1 - occasionally helps complete group goals		COOPERATIVE SKILLS ----- TOTAL