

DATE

Dear Parent or Guardian,

Our district provides an English language program for students who need instruction in English as a Second Language (ESL). Based on our assessment of your child's English language skills, it has been determined that he/she is eligible for ESL.

The ESL program offers a curriculum designed to teach students listening, speaking, reading and writing skills necessary for success in school.

You, as a parent or guardian, have the right to decline these services being offered to your child. Participation in this program will help your child succeed in school. It must be understood that your child's academic progress may be limited should you decide against participation in this program.

If you do not wish your child to participate in this program, please contact

\_\_\_\_\_ by \_\_\_\_\_  
Name and phone number Date

Sincerely,