

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

Cape May, New Jersey

Board of Education Meeting November 16, 2017

AGENDA

1. Call to order.
2. Roll call - \*indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
  - Finance/Negotiations
  - Curriculum/Personnel/Affirmative Action
  - Policy/Public Relations/Articulation/Special Projects & Community
  - Building & Grounds/Transportation/Athletics & Extra Curricular
  - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Staff Reports.
8. Approve work session, executive session and regular meeting minutes from the Board of Education meeting of October 26, 2017.
9. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2017/18 school year through September 30, 2017 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of September 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for September 2017, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of September 30, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the September 2017 preliminary report of the Treasurer of School Funds for the 2017/18 school year. It is in agreement with the September 30, 2017 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the out of district staff development workshops and professional development activities.
- g. Approve the field trips.
- h. Approve the school fundraising activities.
- i. Approve the official election results from the County Board of Elections for the November 7, 2017 General Election.

#### CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
SM082703	10/26/17
DG040201	10/30/17
ME052505	11/2/17
- b. Approve resolution proclaiming November as Adverse Childhood Experiences Awareness Month in Cape May County.
- c. Approve revised LCMRSD Safety & Health Plan for Career & Technical Education Programs and Courses.
- d. Approve taping a segment entitled "Greenhouse" for Classroom Close-up NJ with NJTV on November 30, 2017.

PERSONNEL

- a. Approve Clinical Practice Placement of Rowan University, Health & PE Education student, Nicholas Messineo at LCMR High School with Dan Olson as collaborating teacher for 3/12/18-5/4/18
- b. Approve the following substitute teacher(s) for the 2017/18 school year:
  - Anthony Mercincavage      60 credits pending paperwork
  - Sylvester Hall              60 credits
  - Jared Osborn                60 credits
- c. Approve Glen Bakke as a substitute bus driver (pending paperwork) for the 2017/18 school year.
- d. Approve Michelle Grussenmeyer as a substitute custodian for the 2017/18 school year.
- e. Accept Carmen Alessi's letter of retirement effective December 31, 2017.

POLICY

- a. Approve the 2017/18 Athletic Training Standing Orders.
- b. Approve the following revised job descriptions:
  - Food Service Worker      Cook      Assistant Cook

ATHLETICS AND EXTRA CURRICULAR

- a. Approve the following coaches for the 2017/18 school year:
  - Michael Pittman      Volunteer LCMR & RMT boys basketball
  - Kelly McConnell      Assistant Softball
  - Courtney Gingrich      Head Softball

BUILDING AND GROUNDS

- a. Approve Cape May PAL, under the direction of Pat Holden, to use the RMT gymnasiums to hold their basketball program from November 2017 to March 2018, times when available (pending availability). All further arrangements will be coordinated with Roy Olsen & Erik Simonsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.

- b. Approve Kids of Atlantic Cape AA to use the district gymnasiums, including scoreboards, for their AAU Girls Basketball Tournament on June 16 from 5:30 p.m. to 10:00 p.m. and June 15, 2018 from 5:30 to 10 p.m. and June 16 & 17, 2018 from 7:30 a.m. to 6:00 p.m. (pending availability) at the cost of \$2,950.00. All further arrangements will be coordinated with Roy Olsen and Erik Simonsen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
- 10. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
- 11. **BE IT RESOLVED:** that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: